



**MACON-BIBB COUNTY
BUILDING & FIRE SAFETY**
3661 Eisenhower Pkwy, Ste MB105
Macon, GA 31206
(478) 803-0466

RESIDENTIAL DWELLING SUBMITTAL REQUIREMENTS

All residential building permit applications for Single-Family Dwellings and Two-family Dwellings (Duplexes) constructed or renovated under the 2018 International Residential Code must comply with this handout.

Currently, this requested information is used to verify the location and size of the proposed building, as approved by other agencies. A plan review WILL NOT BE charged by this Division; however, a cursory examination will be performed to verify compliance with the adopted codes and ordinances. The construction must comply with the following at the time of inspection, as applicable to the project scope:

- 2018 International Residential Code, as amended by the State of Georgia
- 2018 International Mechanical Code, as amended by the State of Georgia
- 2018 International Plumbing Code, as amended by the State of Georgia
- 2018 International Fuel Gas Code, as amended by the State of Georgia
- 2023 National Electrical Code
- 2015 International Energy Conservation Code, as amended by the State of Georgia

For walk-in customers with paper applications, the following items must be submitted:

- ✓ Copy of the Zoning Compliance or Zoning Waiver issued by Macon-Bibb County Planning & Zoning
- ✓ Copy of the Site Plan approved by Macon-Bibb County Planning & Zoning
- ✓ A basic plan set consisting of the following (plans must be in an electronic PDF format):
 - Cover Sheet, with:
 - Project address
 - Name, address, and phone number of the contractor
 - Square footage of the structure
 - List all codes applicable to the project
 - Detailed scope of work outlining all the work for this project
 - For remodels and renovations, provide a fully dimensioned floor plan for each floor of the structure. For new construction and additions, provide a complete set of project plans.

Once approved, the applicant will be required to print a copy of the issued permit for the job site and have the plans available at the time of inspection.

Effective May 1, 2025, a complete set of project plans, including Mechanical, Electrical, and Plumbing, must be submitted for plan review for all new construction of Single-Family and Two-family Dwellings (Duplexes), additions, and remodels/renovations. A \$150 Plan Review Submittal Fee shall be paid at the time the plans are submitted for review with a maximum plan review time of 5 business days.