



Macon-Bibb County Government

Procurement Department

Government Center

700 Poplar Street, Suite 308

Macon, Georgia 31201

(478) 803-0550

Fax (478) 751-7252

Laura Hardwick
Interim Director of Procurement

March 1, 2023

ADDENDUM # 2

To: ALL PROSPECTIVE FIRMS

Re: INVITATION FOR BIDS: 23-026-LH, Consultant for Homeless Survey

The Invitation for Bids, referenced above, is modified as follows:

1. Has a date (or dates) and process for the enumeration / census process (e.g., a "Point in Time" count) been set yet, or is it expected that the implementation partner will be part of establishing that? If a date has already been set, what is the date?

Answer: The implementation partner will be a part of establishing the dates for the enumeration.

2. Please explain the need to allow the "implementation partner to produce a by-name list". Is the goal to collect names and contact information from the unhoused?

Answer: Yes.

3. Will out-of-state vendors be considered?

Answer: Yes.

4. What is the budget range identified for this project?

Answer: This information is not available.

5. Is there a desired format/platform for mapping locations of individuals included in the count (e.g., ArcGIS, tableau, etc.)?

Answer: There is no preferred solution. Successful respondents will provide a turnkey toolbox platform.

6. Is the desired training and technical assistance content focused solely on survey administration, or more broadly on conducting a count of individuals experiencing homelessness (how to ask questions and record/submit data vs. how to find individuals, appropriate ways to engage in data collection, organization of the broader effort, etc.)

Answer: Both/And not either/or.

7. Who will be administering the surveys? Are volunteers/organizations identified or will the vendor be engaged in supporting this?

Answer: We anticipate a mix of vendor, United to End Homelessness and volunteer organizations.

8. Are the 'questions of interest' in the RFP intended to be a part of the proposal response?

Answer: Yes.

9. Has an enumeration of individuals experiencing homelessness been conducted before in Macon-Bibb County? If yes, how many individuals were counted?

Answer: The PIT count has only enumerated sheltered persons for the past few years.

10. Is it allowable to have an observational count for individuals who do not wish to complete the survey, or who are in situations where survey administration is not feasible due to safety or other concerns?

Answer: Yes, but those situations should be rare.

11. Will program information be provided to the successful vendor?

Answer: Please refer to the Scope of Work within the solicitation.

Please incorporate this change into the Invitation for Bid and acknowledge receipt of this addendum on your bid form.

Sincerely,

Laura Hardwick