



Macon-Bibb County Government

Procurement Department

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ADDENDUM # 3
REVISED

To: ALL PROSPECTIVE FIRMS

Re: INVITATION FOR BIDS: 22-030-LH, Inmate Medical Services

The Invitation for Bids, referenced above, is modified as follows:

1. Does the company submitting the bid have to cover all three areas Physical Health, Mental Health and Dental Services? Can the submitted bid be for just one of the 3 areas?

Answer: A bid can be submitted for one of the mentioned services. Your company is not required to bid on all three services.

2. Can the performance bond be waived in this RFP?

Answer: No.

3. Given that in more than 20 years of providing healthcare to jails and prisons around the country we have never seen a reputable provider default on delivering healthcare services; and given the substantial cost for bonds (est. \$230,000 for performance bond and \$5,000 for a bid bond), a cost that is directly passed on to the county, would the county consider eliminating or reducing the bond size to save tax dollars while still providing reasonable security in delivery of services?

Answer: No.

4. Please provide a copy of the current medical services contract with the incumbent provider, including all exhibits, attachments, amendments, etc.

Answer: Not available at this time.

5. Please clarify if the performance bond amount is 100% of the yearly contract amount or 100% of the full 5-year contract amount.

Answer: The initial agreement requires a performance bond of 100% of the yearly contract amount.

6. Will there be an opportunity to ask additional questions?

Answer: The deadline for questions is 2/7/2022 by 3:00 p.m.

7. With the extended due date for questions to be submitted, would the county consider providing an extension to the proposal due date allowing bidders an opportunity to review the answers to questions and update proposals to properly respond to RFP requirements?

Answer: If change is required, an addendum will be posted.

8. What equipment would Keys be responsible for vs. what Macon-Bibb County is responsible for?

Answer: Information is contained the RFP.

9. Is there a medication formulary list that can be provided?

Answer: No current healthcare contractor develops formulary and covers cost.

10. For Dialysis patients would Keys be responsible for the equipment?

Answer: Healthcare provider is responsible for providing the service. Whether they provide machine or contract with specialist to provide machine will be their choice. Bibb County does not provide.

11. For peritoneal or hemodialysis are most patients one or the other?

Answer: This information is maintained by the Healthcare contractor.

12. How is qualified mental health professional defined (i.e., licensed counselor, licensed clinical counselor, psychologist).

Answer: As a licensed professional.

13. What is the average length of stay per inmate?

Answer: 73 days.

14. What is the healthcare fixed cost per inmate?

Answer: This is information that is kept by the current health care contractor. They pay all of the cost. We pay them a monthly fee.

15. Can a monthly census be provided for the different types of healthcare patients?

Answer: See Attachment D Statistical Report.

16. Would the County consider a 25% Performance Bond?

Answer: No.

17. Please provide a copy of the current medical services contract with the incumbent provider, including all exhibits, attachments, amendments, etc.

Answers: This information is not available.

18. Would the county consider removing the Performance bond requirement, which will in turn provide a cost savings? If not, please clarify if the performance bond amount is 100% of the yearly of the yearly contract or 100% of the full 5-year contract amount.

Answer: No. 100% of the yearly contract.

19. Please provide Average Daily Population (ADP) numbers for the past two (2) years

Answer: November 2019 through October 2020 = 809. Additional information can be found in the RFP.

20. Please confirm the ADP to be used for staffing and pricing.

Answer: 750 for base price. In addition, proposers are requested to provide a Per Diem rate.

21. Please provide a breakdown of the inmate/detainee population included in the overall population figures as follows:

i. County:

Answer: 2020 = 722 and 2021 = 744

ii. State DOC:

Answer: 2020 =71 and 2021 = 55

iii. ICE:

Answer: 2020 = 4 and 2021=5

iv. U.S. Marshals Service:

Answer: 2020 = 1 and 2021=2

v. Work Release:

Answer: This number is not tracked on a yearly average basis. These inmates are housed in the detention center, and we know the number of inmates in the detention center each day. However, all inmates in the Detention Center are not on work release.

vi. Other:

Answer: 2020 = 11 and 2021 = 12

22. Please provide a breakdown of the inmate/detainee population included in the overall population figures, as follows: Male, Female, Juvenile, Transgender.

Answer: The female population varies between 90-100 per day. We do not house juveniles at this facility. We do not track Transgenders at this facility.

23. Please provide the current staffing plan by position, credential, and shift.

Answer: The specific information is maintained by the current Healthcare Contractor.

24. Please provide salaries/pay rates of current staff (i.e., RN, LPN, Mid-level Practitioner, mental health staff, etc.)

Answer: The current staff is not paid by Macon-Bibb County.

25. Does the facility currently use 12-hour or 8-hour shifts?

Answer: Both 8 and 12.

26. Is this structure work well, or is a new structure desired?

Answer: We are requesting that each proposer submit their plan.

27. What are the current evening, night, and weekend shift differentials?

Answer: These are Correct Health employees.

28. Are there currently any unfilled positions?

Answer: This information is maintained by the current healthcare contractor.

29. Does the county consider the current staffing plan adequate for the Facility's needs?

Answer: Yes.

30. Would the county accept more than one staffing option be provided and still be considered compliant with the RFP?

Answer: This is stated in the RFP.

31. What mental health services are currently provided on site at the Facility?

Answer: Mental Health intake assessments, Mental Health follow up assessments, Crisis intervention and consultation, Individual counseling, Collaboration for psychoeducational groups, Collaboration with community providers including DBHDD, Psychiatric clinics and consults and Jail staff training.

32. Are group therapy services required?

Answer: No.

i. If so, what types of groups are currently provided?

Answer: N/A

ii. Please indicate the number of times per week each group is provided.

Answer: N/A

iii. Are discharge planning services required? If so, please provide specific requirements.

Answer: No.

iv. Are there service agreements related to the timing of mental health evaluations and/or response to mental health referrals?

Answer: No.

v. Please provide the current mental health staffing by credential/licensure and shift.

Answer: Current MH staff includes, LCSW, LPCM, NP and MD. Current Healthcare contractor determines shift needs in order to meet the needs of the facility.

vi. Is the current mental health staffing considered adequate?

Answer: Yes

vii. Is mental health on-site staff coverage required for evenings and/or weekends?

Answer: No.

viii. Is there a requirement for 24/7 staffing by Mental Health Professionals?

Answer: Yes, by Telemed.

ix. Is there a requirement for mental health staff's involvement with mental health court?

Answer: No.

x. Are mental health staff responsible for coordinating trial competency examinations and transfers?

Answer: Yes, they coordinate with the evaluation team to have access to the inmate and for their

transfers.

xi. Is there any specialty housing available for inmates with mental health problems?

Answer: No, acute cases are housed in the infirmary.

xii. What are the number and location of suicide watch cells?

Answer: 4 Located in the infirmary.

xiii. How many inmates are currently receiving mental health services?

Answer: Please see attached Statistical Report.

xiv. Are any mental health services provided by a community services board (CSB) or private provider, other than those addressed in the RFP?

Answer: No, not in conjunction with the jail. There are some done through Court Orders.

xv. Will the County continue to use a CSB/private provider of mental health services in addition to those to be provided by the new Contractor?

Answer: N/A

xvi. Who is financially responsible for psychiatric emergencies and/or psychiatric hospitalizations—the Contractor or the County?

Answer: Healthcare Contractor.

xvii. Please identify the hospital used for mental health inpatient referrals.

Answer: Atrium Health, Georgia Regional in Augusta. Central State through a Court Order.

xviii. What are the requirements for mental health training for facility staff?

Answer: CIT annually.

33. Pharmacy Statistics: Please provide the following information for the past two (2) years. Average number on inmates on psychotropic medication, HIV/AIDs, Hepatitis, Hemophilia, Diabetes for each month.

Answer: This is information maintained by the current vendor. All available information on the number of patients on medications and number of medications is included on attached report.

34. Expenses: Please provide the following information for the past two (2) years: Total Pharmacy Costs, Psychotropic Medication Cost, Hemophilia Medication Cost, Total HIV/AIDS medication costs.

Answer: These costs are paid by the current contractor and we do not have access to that information.

35. Equipment: Please provide a list of all medical and dental equipment that will be available to the new Contractor, including the model, age, and condition. How many AED's are on site?

Answer: This information is included in the RFP.

36. Who is responsible for maintaining the AEDs—the Contractor or the County?

Answer. The County.

37. Please identify the following current providers: Pharmacy Services, Laboratory Services, Mobile X-ray Services, Ambulance Services, and Biohazardous Waste Removal Services?

Answer: All services provided by the current healthcare contractor, except for, Ambulance services, which is provided by Atrium.

38. What is the Facility's policy regarding the cost of care for pre-existing conditions?

Answer: All inmates must be given needed medical care regardless of whether or not it is a pre-existing condition.

39. What is the Facility's policy regarding the cost of care for pre-booking?

Answer: Included in RFP.

40. Are X-ray services provided using on-site equipment or through a mobile X-ray provider?

Answer: Handled by Healthcare contractor.

41. If there is on-site X-ray equipment, is it film or digital?

Answer: No.

42. On-Site Service Statistics: Please provide statistical data for the past two (2) years by facility regarding on-site services, including but not limited to: All information available for Intakes, Nurse Sick Call, Inmate Physicals, Number of Inmates evaluated by the Psychiatric/Mental Health Providers, number of chronic care visits by type, number of on-site clinic visits by type (e.g., OB/GYN, orthopedics, Ophthalmology, cardiology, etc.), Labs, X-rays, Telemedicine encounters by specialty.

Answer: Intakes: November 2019 - October 2020 = 4,800. All other requested information is state in the RFP and the Statistical Reports Attachment D.

43. Dental Services: Are dental services provided using an on-site dental operator or through a mobile dentistry provider?

Answer: On-site.

44. If there is an on-site dental operator, how many dental chairs are there?

Answer: 1.

45. Is the dental X-ray equipment film or digital?

Answer: X-Rays are Outsourced.

46. Dialysis: Is dialysis treatment currently being provided on site at the Facility? If so, who is the current dialysis provider?

Answer: Yes. Dialysis is outsourced by the current contractor.

47. During the past two (2) years, what is the average number of individuals receiving dialysis treatment?

Answer: All available information is on Attachment D Statistical Report.

48. How much has been spent annually on dialysis over the past two (2) years?

Answer: These costs are covered by the current Health Care Contractor.

49. What are the average weekly number of dialysis treatments?

Answer: Monthly information maintained by current HealthCare Contractor and is on Attachment D Statistical Report.

50. Are OB/GYN services currently rendered onsite or offsite?

Answer: Offsite.

51. If onsite, what is the frequency?

Answer: N/A.

52. During the past two (2) years, what is the average number of individuals receiving OB/GYN services?

Answer: Information maintained by current Health Care Contractor and is included on Attachment D Statistical Report.

53. Are OB/GYN services currently rendered onsite or offsite?

Answer: Offsite.

54. During the past two (2) years, what is the average number of individuals receiving OB/GYN services?

Answer: Information maintained by current Health Care Contractor and is included on Attachment D Statistical Report.

55. Are Podiatry services currently rendered onsite or offsite?

Answer: No.

56. During the past two (2) years, what is the average number of individuals receiving Podiatry services?

Answer: This is a new service.

57. Medication-Assisted Treatment: Do you currently continue MAT medication (e.g., methadone, buprenorphine, naltrexone/Vivitrol) when a patient entering the facility was receiving the medication in the community? Or do you require these patients to detox?

Answer: We require inmates to detox.

58. If you continue MAT medication, which medication(s) do you provide?

Answer: N/A.

59. How many patients are you treating on average per month by medication?

Answer: N/A.

60. What medication (e.g., methadone, buprenorphine, etc.) do you currently use for opioid-dependent pregnant patients?

Answer: The medication is determined on a per case basis by a specialty doctor.

61. Do you currently induct new patients into MAT at the facility prior to discharge?

Answer: No.

62. If so, what medication(s) do you provide?

Answer: N/A.

63. How many patients are you inducting on average per month by medication?

Answer: N/A.

64. If you are not currently inducting new patients into MAT, are you interested in providing induction service going forward?

Answer: Possibly depending on proposal.

65. Please provide the percentage of intakes who enter the facility on a verified MAT program in the community.

Answer: Information not available.

66. Please provide the percentage of intakes diagnosed with opioid use disorder (OUD).

Answer: Information not available.

67. Do you work with a community provider/local clinic to provide methadone? If so, please provide their name and contact information.

Answer: No. There is no contact information available.

68. Do you have grant funding for MAT?

Answer: No.

69. What is your anticipated budget for MAT?

Answer: None.

70. Have you considered costs other than staffing, such as medications, drug screens, labs, supplies, and additional custody staff?

Answer: N/A.

71. Do you want to establish a licensed and certified on-site opioid treatment program (OTP), which has its own associated costs?

Answer: No.

72. Please identify the local hospital(s) utilized for emergencies and inpatient stays.

Answer: Atrium Health.

73. Please provide a list of currently utilized off-site specialty providers and outpatient providers.

Answer: These providers are selected by and paid by the current Healthcare Contractor. We do not manage the network of providers.

74. Are any specialty consults provided at the hospital? If so, which specialty or specialties?

Answer: Yes. This would be determined by hospital staff based on the health needs of the individual inmate.

75. Off-Site Statistics: Please provide historical utilization statistics for the past two (2) years regarding off-site services, including but not limited to: ER Visits, ER /Inpatient Admissions, Hospital Observations, One-Day Surgeries, Office Specialty Visits, Off-Site Radiology Exams.

Answer: All available information on Attachment D Statistical Reports.

76. Are there currently any specialty clinics being conducted on site? If so, please identify.

Answer: No.

77. Which discipline/credential conducts the intake/receiving screening (e.g., RN, LPN, EMT, Correctional Officer)?

Answer: RN, LPN or Paramedic

78. If this is a medical post, is it staffed 24/7?

Answer: Staffed as needed 24/7. Personnel come over from medical and must be available 24/7.

79. When are PPD's implanted?

Answer: during intake or during the 14-day health assessment unless contraindicated.

80. Are PPDs implanted on all inmates or only as medically indicated?

Answer. As medically indicated.

81. How many infirmaries and/or medical housing beds are available?

Answer: Information included in RFP.

82. Medication Administration: How many med passes are conducted daily?

Answer: 2.

83. Which discipline (s) conducts med passes (e.g., CMT, LPN, RN, etc.)?

Answer: RN or LPN.

84. How many med carts are utilized per med pass?

Answer: Meds are pre-packaged and distributed from baskets.

85. How long does the average med pass take to complete?

Answer: 2 hours.

86. Does the Facility currently utilize an electronic Medication Administration Record (eMAR)? If so, please identify the eMAR software program.

Answer: Yes. Sapphire.

87. Is Nurse Sick Call conducted by RNs or by LPNs?

Answer: Both.

88. Is there a Keep-on-Person (KOP) program at the Facility? If so, which medications are included in the KOP program?

Answer: Yes, done on case-by-case basis depending on the inmate. Asthma.

89. What is the Facility's policy on providing medication to inmates upon discharge?

Answer: Information not available at this time.

90. Electronic Medical Records: What is your definition of a proprietary Electronic Medical Records system?

Answer: One that is developed in house by the vendor and /or restricts the transfer of records between vendors.

91. Does Macon-Bibb County currently use an electronic Medical Records System. If so, does the County own the license to the system?

Answer: The current Healthcare contractor has the license to the system. No. County does not own the license to the electronic Medical Records System.

92. Please identify the Facility's Jail Management System (JMS).

Answer: Information is in the RFP.

93. Will the Facility's IT infrastructure support EMR installation, or will additional cabling and drops be required?

Answer: Yes.

94. Who will be responsible for additional cables/drops, if required—the County or the Contractor?

Answer: Macon-Bibb County.

95. Will internet connectivity be available to the Contractor?

Answer: Yes.

96. Does the Facility currently have wireless capability?

Answer: Yes.

97. What is the County's expectation for a "go live" date for the EMR system?

Answer: Complete and accurate medical records for all inmates must be maintained from the first day, July 1, 2022.

98. Pg. 9, III Scope Objectives B. refers to mental health counselors capable of approving a 10 - 13. what credentials does the client require to approve a 10 - 13?

Answer: Credentials that are sufficient to meet all legal requirements.

99. Pg. 10, IV Scope of Services, B states, "inmates identified with clinically significant findings as a result of a comprehensive receiving screenings will receive an initial health assessment no later than two (2) days from inmate booking and physical placement into the Jail Facility". Please define clinically significant findings.

Answer: We would depend on trained medical professionals employed by the Healthcare Contractor to be able to determine what is clinically significant. It would include but not be limited to chronic illness/disease; a pre-existing illness that is life threatening or transmittable to other inmates.

100. Pg. 15, V On-Site Services for Jail Facility Staff and Bibb Sheriff Office Employees/Retirees states: "Medical Contractor will hold an annual health fair in the administrative area of 668 Oglethorpe location. The health fair will include at a minimum, annual flu vaccinations, blood pressure check and blood work to include a lipid panel, CMP, and PSA test". Who will be responsible for the cost of labs and flu vaccinations?

Answer: The Healthcare Provider.

101. Will there be an opportunity to ask additional questions?

Answer: No.

Please incorporate this change into the Invitation for Bid and acknowledge receipt of this addendum on your bid form.

Sincerely,

Laura Hardwick

Senior Procurement Officer