



MACON-BIBB COUNTY, GEORGIA

Request for Proposals (RFP)

FOR

Fire Suppression Maintenance and Services

27-002-LH

91022

91023

96177

MACON-BIBB COUNTY

ISSUE DATE: JULY 10, 2026

DUE DATE: AUGUST 13, 2026

MBE/WBE/DBE Participation: Minority, Women Owned, and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE sub-consultants where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Cherise Stephens, Small Business Affairs at (478) 300-2297 or cstephens@maconbibb.us

I. GENERAL

A. Invitation

Notice is hereby given that Macon-Bibb County will receive responses to the Request for Proposal for Fire Suppression Maintenance and Services (**original plus 5 copies and Flash Drive**) in the Procurement Department, 700 Poplar Street, Suite 308, Macon, Georgia 31201, until **12:00 o'clock NOON** at the time legally prevailing in Macon, Georgia on **August 13, 2026**, for **Fire Suppression Maintenance and Services** for Macon- Bibb County. Qualified vendors to provide comprehensive maintenance services.

NO LATE RESPONSES WILL BE CONSIDERED

The names of responding firms will be publicly read on **Thursday, August 13, 2026, at 2:00 p.m.** in the Macon-Bibb County Procurement Department Conference Room, located at 700 Poplar Street, Third Floor, Macon, Ga 31201.

The deadline to submit questions is **Friday, July 24, 2026, by 3:00 p.m.** Questions must be emailed to lhardwick@maconbibb.us.

B. Definitions

Wherever the term "Owner", "County", or "Macon-Bibb County" occur in this document, it shall mean Macon-Bibb County, a political subdivision of the State of Georgia acting through the Macon-Bibb County Board of Commissioners.

C. Solicitation Documents

Announcement of this Request for Professional Services may also be posted on the Macon-Bibb County website at www.maconbibb.us/purchasing and on the Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp

D. Pre-Bid

A pre-bid conference is scheduled for **10:00 a.m., Wednesday, July 22, 2026**, at the **Middle Georgia Regional Airport Room Conference Room**, located at 1000 Terminal Drive, Macon, Georgia 31201. Deadline for submitting questions is **Friday, July 24, 2026, by 3:00 p.m.** All questions must be submitted via email to Lhardwick@maconbibb.us

E. Insurance Requirements

Insurance coverage shall be carried with an insurance company licensed to do business in the State of Georgia. All coverage should be written with insurance companies with a Best Rating of A or better. Insurance shall be obtained prior to commencement of work and shall remain in force throughout the period of the contract. Macon-Bibb County shall be named as additional insured on the policy.

Workers' Compensation: Statutory
Errors and Omission: \$1,000,000
General Liability: \$1,000,000

F. Submittals

Responses must be sealed and identified on the outside of the package as and delivered to

27-002-LH

Fire Suppression Maintenance and Services

Macon-Bibb County Procurement Department

700 Poplar Street

Suite 308

Macon, Georgia 31201

Telephone: (478) 803-0550

Submissions may not be withdrawn for a period of one hundred and twenty (120) days after the deadline on date of closing. Macon- Bibb reserves the right to reject any and all submissions and to waive technicalities and formalities. Respondents shall carefully read the information contained herein and submit a complete response to all requirements and questions as directed. Submittals and any other information submitted by in response to the RFP shall become the property of Macon-Bibb County.

G. Responsiveness

To be considered “*responsive*” the submission must include completed copies of the following documents:

- Price Proposal Form
- Proposer Qualification Form
- List of Sub-Consultants
- Minority Participation Goal
- Financial & Legal Stability Statement
- Georgia Security and Immigration Compliance Act (E-Verify) Affidavit

H. Responsibility

To be considered “*responsible*” the submitting firm must meet the following minimum qualifications:

- Three (3) years of experience providing the services included herein
- Licensed to do business in the State of Georgia
- Financially and legally responsible to perform the services included herein

I. Reservations

Macon-Bibb County will not provide compensation to Respondents for any expenses incurred by the Respondent(s) for submittal preparation or for any demonstrations that may be made, unless otherwise expressly stated or required by law.

Each submission should be prepared simply and economically, providing a straightforward, concise description of your firm’s ability to meet the requirements of this RFP. Emphasis should be on completeness, clarity of content, responsiveness to the requirements, and an understanding of the Owner’s needs.

Macon-Bibb County makes no guarantee that an award will be made as a result of this RFP and reserves the right to accept or reject any or all submittals, with or without cause, waive any formalities or minor technical inconsistencies, or delete any item/requirement from this RFP or contract when deemed to be in the Owner’s best interest.

Macon-Bibb County will consider only representations made within the submission in response to this RFP. Owner will not be bound to act by any previous knowledge, communication, or submission by the firms other than this RFP.

Failure to comply with the requirements contained herein may result in the submission being deemed “non-responsive” or “non-responsible”. Non-responsive submissions will not be reviewed for potential awards.

II. BACKGROUND

Macon Bibb County government has a legislative branch which composes of ten Commissioners and employs approximately 1,708 individuals. The County provides a variety of services, that include Middle Georgia Regional Airport facility. The regional airport spans 1,149 acres and features two asphalt runways: Runway 5-23 measures 6,500 feet long currently undergoing a 500-foot extension, while Runway 14-32 is 5,000 feet long-both accommodating a variety of aircraft operations. Middle Georgia Regional Airport serves a hub for aviation activity, including a repair facility. In June 2026, Middle Georgia Regional Airport Contour Airlines updated its daily services from Middle Georgia Regional Airport to Baltimore Washington International Airport and Middle Georgia Regional Airport to Fort Lauderdale Hollywood International Airport.

III. SCOPE OF SERVICES.

Middle Georgia Regional Airport is in need of a service agreement which specifies the completion, repair, and maintenance of all fire suppression systems and equipment in compliance with all required inspections and related work pursuant of any applicable NFPA and other relevant regulatory codes.

Service agreement must include specific numbers for hourly rate, after hours rate, percentage upcharge for parts, stated service coverage for compliance with all applicable NFPA and related regulatory codes. All proposals that include parts must be reviewed by the Airport Operation Managers.

Service agreement must include specific numbers for hourly rate, after hours rate, percentage upcharge for parts (please see and fill out the service and cost proposal for clarification on page 7), stated service coverage for compliance with all applicable NFPA and related regulatory codes. (Excessive parts cost may require additional quotes). The following service areas include Airport Terminal, Operations Center, Maintenance Building, Deluge Pump Facility, Embraer Facility, and all related fire suppression systems and equipment for which MGRA is responsible for currently, or in the future.

Constraints:

Some areas require escorts for access.

Desired Outcome:

Contract/agreement must result in fire suppression systems and equipment being maintained in compliance with applicable regulatory code compliance on a scheduled, or un-scheduled basis, being applicable to all MGRA facilities, and executed via clear communication with Airport Operations.

Coordination Requirements:

Airport Operations Department-contact information will be provided to awarded vendor.

Known Hazards:

No known extraordinary hazards.

Vendor/ Contractor Acknowledgement & Signature

By signing below, I acknowledge that I have reviewed and understand the project scope, requirements, and expectations described in this Statement of Intent. I agree to proceed with preparing and submitting a quote or proposal based on the information provided.

Name/Company: _____

Signature: _____

Date: _____

Contact Info (phone/email): _____

Key Dates:

- RFP Release Date: 7/8/2026
- Questions Due: 7/24/2026
- Proposal Due Date: 8/13/2026

IV. SUBMITTAL FORMAT AND REQUIREMENTS

Along with the required submitting documents included, bidders shall provide the following:

- A Statement of Qualifications on the company’s history with similar project
- A cost proposal (to be submitted in a separate envelope from the technical proposal) Excessive parts cost may require additional quotes.
- A timeline for completion, if applicable.

Proposals shall be submitted by mail or hand delivery by 12:00 noon on August 13th, 2026. The address for submittals is:

Macon-Bibb County Procurement Department
700 Poplar Street
Suite 308
Macon, Georgia 31201

Questions:

Any questions regarding this RFP shall be submitted to Laura Hardwick, Procurement Director in via email at Lhardwick@maconbibb.us. All questions will be aggregated, and answers shared with all interested bidders via addendum

V. SCORING (total possible number of points = 100)

- Experience/Qualifications – Maximum 40 points
- Capacity /Ressources - 40 Points
- Price – Maximum 15 Points
- Local Approach – Maximum 5 Points

VI. AWARD BASIS

Awards will be recommended to the respondent with the highest number of points.

Service Locations

Middle Georgia Regional Airport owns approximately 5 buildings onsite. The table below provides a sample of locations. An inventory of buildings and updates will be provided to the awarded Contractor.

Facility	Address
Airport Terminal	1000 Terminal Drive, Macon GA
Operations Center	Locations will be provided during site visit
Executive Terminal Building (FBO)	
Deluge Pump Facility	
Embraer Facility	
Maintenance Building	

Regular Work Hours

Regular works hour or between 8:30 a.m. to 5:30 p.m., Monday through Friday.

After Hours

After-hours are from 5:30 p.m. to 8:00 a.m., Monday through Friday, Saturday and/or Sunday, including County Holidays.

Macon-Bibb County holidays observed are the following:

- | | |
|------------------|------------------------|
| New Year's Eve | MLK Day |
| New Year's Day | Veterans Day |
| Memorial Day | Thanksgiving Day |
| Juneteenth | Day after Thanksgiving |
| Independence Day | Christmas Eve |
| Labor Day | Christmas Day |

Notification Response Time

Non-emergency response time the Contractor must respond via phone and/or email within one (1) business day.

Emergency response time, the Contractor must respond to the job site within one (2) hour of the call. Inability to respond will result in the County contacting the next available contractor.

Contractor must provide a 24-hour contact number to be answered by a live person.

FIRE SUPPRESSION MAINTENANCE
AND
SERVICES
COST PROSPOSAL

DO YOU PROVIDE 24 HOURS, 7 DAYS PER WEEK SERVICE _____ YES _____ NO

Labor Rates - Per Hour

Enter Hourly Rates for labor services used in performing all work which may be required. Labor rates shall be paid on the basis of Time on the Job Site. Labor rates shall include all direct and indirect costs such as transportation, G&A, contractor supervision, and profit, etc.

Labor Rate - Regular time - 8:00 a.m. to 5:30 p.m., Monday - Friday					
1.	Annual Preventative and Maintenance	HR	\$		
2.	On-Call Hourly Labor Rate (24-hour response)	HR	\$		

Labor Rate - Overtime 5:30 p.m. to 8:00 a.m., Mon. - Fri., Weekends & Holidays					
1.	On- Call Hourly Labor Rate, Overtime (24-hour response)	HR	\$		

Emergency Service

Rate charge for work performed during regular or overtime hours.

Response
Time
2 Hour

Response
Time
4 Hour

1.	Emergency Service - Regular Time	HR	\$	\$	
2.	Emergency Service - Overtime, weekends, holidays	HR	\$	\$	

Parts and Materials

1.	Mark Up Over Cost (markup not to exceed 25%)	EA	%		
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Signature _____

Title _____

Print Name _____

