

# INVITATION FOR BID

FOR

## Posi Shell Base

BID NUMBER: 22-004-LH

54511

66544



MACON-BIBB COUNTY, GEORGIA

ISSUED: August 2, 2021

BIDS DUE NO LATER THAN 12:00 NOON ON THURSDAY, August 12, 2021

Macon-Bibb County Procurement Department  
700 Poplar Street, Suite 308  
Macon-Bibb County City Hall  
Macon, Georgia 31201

I. GENERAL

A. Invitation

1. Notice is hereby given that Macon-Bibb County will receive sealed bids in the Procurement Department, Government Center Annex, 700 Poplar Street, Suite 308, Macon, Georgia 31201, until **12:00 noon on August 12, 2021** for the Macon-Bibb County Government.

**NO BIDS WILL BE ACCEPTED AFTER THE ABOVE TIME.**

2. Bids will be publicly opened and read in the Macon-Bibb County Procurement and Finance Conference Room, 700 Poplar Street, 3rd Floor-Suite 306, on August 12, 2021 starting at 2:00 p.m.
3. Minority, Women Owned and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE subcontractors where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Charise Stephens, Director of Small Business Affairs at (478) 751-7170 or [cshephens@maconbibb.us](mailto:cshephens@maconbibb.us) .

**The Deadline for questions is Friday, August 6, 2021, at 5:00 PM EDT.**

B. Bid Documents

4. Bid documents will be made available at the Macon-Bibb County Procurement Department, Government Center, 700 Poplar Street, Suite 308, Macon, GA 31201, (478) 803-0550 or [www.maconbibb.us/purchasing/](http://www.maconbibb.us/purchasing/) under active solicitations.

C. Sealed Bids

*SEALED Bids* shall be delivered or mailed to:

Macon-Bibb County Procurement Department  
Macon-Bibb County City Hall  
Attn: Laura Hardwick  
700 Poplar Street, Suite 308  
Macon, GA 31201  
478-803-0554  
**Lhardwick@maconbibb.us**

**Mark the outside of the envelope “22-004-LH Posi Shell Base”**

D. Forms

1. "Attachment A" Macon-Bibb County Required Submittal Documents shall be used. Use of other bid documents may deem the bid to be non-responsive.

E. Validity

1. No bid may be withdrawn for a period of sixty (60) days after time has been called on date of bid opening.
2. All prices shall be Delivered prices, FOB Destination, after deducting all non-applicable taxes, delivered to each requesting department or office. Vehicles shall be ready to use.

F. Forms

1. "Attachment A" Macon-Bibb County bid form shall be used: use of other documents may deem the bid non-responsive. Additionally, all submission documents must be completed and included with the bid; failure to include completed, signed, and notarized forms (as applicable) may deem the bid non-responsive.

G. Reservations

1. Macon-Bibb County reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior Macon-Bibb County experience. Hence, Macon-Bibb County may award bids to other than the lowest bidder if in the judgment of the Board of Commissioners the interest of the County will be best served by award to another. Any required information not submitted with bids shall deem bid nonresponsive.

**2. Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed herein are intended only to identify the quality level desired. They are not intended to limit competition. The bidder may offer any equivalent product that meets or exceeds the specification. If bids are based on equivalent products, the bidder shall indicate on the bid form the alternate manufacturer's name and catalog number and shall include complete descriptive literature and/or specifications along with proof that the proposed equivalent either meets or exceeds this specification. The County reserves the right to be the sole judge of what is equal and acceptable. If bidder fails to name a substitute, he shall furnish goods identical to the bid specifications.**

H. Warranty

1. The warranty shall be at least one (1) year.

**BID FORM  
FOR  
22-004-LH**

**POSI SHELL BASE**

ITEM	DESCRIPTION	QTY.	UNIT PRICE	EXTENDED PRICE
1	<b>POSI-SHELL BROWN BASE MIX-50 LB. BAG</b>	900/EACH	\$	\$
<b>TOTAL BID PRICE</b>				\$

ADDENDUM RECEIPT:

- a. We acknowledge our responsibility to ensure that all addenda have been received prior to the submission of a bid.
- b. Bidder acknowledges receipt of the following addenda:  
 Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_  
 Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

**A price must be provided for each line item in order for a bid to be considered.**

**All prices are F.O.B Delivered.**

**This bid form stand as the fee schedule for any resulting agreement. Macon-Bibb County makes no guarantee to the minimum or maximum quantities to be purchased from this agreement. All items purchased from this agreement for up to 365 days of award will be purchased at the unit prices included in this fee schedule.**

I certify that my bid meets these minimum specifications. This bid shall be valid and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids.

Company Name: \_\_\_\_\_

Authorized By (typed name): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_