



Macon-Bibb County Government  
Procurement Department  
City Hall  
700 Poplar Street, Suite 308  
Macon, Georgia 31201  
(478) 803-0550

Laura Hardwick  
Director of Procurement

October 13, 2025

ADDENDUM # 3

To: ALL PROSPECTIVE FIRMS

Re: INVITATION FOR BIDS: 26-019-LH, Consultants for Pre-Disaster Hazard Mitigation Plan

**The Invitation for Bids, referenced above, is modified as follows:**

1. GEMA provides Hazus reports for flood, hurricane (as appropriate for the jurisdiction), and tornado. Do you anticipate the selected vendor will need to develop additional Hazus models?

Answer: No need to develop additional models.

2. Is the current hazard mitigation plan available for review?

Answer: Yes – with legal restrictions.

3. Is there a minority business participation requirement?

Answer: Minority business participation requirement is not stipulated as a weight criterion for this solicitation. However, we do encourage minority participation.

4. On page 7 of the RFP, there is a budget table; please confirm that the expectation is for a single item on that table, to be the fixed total cost for the deliverables, rather than a line-item budget for each task in the SOW.

Answer: The vendor has the option to submit cost for additional personnel if required.

5. On page 2 of the Scope of Work document it says that public hearings will take place January-March 2025 and developing goals, objectives, and action steps will take place February-April 2025. Please confirm that there is an error and these dates should be in 2026.

Answer: Yes – Those dates are 2026.

6. The plan is due to GEMA in April. Please confirm whether that is April 1, or April 30. Similarly, the plan is due to FEMA in May. Is that May 1<sup>st</sup> or May 31<sup>st</sup>?

Answer: April 1, 2026.

7. Is there any penalty for early completion of the work? For example, if we were able to hold public meetings in January and February rather than February and March?

Answer: No penalty.

8. We understand that the county will market the public meetings through social media and other communications channels. Will the County also provide a venue (e.g. county offices, a school) for the public meetings?

Answer: Yes.

9. Please clarify what exactly you are seeking in the following list of required items from the RFP:

- Bidder Minority Participation Goals (is there one?)  
Answer: statement documenting any commitment to minority participation.
- Financial & Legal Stability Statement:  
Answer- provide a statement that states your company has the resources and finance to complete the project. In addition, statement ensuring your company is in good standing and operates in sound ethical business practices/compliance.
- Insurability Statement  
Answer: Statement that reflects your company is able to provide evidence of insurability.
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Answer: Statement certifying that your company is not currently disbarred/proposed for disbarment, suspended or under any civil judgement and/or criminal offenses.
- Non-Collusion Affidavit  
Answer: Company to provide a statement certifying your bid is not in collusion with other bidders.
- Macon-Bibb County Vendor Application:  
Answer: Vendor Application must be completed and submitted with bid. Even if you are already a registered vendor with Macon-Bibb County.
- W-9 Form  
Answer: to provide the correct tax Identification number and company information.
- E-Verify Affidavit- to confirm employment eligibility pertaining to maintaining a legal work force. Must be completed and notarized when submitting bid.

Please incorporate this change into the Invitation for Bid and acknowledge receipt of this addendum on your bid form.

Sincerely,

*Laura Hardwick*

Director of Procurement