

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0344 Solomon

Solomon, Betty Jean
716 Grayson Avenue
Macon, Georgia 31204
Cell Phone: 478 743 5962

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01.0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01.0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Contractor shall also carry worker's compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements concerning warranty.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
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35.0325 **Remove All Roof Covering Material down to Sheathing**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0425 **Replace up to 20% of Roof Decking**

Replace up to 20% of any rotten, badly warped, or broken roof decking and fasteners. Materials shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent piped and electrical service head flashing and spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____ % _____

Total Cost _____

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Work Write-Up
2022 0345 Mays

Mays, Sharon
1825 Sussex Drive
Macon, Georgia 31206
Cell Phone: 478 714 6299

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01.0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01.0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Contractor shall also carry worker's compensation insurance if required by State law, Program Administrator or Homeowner.

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01.0225 **General Warranty**

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01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

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Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0500 **Replace up to 30% of Roof Decking.**

Replace up to 30% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing and spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

35.1125 **Install Metal Flashing on Chimney**

Properly install galvanize metal flashing tucked securely and at least 1/2" into masonry units of chimney. Aluminum flashing is not permitted.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____ % _____

Total Cost _____

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Work Write-Up
2022 0346 Zimmerman

Zimmerman, Janet
4547 Elkan Avenue
Macon, Georgia 31206
Cell Phone: 478 972 0970

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01.0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

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01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner and Program Administrator. Refer to the project contract for specific requirements concerning warranty.

01.0250 **Scheduling Work**

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Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

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01.0475 **Reduce Airborne Dust during Construction**

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01.0500 **GENERAL CLEANUP**

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35.0250 **Repair the Cornice at Roof Overhangs**

Replace severely defective, rotten, and missing cornice components including fascia boards, soffits boards, frieze boards and rafter tails. New material to match remaining material as closely possible.

All Perimeters of House

35.0325 **Remove All Roof Covering Material down to Sheathing**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0775 **Replace up to 100% of Roof Decking**

Replace up to 100% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing and spray paint black.

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Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____% _____

Total Cost _____

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Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0347 Brown

Brown, Larry & Geraldine
1477 Canterbury Road
Macon, Georgia 31206
Cell Phone: 478 335 3008

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01.0050 **Code Compliance**

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01.0250 **Scheduling Work**

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Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

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35.0225 **Install Fascia Board Over End of Rafter Tails**

Install new 2" X 4" Pine sub-fascia and 3/4" thick # 2 spruce fascia board to cover the ends of the rafter tails. Replace severely defective, rotten, and missing rafter tails. Prep and paint to match existing color.

Front and Rear of House

35.0325 **Remove All Roof Covering Material down to Sheathing**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0525 **Replace up to 40% of Roof Decking**

Replace up to 40% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing and spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____% _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0348 Johnson

Johnson, Kathleen
1841 Springwood Drive
Macon, Georgia 31211
Cell Phone: 478 718 2033

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01.0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01.0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

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01.0375 **Prime Bare Wood**

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20.0075 **Trim Tree Overhanging Roof**

Trim tree limbs overhanging roof so that a vertical clearance of about 15 feet exists between the roofs plane and any remaining tree limbs. Clean leaves and debris from roof. Remove debris to legal dump site.

Left and Rear of House

35.0250 **Repair the Cornice at Roof Overhangs**

Replace severely defective, rotten and missing cornice components including fascia boards, soffit boards, frieze boards and rafter tails. New material to match remaining material as closely as possible.

All Perimeters of House

35.0325 **Remove All Roof Covering Material down to Sheathing**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0600 **Replace up to 50% of Roof Decking**

Replace up to 50% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

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35.0925 **Install New Shingles on Roof Decking**

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COST SUMMARY

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Overhead and Profit @ _____%	_____
Total Cost	_____

Attachment "B"
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Work Write-Up
2022 0349 Butler

Butler, Mary
4521 Dorset Drive
Macon, Georgia 31206
Cell Phone: 478 731 9295

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

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35.0250 **Repair the Cornice at Roof Overhangs**

Replace severely defective, rotten, and missing cornice components including fascia boards, soffit boards, frieze boards and rafter tails. New material to match remaining material as closely possible.

All Perimeters of House

35.0325 **Remove All Roof Covering Material down to Sheathing**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0525 **Replace up to 40% of Roof Decking**

Replace up to 40% of any rotten, badly warped, or broken roof decking and fasteners. Materials shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing and spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____% _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0350 Smith

Smith, Mary
2868 Village Green Drive
Macon, Georgia 31206
Cell Phone: 478 305 9911 Home Phone: 478 788 3622

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0325 **Remove All Roof Covering Material Down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0525 **Replace up to 40% of Roof Decking.**

Replace up to 40% of any rotten, badly warped, or broken roof decking and fasteners. Materials shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing and spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

35.1350 **Install Rainwater Diverter at Entrance**

Install a non-corrosive metal rainwater diverter above entrance and spray paint black.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____ % _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0351 Young

Young, Rebecca
3025 Clairmont Avenue
Macon, Georgia 31204
Cell Phone: 706 414 5330

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to Verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0250 **Repair the Cornice at Roof Overhangs**

Replace severely defective, rotten, and missing cornice components including fascia boards, soffit boards, frieze boards and rafter tails. New material to match remaining material as closely as possible.

Right Side of the Structure

35.0325 **Remove All Roof Covering Material Down to Sheathing**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0475 **Replace Up to 30% of Roof Decking**

Replace up to 30% of any rotten, badly warped, or broken roof decking and fasteners. Materials shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing and spray paint black.

35.1075 **Install Ridge Vent**

Remove all stationary/turbine vents and replace with new decking. Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____% _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0352 Johnson

Johnson, Samuel
3493 Hillcrest Avenue
Macon, Georgia 31204
Cell Phone: 478 262 3027

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be of high quality, 2) be installed in accordance with manufacturer's specs and, 3) meet requirements of code inspections.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

20.0075 **Trim Tree Overhanging Roof**

Trim tree limbs overhanging roof so that a vertical clearance of about 15 feet exists between the roofs plane and any remaining tree limbs. Clean leaves and debris from roof. Remove debris to legal dump site.

Left Side of House

35.0225 **Install Fascia Board Over End of Rafter Tails**

Install new 2" X 4" Pine sub-fascia and 3/4" thick # 2 spruce fascia board to cover the ends of the rafter tails. Replace severely defective, rotten, and missing rafter tails. Prep and paint to match existing color.

Rotten Fascia on All Perimeter

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0525 **Replace Up to 40% of Roof Decking**

Replace up to 40% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for Compliance Inspection.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____%

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0353 Gates

Gates, Darnetha
1488 Third Street
Macon, Georgia 31201
Cell Phone: 478 284 4575 Home Phone: 478 259 2266

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0600 **Replace up to 50% of Roof Decking.**

Replace up to 50% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

35.1000 **Install Roll Type Selvedge Edge Roofing on Decking**

Install 15 lb. asphalt saturated felt and 110-120 lb. double coverage selvedge edge asphalt roofing having a 17" visible exposure and 19" lap. Include double layer at roof edge. Install per manufacturer's instructions on all roofs with less than a 4/12 pitch. Install an aluminum drip edge with white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding or trim at wall and roof intersections. Install galvanized metal flashing tucked securely at least 1/2" into masonry units of chimneys and walls. Owner to select color.

Over Bathroom Portion of House

Attachment "B"
Guidelines, Specifications and Cost Summary

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

35.1125 **Install Metal Flashing on Three (3) Chimneys**

Properly install galvanized metal flashing tucked securely and at least ½" into masonry units of chimney. Aluminum flashing is not permitted.

COST SUMMARY

Material – Labor		_____
Overhead and Profit @ _____%		_____
Total Cost		_____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0334 McRae

McRae, Gennell
3944 Blair Court
Macon, Georgia 31206
Cell Phone: 478 342-0445 Home Phone: 478 784-7077

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01.0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01.0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Contractor shall also carry worker's compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements concerning warranty.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0600 **Replace up to 50% of Roof Decking.**

Replace up to 50% of any rotten, badly warped, or broken roof decking and fasteners. Materials shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

Rear Metal Overhang is Not Included in Scope of Work

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

35.1125 **Install Metal Flashing on Chimney**

Properly install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimney. Aluminum flashing is not permitted.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____% _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0335 Little

Little, Tresha
4177 Briarwood Drive
Macon, Georgia 31204
Cell Phone: 478 978 3286

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01.0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01.0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Contractor shall also carry worker's compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work, before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0250 **Repair the Cornice at Roof Overhangs**

Replace severely defective, rotten, and missing cornice components including fascia boards, soffit boards, frieze boards and rafter tails. New material to match remaining material as closely as possible.

Front of House

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0475 **Replace up to 30% of Roof Decking.**

Replace up to 30% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____ % _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0336 Brooks

Brooks, Clara
3341 Arnwood Avenue
Macon, Georgia 31204
Cell Phone: 478 320 7712 Daughter Sheila Brooks

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01.0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01.0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner and Program Administrator. Refer to the project contract for specific requirements concerning warranty.

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

35.0225 **Install Fascia Board Over End of Rafter Tails**

Install new 2" x 4" Pine sub fascia and ¾" thick #2 spruce fascia board to cover the ends of the rafter tails. Replace severely defective, rotten, and missing rafter tails. Prep and paint to match existing color.

Front of House

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0600 **Replace up to 50% of Roof Decking.**

Replace up to 50% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

35.1350 **Install Rainwater Diverter at Entrance**

Install a non-corrosive metal rainwater diverter above entrance and spray paint black.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____ % _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0337 Houston

Houston, Helen
2856 Barrett Avenue
Macon, Georgia 31206
Cell Phone: 478 765 5682

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01.0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01.0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs, and 3) meet requirements of code inspections.

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

20.0075 **Trim Tree Overhanging Roof**

Trim tree limbs overhanging roof so that a vertical clearance of about 15 feet exists between the roofs plane and any remaining tree limbs. Clean leaves and debris from roof. Remove debris to legal dump site.

Right Side of House

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0525 **Replace up to 40% of Roof Decking.**

Replace up to 40% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____ % _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0338 Scott

Scott, Kryston
570 Baxter Avenue
Macon, Georgia 31201
Cell Phone: 478 320 5590

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01.0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01.0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0325 **Remove All Roof Covering Material down to Sheathing**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0475 **Replace up to 30% of Roof Decking**

Replace up to 30% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

35.1450 **Clean Debris Off Roof and Out of Gutters and Downspouts**

Clean branches, leaves and debris off roof and out of gutter and downspouts. Hose down gutters and Downspouts to assure clear passageway for rainwater.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____ % _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0339 Wright

Wright, Emily
3449 Mogul Road
Macon, Georgia 31217
Cell Phone: 478 972 1221 Home Phone: 478 743 5720

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

20.0075 **Trim Tree Overhanging Roof**

Trim tree limbs overhanging roof so that a vertical clearance of about 15 feet exists between the roofs Plane and any remaining tree limbs. Clean leaves and debris from roof. Remove debris to legal dump site.

Left and Rear of House

35.0225 **Install Fascia Board Over End of Rafter Tails**

Install new 2" x 4" Pine sub-fascia and 3/4" thick # 2 spruce fascia board to cover the ends of the rafter tails. Replace severely defective, rotten, and missing rafter tails. Prep and paint to match existing color.

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0475 **Replace up to 30% of Roof Decking.**

Replace up to 30% of any rotten, badly warped, or broken roof decking and fasteners. Materials shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

Covered Porch Metal Overhang Roof Not Included in Scope of Work

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____% _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0340 Solomon

Solomon, Viola
3752 Jackson Street W
Macon, Georgia 31206
Cell Phone: 478 960 1080 Home Phone: 478 785 0883

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

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Attachment "B"
Guidelines, Specifications and Cost Summary

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0225 **Install Fascia Board Over End of Rafter Tails**

Install new 2" x 4" Pine sub-fascia and 3/4" thick # 2 spruce fascia board to cover the ends of the rafter tails. Replace severely defective, rotten, and missing rafter tails. Prep and paint to match existing color.

Left and Rear Side of House

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0600 **Replace up to 50% of Roof Decking.**

Replace up to 50% of any rotten, badly warped, or broken roof decking and fasteners. Materials shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.1125 **Install Metal Flashing on Chimney**

Properly install galvanized metal flashing tucked securely and at least ½" into masonry units of chimney. Aluminum flashing is not permitted.

35.1350 **Install Rainwater Diverter at Entrance**

Install a non-corrosive metal rainwater diverter above entrance and spray paint black.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____%

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0341 Husam-Adeen

Husam-Adeen, Tommie
2431 Millerfield Road
Macon, Georgia 31217
Cell Phone: 478 283 0800 Home Phone: 478 787 3635

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to Verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

01.0225 **General Warranty**

Attachment "B"
Guidelines, Specifications and Cost Summary

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0425 **Replace Up to 20% of Roof Decking**

Replace up to 20% of any rotten, badly warped, or broken roof decking and fasteners. Materials shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____% _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0342 Mahone

Mahone, Tamiko
2456 Hillside Drive
Macon, Georgia 31206
Cell Phone: 478 747 0028 Home Phone: 478 359 3151

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes, and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be of high quality, 2) be installed in accordance with manufacturer's specs and, 3) meet requirements of code inspections.

Attachment "B"
Guidelines, Specifications and Cost Summary

01.0225 **General Warranty**

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm, Monday through Friday. Requests to work before these hours and on weekends must be approved by the Homeowner and Program Administrator.

01.0275 **Compliance Inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged because of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition, and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0225 **Install Fascia Board Over End of Rafter Tails**

Install new 2" X 4" Pine sub-fascia and 3/4" thick # 2 spruce fascia board to cover the ends of the rafter tails. Replace severely defective, rotten, and missing rafter tails. Prep and paint to match existing color.

Rotten Fascia on All Perimeter

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0475 **Replace Up to 30% of Roof Decking**

Replace up to 30% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for Compliance Inspection.

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

35.1075 **Install Ridge Vent**

Install continuous metal ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____% _____

Total Cost _____

Attachment "B"
Guidelines, Specifications and Cost Summary

Work Write-Up
2022 0343 Crooke

Crooke, Genice
2370 Kensington Road
Macon, Georgia 31211
Cell Phone: 478 718 1775

Monday, September 26, 2022

Location

Prepared By: Antonio Simmons

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/\$300,000 in the event of bodily injury including death and \$50,000/\$100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State law, Program Administrator or Homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

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01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-Up in a high-quality good workman-like manner using specified materials or approved equals. Materials must: 1) be high quality, 2) be installed in accordance with manufacturer's specs and 3) meet requirements of code inspections.

01.0225 **General Warranty**

Attachment "B"
Guidelines, Specifications and Cost Summary

Materials installed and work performed shall have a one-year Contractor warranty from the date of final acceptance of the work by the Homeowner & Program Administrator. Refer to project contract for specific requirements.

01.0250 **Scheduling Work**

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01.0275 **Compliance Inspections**

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01.0350 **Repair Damage Caused to Property during Work**

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01.0375 **Prime Bare Wood**

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01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGEWAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM, IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

Attachment "B"
Guidelines, Specifications and Cost Summary

20.0075 **Trim Tree Overhanging Roof**

Trim tree limbs overhanging roof so that a vertical clearance of about 15 feet exists between the roofs Plane and any remaining tree limbs. Clean leaves and debris from roof. Remove debris to legal dump site.

35.0250 **Repair the Cornice at Roofs Overhangs**

Replace severely defective, rotten, and missing cornice components including fascia boards, soffit boards, frieze boards and rafter tails. New material to match remaining material as closely as possible.

All Perimeters of House

35.0325 **Remove All Roof Covering Material down to Sheathing.**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs, trees, and fences from damage during removal.

35.0600 **Replace up to 50% of Roof Decking.**

Replace up to 50% of any rotten, badly warped, or broken roof decking and fasteners. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

Attachment "B"
Guidelines, Specifications and Cost Summary

35.0925 **Install New Shingles on Roof Decking**

Install 15 lb. asphalt saturated felt and new 220 lb. or heavier Class A three-tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20-year limited manufacturer's warranty. Install an aluminum drip edge with a white baked on enamel finish at all fascia boards and barge rafters. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimneys. Program Administrator will select color. Replace all vent pipe and electrical service head flashing spray paint black.

35.1075 **Install Ridge Vent**

Install continuous ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____%

Total Cost _____