

MACON-BIBB COUNTY, GEORGIA

Request for Qualification Contractor (RFQc)

FOR

Airport WWII Hanger Roof Retrofit Project

22-016-FL

91-891

92-503

92-581



MACON-BIBB COUNTY

ISSUE DATE: September 2, 2021

DUE DATE: September 30, 2021

MBE/WBE/DBE Participation: Minority, Women Owned, and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE sub-consultants where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Charise Stephens, Director of Small Business Affairs at (478) 803-2819 or cstephens2@maconbibb.us.

I. GENERAL

A. Invitation

Notice is hereby given that Macon-Bibb County will receive responses to the Request for Qualified Contractor (**original plus 3 copies**) in the Procurement Department 700 Poplar Street, Suite 308, Macon, Georgia 31201, until **12:00 o'clock NOON** at the time legally prevailing in Macon, Georgia on September 30, 2021, for **“Airport WWII Hanger Roof Retrofit Project”** for Macon- Bibb County.

NO LATE RESPONSES WILL BE CONSIDERED

**All questions or concerns regarding the RFQC should be made via email only.
The Deadline for questions is September 9, 2021, at 5:00 PM EDT.**

There will be a Mandatory Pre-Bid Conference for all pre-qualified bidders and will be held at the Lowe Aviation Building, Macon Regional Airport, Macon, Georgia (To Be Determined). All pre-qualified bidders will be required to attend.”

B. Definitions

Wherever the term “Owner”, “County”, or “Macon-Bibb County” occur in this document, it shall mean Macon-Bibb County, a political subdivision of the State of Georgia acting through the Macon-Bibb County Board of Commissioners.

C. Solicitation Documents

Announcement of this Request for Professional Services may also be posted on the Macon-Bibb County website at www.maconbibb.us/purchasing and on the Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp

D. Insurance Requirements

Insurance coverage should be written with insurance company with a Best Rating of A or better. Insurance shall be obtained prior to commencement of work and shall remain in force throughout the period of the contract.

1. Insurance coverage shall be carried with an insurance company licensed to do business in the State of Georgia.
2. Insurance shall be obtained prior to commencement of work and shall remain in force throughout the period of the contract.
3. Macon-Bibb County shall be named as additional insured on the policy.
4. Coverage shall include water damage.
5. Contractor is responsible for any and all deductibles.
6. Required coverage:
 - a) Worker’s Compensation: Statutory
 - b) General Liability:
 - (1) \$1,000,000.00 combined single limit for B.I., P.D.
 - (2) Maximum deductible: \$5,000.00
 - (3) To include:
 - (a) Premises – Operations
 - (b) Products & Completed Operations
 - (c) Broad form Contractual
 - (d) Independent Contractor and Subcontractor
 - (e) Underground explosion and collapse
 - c) Automobile Liability:
 - (1) \$1,000,000.00 combined single limit for B.I. and P.D.

(2) Maximum deductible: \$5,000.00

(3) To include:

(a) Owned Automobiles

(b) Hired Automobiles

(c) Non-Owned Automobiles

E. Surety

I. Whereas the anticipated contracted price exceeds \$5,000, the bidder to whom award is made shall submit a Payment Bond and a Performance Bond, both in amount of one-hundred percent (100%) of the contract price.

a) Bonding company/Surety shall be:

1. Rated B+ or better in current Key Rating Guide as issued by A.M. Best Company, Oldwick, NJ.
2. Licensed to do business in the State of Georgia.

F. Submittals

Responses must be sealed and identified on the outside of the package as and delivered to

“21-016-FL, Airport WWII Hanger Roof Retrofit Project”

Macon-Bibb County Procurement Department
700 Poplar Street
Suite 308
Macon, Georgia 31201
Telephone: (478) 803-0550

Submissions may not be withdrawn for a period of one hundred and twenty (120) days after the deadline on date of closing. Macon-Bibb reserves the right to reject any and all submissions and to waive technicalities and formalities. Respondents shall carefully read the information contained herein and submit a complete response to all requirements and questions as directed. Submittals and any other information submitted by in response to the RFP shall become the property of Macon-Bibb County.

G. Responsiveness

In order to be considered “*responsive*” the submission must include completed copies of the following documents:

“Attachment A”

- Proposer Qualification Form
- List of Sub-Consultants
- Minority Participation Goal
- Financial & Legal Stability Statement
- Georgia Security and Immigration Compliance Act (E-Verify) Affidavit

H. Responsibility

In order to be considered “*responsible*” the submitting firm must meet the following minimum qualifications:

- Licensed to do business in the State of Georgia.
- Macon Bibb County shall be named as an additional insured on all applicable policies on the Certificate of Insurance. The insurance carriers should be licensed to do business in the state of Georgia. The carriers must have an AM Best rating of A- or higher.
- (Please see Section IV- Submittal Format and Requirements)

I. Reservations

Macon-Bibb County will not provide compensation to Respondents for any expenses incurred by the Respondent(s) for submittal preparation or for any demonstrations that may be made, unless otherwise expressly stated or required by law.

Each submission should be prepared simply and economically, providing a straightforward, concise description of your firm's ability to meet the requirements of this RFQc. Emphasis should be on completeness, clarity of content, responsiveness to the requirements, and an understanding of the Owner's needs.

Macon-Bibb County makes no guarantee that an award will be made as a result of this RFQc and reserves the right to accept or reject any or all submittals, with or without cause, waive any formalities or minor technical inconsistencies, or delete any item/requirement from this RFQc or contract when deemed to be in the Owner's best interest.

Macon-Bibb County will consider only representations made within the submission in response to this RFQc. Owner will not be bound to act by any previous knowledge, communication or submission by the firms other than this RFQc.

Failure to comply with the requirements contained herein may result in the submission being deemed "non-responsive" or "non-responsible". Non responsive submissions will not be reviewed for potential award.

J. Local Presence

The contractor will list the addresses of the locations where contractor maintains an office or operation facility that will be responsible for providing services to the county.

II. PROJECT IDENTIFICATION: Retrofit Roof, Lowe Aviation WWII Hanger Building Macon Regional Airport, Macon Georgia

III. SCOPE OF SERVICES

Macon-Bibb County (Owner) is seeking contractor(s) for installation of a Polymer of Vinyl Chloride (PVC) single ply membrane retrofit roof on the Lowe Aviation WWII Hanger. Submittal will be in the form of the American Institute of Architects (AIA) Document A305-2020, "Contractor's Qualification Statement," **with Exhibits A, B, C, D, and E included as required supplemental attachments (Please see Sample Attachments B, C D, E, F)**. All AIA forms are available for purchase at the following AIA website address: https://www.aiacontracts.org/purchase?utm_term=

IV. SUBMITTAL FORMAT AND REQUIREMENTS

The Proposer shall submit **three (1) original and three (3) copies** of the proposal to the address and by the time and date described in Section 1. Macon-Bibb County will not accept proposals received by e-mail or Fax. Proposals shall be organized as listed below with the content of each section as described herein.

The completed Prequalification Submittal for each Prospective Contractor will be evaluated by the Owner according to the following criteria:

- A. Capacity to provide adequate Performance Bond, Labor and Material Payment Bond, and Insurance in a form acceptable to Owner.
- B. Adequate financial resources, work-in-hand capacity, adequate organization, and acceptable past

- performance.
- C. Applicable experience of firm, including experience of Project and field management staff to be assigned to the work.
 - D. Written proof, in the form of a letter from the PVC Membrane roof Manufacturer(s), that demonstrates that the proposed Contractor is certified at, or above, the level required for one or more of the approved roof manufacturers listed below:
 - 1. IB Roof Systems-“Pro Contractor”, or above.
 - 2. Mule Hide Roof Systems-“Approved Contractor”, or above.
 - 3. Versico Roof Systems- “Certified Installer with Gold Medal Award Winner”.
 - 4. GAF Roof Systems- “Master Contractor”, or above.
 - 5. Sika Sarnafil Roof Systems- “Alliance Level”.
 - 6. Carlisle Roof Systems- “Centurion” or “Hall of Fame”.
 - 7. Johns-Manville Roof Systems- “Summit Club Level”.
 - 8. Duro-Last Roof Systems- “Master Contractor”.
 - 9. Fiber Tite Roof Systems- “Gold Contractor”.

Submittals of Qualifications will thereafter be evaluated by Owner and the names of the pre-qualified contractors will thereafter be published. All prospective contractors' qualification information submitted shall be considered privileged and confidential. The project's Design Documents (i.e. drawings and specifications) will be made available to those pre-qualified contractors.

V. SCORING (total possible number of points = 100)

Experience – Maximum 50 points

Capacity of adequate bonds and insurance – Maximum 30 Points

Contractor's Certification – Maximum 20 Points

VI. AWARD BASIS

Award will be recommended to the respondent(s) with the highest number of points.

Macon-Bibb County may award to multiple Contractors to provide services as needed by the County.