



Statement of Intent (SOI)

Project Information

Project Title: Fire Suppression Service Agreement

Specific Location: Middle Georgia Regional Airport

Date Prepared: 11/24/25

Prepared By: Josiah Metcalfe

Timeline Expectation

Start Date: As soon as practicable.

Expected Completion date: 3-5 year term

Submitted to:

Operations Management

Airport Management

Date Submitted: 11/24/25

Project Description:

Middle Georgia Regional Airport is in need of a service agreement which specifies the completion, repair, and maintenance of all fire suppression systems and equipment in compliance with all required inspections and related work.
pursuant of any applicable NFPA and other relevant regulatory codes.

Project Justification:

Cost of maintenance, repair, and inspections regularly exceeds (3) quote trigger amount. gathering quotes for annual inspections and subsequent repairs is not efficient and causes delays which result in regulatory compliance issues.

Scope of Work:

List the specific services, repairs, installations, or equipment required.

Service agreement must include specific numbers for hourly cost of labor, upcharge for parts, stated service coverage

for compliance with all applicable NFPA and related regulatory codes. Must include airport Terminal, Operations Center, maintenance building, deluge pump facility, Embraer facility, and all related fire suppression systems and equipment.

Constraints:

(e.g., scheduling, budget limits, access restrictions)?

Some areas require Airport operations escort for access.

Materials provided by MGRA:

List all materials/supplies/equipment required.

None.

Desired Outcome:

Describe the expected results.

Contract/agreement must result in fire suppression systems and equipment being maintained in compliance within applicable regulatory code compliance on a scheduled basis and with clear communication with airport operations.

Coordination Requirements:

Identify any departments, teams, or external parties that must be coordinated with.

Macon-Bibb County Procurment Dept.

Known Hazards:

List any known or potential hazards related to this project.

No known extraordinary hazards.

Vendor/ Contractor Acknowledgement & Signature

By signing below, I acknowledge that I have reviewed and understand the project scope, requirements, and expectations described in this Statement of Intent. I agree to proceed with preparing and submitting a quote or proposal based on the information provided.

Name/Company: _____

Signature: _____

Date: _____

Contact Info (phone/email): _____

