

STATE COURT OF BIBB COUNTY

STATE OF GEORGIA

STANDING ORDER – CRIMINAL CASES

EFFECTIVE JUNE 1, 2026

1. THE COURT'S FILE

Electronic filing is available for all criminal cases filed in the State Court of Bibb County, at no cost to the filer. The Court uses a private vendor, currently PeachCourt, as the portal for electronic filing. The vendor's indication of filings is not the Court's record. The Court's record is contained in the Court's case management system. Parties should not rely on the docket shown by a vendor to determine what is contained in the Court's record. The Court encourages counsel and parties to file all pleadings electronically after the accusation is filed.

Documents submitted to the Solicitor-General are NOT considered to be filed with the Court. Documents must be filed with the Clerk of Court directly, preferably electronically. Entries of Appearance filed prior to the filing of an Accusation may be delivered directly to the Clerk of Court.

2. COURT REPORTING

The State Court of Bibb County does not have court reporters on staff. All criminal proceedings are recorded on a digital, audio recording system as authorized by O.C.G.A. § 15-7-47 and § 15-14-22(5). When the parties do not provide a court reporter for takedown, they consent to the use of the digital recording for take down. Upon request and a payment of \$30.00, a copy of the digital recording will be provided. Transcripts may be prepared from the digital recording, by a licensed court reporter, at the request and expense of the requesting parties. Indigent defendants will not be required to make the \$30 payment.

3. ENTRY BY ATTORNEY

A single appearance by an attorney on behalf of a criminal defendant, places that attorney as the attorney of record for that case. The Court does not recognize limited or courtesy appearances. Once an attorney appears, they are on the case until relieved by written order of the court.

In order to avoid having to appear at arraignment, an attorney must file an Entry of Appearance **and** A Waiver of Arraignment and Plea of Not Guilty. Once those documents are received by the Clerk, the defendant may be excused from appearing at arraignment and the case will be placed on the next jury trial calendar.

4. DISCOVERY

In addition to the requirements of O.C.G.A. § 17-16-20 et seq., the State shall provide evidence including but not limited to video, audio and scientific evidence to the defendant in accordance with the Court's jury trial scheduling memo published contemporaneously with the jury calendar. This is to ensure adequate time for defense counsel to provide timely, particularized motions for the Court's consideration.

5. MOTIONS

All criminal motions shall be electronically filed and shall be particularized with case-specific allegations and submitted in accordance with the Court's jury trial scheduling memo published contemporaneously with the jury calendar.

6. PRE-TRIAL CONFERENCES

All cases on the jury calendar are set for pre-trial conferences. Unless excused by the court, both the attorney and defendant must appear, even if the case has been previously pre-tried. Dates for the pre-trial conferences are included in the Court's jury trial scheduling memo published contemporaneously with the jury calendar.

SO ORDERED this 5TH day of May, to be effective June 1, 2026. A copy of this Standing Order shall be filed in the minutes of the Court and posted on the Court's website.

IT IS FURTHER ORDERED that the Court's Standing Order – Criminal Cases which went into effect on May 1, 2011, is rescinded as of June 1, 2026.



Jeff Hanson, Chief Judge



Sharell Lewis, Judge
State Court of Bibb County