



Macon-Bibb County Government

Procurement Department

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Laura Hardwick
Director of Procurement

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ADDENDUM # 3 (Revised)

To: ALL PROSPECTIVE FIRMS

Re: INVITATION FOR BIDS: 25-017-LH, Airport Operations and Maintenance

The Invitation for Bids, referenced above, is modified as follows:

- 1) We did not see the term of the contract or renewal options. Please state term of contract and renewal options.

Answer: Subject to the provisions of O.C.G.A. 36-60-13, which require that multiyear contracts with the County terminate annually with an automatic renewal unless positive action is taken on the part of the County, among other requirements, we expect a 5-year term with a 5-year option if both parties agree.

- 2) Page 13 of the bid package states under Price Proposal: "Provide prices on forms included." We did not see a form provided for pricing inputs. Is this form meant to be our own pricing form, or a form provided by MCN?

Answer: See Attachment

- 3) With the updated scope of work, we assume alternative staffing plans will be acceptable, after discussion and approval with the Airport. Please confirm.

Answer: Yes.

- 4) Please confirm that we are not responsible for the Food and Beverage concession.

Answer: Selected proposer will not be responsible for providing food and beverage concession, but they are responsible for any operational requirements associated with it.

- 5) We are investigating subcontracting janitorial services. In doing so, we would look to a DBE company to provide this service. We would assume that this would result in an increase in cost, due to the fact that at present we provide janitorial in house with 1.5 FTEs. The County's thoughts on this subject would be of interest to us.

Answer: The County recommends that you propose subcontracting the janitorial services as an alternate and include the proposed cost. The County does look for opportunities to include DBEs when able. Therefore, if selected, the county would have the opportunity to review the proposal and make a decision upon selection.

- 6) Page 3 - MBC "reserves the right to reject any and all submissions and to waive technicalities and formalities" - please be specific as to what basis submissions can be rejected and what "technicalities and formalities" can be waived.

Answer: See answer to question 7

- 7) RFP states that "Macon-Bibb County makes no guarantee that an award will be made as a result of this RPS and reserves the right to accept or reject any or all submittals, with or without cause, waive any formalities or minor technical inconsistencies, or delete any item/requirement from this RPS or contract when deemed to be in the Owner's best interest." Does this mean that MBC will not be bound to follow the RFP or that a nonresponsive or non-responsible responder may nonetheless be selected?

Answer: The County reserves the right not to select any of the proposals and cancel the RPS. The County reserves the right to select a vendor for this service through alternative legal means.

- 8) Need clarification of "manage recruitment, training, work assignments, performance review, appraisals with airport staff and maintenance personnel."

Answer: The selected proposer is responsible for recruiting, training, and assigning tasks to their employees. The selected proposer shall give appraisals to their team. This is not a responsibility of the County.

Please incorporate this change into the Invitation for Bid and acknowledge receipt of this addendum on your bid form.

Sincerely,

Laura Hardwick

Bid Price Form

For

25-017-LH Airport Maintenance and Service

Total Bid Price	\$ _____
Timeline for Project	_____ Calendar Days

I certify that my bid meets these minimum specifications. This bid shall be valid and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

Printed Name: _____

Authorized Signature: _____ **Date:** _____

Company Name: _____