



INVITATION FOR BID

FOR

105' Heavy Duty Aerial Ladder Truck

BID NUMBER: 22-060-LH

(Commodity Code)

560-81

560-75

MACON-BIBB COUNTY, GEORGIA

ISSUED: **May 18, 2022**

BIDS DUE NO LATER THAN 12:00 NOON ON THURSDAY, **June 16, 2022**

Macon-Bibb County Procurement Department
700 Poplar Street
Suite 308
Macon-Bibb County City Hall
Macon, Georgia 31201

I. GENERAL

A. Invitation

1. Notice is hereby given that Macon-Bibb County will receive sealed bids in the Macon-Bibb County Procurement Department, 700 Poplar Street, Suite 308, Macon, Georgia 31201, until **12:00 noon on Thursday, June 16, 2022**, for **105' Heavy Duty Aerial Ladder Truck** for Macon-Bibb County Government.

NO BIDS WILL BE ACCEPTED AFTER THE ABOVE TIME. QUESTIONS CONCERNING THIS BID SHALL BE SUBMITTED BY EMAIL ONLY TO Lhardwick@maconbibb.us

Deadline to submit questions is Friday, June 3, 2022, by 3:00 pm standard eastern time.

2. Bids will be publicly opened and read in the Procurement Department Conference Room on **June 16, 2022**, starting at 2:00 p.m.
3. Minority, Women Owned and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE subcontractors where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Charise Stephens, Small Business Affairs at (478) 803-2819 or cstephens@maconbibb.us .

B. Bid Documents

- 1 Bid documents will be made available at the Macon-Bibb County Procurement Department, 700 Poplar Street, Suite 308 Macon, GA 31201, (478) 803-0550 or www.maconbibb.us/purchasing/ under active solicitations.
- 2 Sealed Bids

SEALED Bids shall be delivered or mailed to:

Macon-Bibb County Procurement Department
Attn: Laura Hardwick
700 Poplar Street
Suite 308
Macon, GA 31201
478-803-0550
Lhardwick@maconbibb.us

Mark the outside of the envelope "Bid # 22-60-LH 105 FT Heavy Duty Aerial Ladder Truck"

C. Forms

1. The enclosed Macon-Bibb County bid form shall be used. Use of other bid documents may deem the bid to be non-responsive.

D. Validity

1. No bid may be withdrawn for a period of sixty (60) days after time has been called on date of bid opening.
2. All prices shall be Delivered prices, FOB Destination, after deducting all non-applicable taxes, delivered to each requesting department or office. Vehicles shall be ready to use.

E. Forms

1. The enclosed Macon-Bibb County bid form shall be used; use of other documents may deem the bid non-responsive. Additionally, all submission documents must be completed and included with the bid; failure to include completed, signed, and notarized forms (as applicable) may deem the bid non-responsive.

F. Local Preference

1. Macon-Bibb County reserves the right to award bids to County businesses and merchants whose bid is within 5% (five percent) of the lowest responsive and responsible bid which conforms to the Invitation to Bid. **INSTRUCTIONS TO BIDDERS**

- i. No consideration will be given any claim based on lack of knowledge of existing conditions, except where the Contract Documents make definite provisions for adjustment of cost or extension of time due to existing conditions that cannot be readily ascertained.

b. Document Discrepancies

- i. Should the bidder find discrepancies in, or omissions from the documents, he shall at once notify the Macon-Bibb County Procurement Department.
- ii. Requests for Interpretations of Drawings and Specifications shall be made in writing to the Macon-Bibb County Procurement Department not later than seven (7) days prior to receipt of bids, email preferred to Lhardwick@maconbibb.us
- iii. Any subsequent instructions to bidders will be issued in the form of addenda to the specifications and sent to the bidder. All addenda shall be enumerated in the Bid Form.
- iv. All definitions set forth in the specifications are applicable to this Instruction to Bidders, the Bid Form and the proposed Contract Documents including, but not limited to, drawings, project manual, and any addenda issued prior to receipt of bids.

1. Addenda are written or graphic instruments issued prior to the execution of the Contract that may modify or interpret the bidding documents by deletion, additions, clarifications, or corrections.
2. Addenda will become part of the Contract Documents when the Contract is executed.

c. Submittals

- i. In order for bids to be considered, the complete bid document package shall be submitted including each of the following completed documents.
 1. Bid Form
 2. Bidder's Qualification Form
 3. List of Sub-Contractors
 4. Minority Participation Goal
 5. Financial & Legal Stability Statement
 6. Bid Bond in amount of 5% of the total base bid
 7. E-Verify Affidavit

II. INSTRUCTIONS FOR BIDDERS

a. Definitions

- i. Wherever the term "Owner", "County", or "Macon-Bibb County" occur in these specifications, it shall mean Macon-Bibb County, a political subdivision of the State of Georgia acting through the Macon-Bibb County Board of Commissioners.
- ii. Wherever the term "work" occurs in these specifications, it shall mean the work as defined herein, including, all labor, materials, equipment, transportation, and supervision necessary to complete the contract.

b. Related Documents

- i. Specifications (Attachment "A")
- ii. Bid Form
- iii. Bidder's Qualification Form
- iv. Bidder MBE Plan Form
- v. List of Sub-contractors
- vi. Financial & Legal Stability Statement
- vii. Bond Forms
- viii. E-Verify Affidavit

c. Bidder's Representation

- i. Each bidder, by making his bid, represents that he has:
 1. Read and understands the bidding documents; and,
 2. Visited the site and become familiar with the local conditions under which the work is to be performed.
- a. Bidders shall examine the areas wherein work of this project is to be carried out and shall take into consideration all conditions that might affect his work.
 - i. Failure of the bidder to inspect firsthand the areas affected by work in this project shall not relieve him of the obligation to comply fully with the scope of the work as defined herein.

G. Reservations

1. Macon-Bibb County reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior Macon-Bibb County experience. Hence, Macon-Bibb County may award bids to other than the lowest bidder if in the judgment of the Board of Commissioners the interest of the County will be best served by award to another. Any required information not submitted with bids shall deem bid nonresponsive.

2. Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed herein are intended only to identify the quality level desired. They are not intended to limit competition. The bidder may offer any equivalent product that meets or exceeds the specification. If bids are based on equivalent products, the bidder shall indicate on the bid form the alternate manufacturer's name and catalog number and shall include complete descriptive literature and/or specifications along with proof that the proposed equivalent either meets or exceeds this specification. The County reserves the right to be the sole judge of what is equal and acceptable. If bidder fails to name a substitute, he shall furnish goods identical to the bid specifications.

II Specifications

See Attachment B for the 105' Heavy Duty Aerial Ladder Truck.

ADDENDUM ACKNOWLEDGEMENT

Macon-Bibb County Board of Commissioners
Laura Hardwick, Senior Procurement Officer
Macon-Bibb County, Procurement Dept.
700 Poplar Street
Suite 308
Macon, Georgia 31201

DATE: _____

Re: Heavy Duty Aerial Ladder Truck
Macon-Bibb County
Bibb County, Georgia

Dear Ms. Laura Hardwick,

1. We have examined the Specifications, related documents, and the site of the proposed Work, and are familiar with all the conditions surrounding this project, including the availability of materials and labor, and hereby bid to furnish all materials and labor, and to complete the project in accordance with the Contract Documents, within the time set forth herein, and at the prices stated below. These prices are to cover all expenses incurred in performing the Work required under these Specifications, of which this bid is part.

2. ADDENDUM RECEIPT:
 - a. We acknowledge our responsibility to ensure that all addenda have been received prior to the submission of a bid.

 - b. Bidder acknowledges receipt of the following addenda:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

3. We agree to commence actual physical work on site, with an adequate force and equipment within the timeframe presented in the specifications and to complete fully all work within the stated timeframe following notice to proceed.

4. We agree that this bid may not be revoked or withdrawn after the time set for the opening of bids and shall remain open for acceptance for a period of sixty (60) days following such time.

5. In case of written notification by mail, telegraph, or delivery of the acceptance of this bid within sixty (60) days after the time set for the opening of bids, the undersigned agrees to execute within ten (10) days a Contract for the Work for the below stated compensation and at the same time to furnish and deliver to the Owner a Performance Bond and a Payment Bond, both in an amount equal to one-hundred-percent (100%) of the Contract Sum.

6. Enclosed herewith is a Bid Bond in the amount of five percent (5%) of the total base bid. We agree that the above stated amount is the proper measure of liquidated damages that the Owner will sustain by the failure of the undersigned to execute the Contract and to furnish the Performance Bond and the Payment Bond.

7. If this bid is accepted within sixty (60) days after the date set for the opening of bids and we fail to execute the Contract within ten (10) days after written notice of such acceptance or if we fail to furnish both a Performance Bond and a Payment Bond, the obligation of the bond will remain in full force and affect and the money payable thereon shall be paid into the funds of the Owner as liquidated damages for such failure; otherwise, the obligation of the bond will be null and void.

8. We hereby certify that we have not, nor has any member of the firm(s) or corporation(s), either directly or indirectly, entered into any agreement, participated in any collusion, nor otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

9. We understand the total bid price listed below to be inclusive of all materials, labor, equipment, and other provisions necessary to provide the services in accordance with the associated specification.

Respectfully Submitted,

Authorized Signature: _____

Dated: _____

Name: _____

Title: _____

Bid Price Form

For

Price for 105 FT Heavy Duty Aerial Ladder Truck

Total Bid Price: \$ _____

Delivery will be within _____ weeks after receipt of purchase order.

I certify that my bid meets these minimum specifications. This bid shall be valid and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

Printed Name: _____

Signature: _____

Date: _____

Note: Delivery of said 105 FT Heavy Duty Aerial Ladder Truck to be delivered to: Bibb County Fire Department, 1191 First Street, Macon, GA 31201, Chief Edwards at 478-219-2617, twenty-four (24) hours prior to delivery.