

SCOPE OF WORK

Attachment B

Macon-Bibb County is seeking proposals from qualified contractors to provide turnkey clean-up of temporary homeless encampment sites. The respondent to this solicitation must possess knowledge of federal, state, and local regulations codes and laws pertaining to the homeless encampment remediation. The types of waste services will include, but not limited to, a variety of household debris, biohazards and hazardous materials, flammable and combustible materials, and other items associated with the homeless encampment sites. Contractor shall furnish all labor, materials, protective clothing, and equipment needed to provide the services described herein this scope of work.

- The Contractor shall have a minimum of five (5) years' experience in managing and the removal of hazardous materials that may be found in homeless encampment sites.
- Contractor must possess and furnish all required certifications, permits and/or licenses to perform required services described herein this scope of work.
- Contractor's staff must be certified professionals and have in-depth knowledge that is critical for the safe removal and disposal of hazardous materials.
- Contractor's supervision and/or management must be present when work is being performed by staff to ensure all safety procedures are followed.
- Contractor shall work with County's departmental staff in coordinating to determine the work order/site for each encampment clean-up site. There will be an estimated eight project site assignments on an annual basis. When providing clean-up services, contractor must secure the areas for cleanup and clear all identified sites of all debris, wastes, and dangerous materials. No unauthorized persons shall be onsite during the clean-up. Work to be performed within 24 hours of notification of assigned site.
- Contractor shall provide notification to the County's designated personnel if there is an adjacent homeless encampment site discovered during the course of work to proceed with any additional work that was not previously identified.
- Photographs shall be taken of the encampment site before and after cleaning and provided to the County's designated personnel via electronic communication.
- Contractor shall properly package, transport, and dispose of waste. Disposal shall be at a site permitted to accept hazardous waste. Appropriate documentation must

be provided to the County such as a bill of lading and manifest for the hauling and disposal of waste materials.

- Contractor will work with the County to ensure that sensitivity and civility is held with the utmost importance during interactions with the homeless.
- The Contractor's staff must wear safety vests and identification badges when performing services.
- Payment: Contractor shall provide itemized documentation of employee labor hours, equipment costs, and disposal costs to the County.
- Should multiple Contractors be awarded an agreement for services, the County may ask for quotes from each contractor with the exception of extenuating circumstances (such as timeframe for clean-up) the County will proceed forward with the vendor providing the lowest quote.