

INVITATION FOR BID  
FOR  
Sewer Camera and Monitor

BID NUMBER: 21-055- LH

89064  
89063  
89051  
65529



MACON-BIBB COUNTY, GEORGIA

ISSUED: **May 7, 2021**

BIDS DUE NO LATER THAN 12:00 NOON ON THURSDAY, **May 20, 2021**

Macon-Bibb County Procurement Department  
(Attn: Laura Hardwick)  
700 Poplar Street  
Suite 308

Macon, Georgia 31201

## I. GENERAL

### A. Invitation

1. Notice is hereby given that Macon-Bibb County will receive sealed bids in the Macon-Bibb Commissioner's Chamber Room, 700 Poplar Street, Macon, Georgia 31201, until **12:00 noon on Thursday, May 20, 2021, "Camera and Monitor for the Macon-Bibb County Government.**

**NO BIDS WILL BE ACCEPTED AFTER THE ABOVE TIME.**

2. Bids will be publicly opened and read in the Macon Bibb County Commissioners Chamber Room located in the Macon Bibb Government Center 2<sup>nd</sup> Floor, 700 Poplar Street, Macon, GA 31201 on **May 20, 2021** starting at 2:00 p.m.
3. Minority, Women Owned and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE subcontractors where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Charise Stephens, contact person for Small Business Affairs at (478) 803-2819 or Cstephens2@maconbibb.us

### B. Bid Documents

4. Bid documents will be made available at the Macon-Bibb County Procurement Department, 700 Poplar Street. Suite 308, Macon, GA 31201, (478) 803-0554 or [www.maconbibb.us/purchasing/](http://www.maconbibb.us/purchasing/) under active solicitations.

Georgia Procurement Registry website

[http://ssl.doas.state.ga.us/PRSapp/PR\\_custom\\_index.jsp?agency=61100](http://ssl.doas.state.ga.us/PRSapp/PR_custom_index.jsp?agency=61100)

Macon-Bibb County Procurement Page [www.maconbibb.us/purchasing](http://www.maconbibb.us/purchasing)

### C. Sealed Bids

*SEALED Bids* shall be delivered or mailed to:

Macon-Bibb County Procurement Department  
(Attn: Laura Hardwick)  
700 Poplar Street  
Suite 308  
Macon, Georgia 31201  
478-803-0554  
[lhawdwick@maconbibb.us](mailto:lhawdwick@maconbibb.us)

**Mark the outside of the envelope "Bid # 21-055-LH Sewer Camera"**

D. Forms

1. The enclosed Macon-Bibb County bid form shall be used. Use of other bid documents may deem the bid to be non-responsive.
- 2.
3. **“Attachment A” must be completed and included with the bid; failure to include completed, signed, and notarized forms (as applicable) may deem the bid non-responsive.**
4. Any questions related to this Invitation to Bid shall be directed to the following contact person. No contact is to be made to anyone other than the contact listed. Such contact may result in disqualification from the proposal process.

Email: [Lhardwick@maconbibb.us](mailto:Lhardwick@maconbibb.us)

**All questions or concerns regarding the Bid should be made via email only.**

**The Deadline for questions is Friday, May 14, 2021 at 5:00 PM EDT.**

E. Validity

1. No bid may be withdrawn for a period of sixty (60) days after time has been called on date of bid opening.
2. All prices shall be Delivered prices, FOB Destination, after deducting all non-applicable taxes, delivered to each requesting department or office. Vehicles shall be ready to use.

F. Forms

1. The enclosed Macon-Bibb County bid form shall be used; use of other documents may deem the bid non-responsive. Additionally all submission documents must be completed and included with the bid; failure to include completed, signed, and notarized forms (as applicable) may deem the bid non-responsive.

G. Local Preference

1. Macon-Bibb County reserves the right to award bids to County businesses and merchants whose bid is within 5% (five percent) of the lowest responsive and responsible bid which conforms to the Invitation to Bid.

H. Submittals

1. In order for bids to be considered, the complete bid document package shall be submitted including each of the following completed **Required Submission Documents** as Attachment “A”.
  - a) Bid Form
  - b) Bidder Information Form
  - c) Bidder’s Qualification Form

- d) List of Sub-Contractors
- e) Bidder Minority Participation Goal
- f) Financial & Legal Stability Statement
- g) Insurability Statement
- h) E-Verify Affidavit
- i) Title VI – Non-Discrimination Notice

#### I. Reservations

1. Macon-Bibb County reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior Macon-Bibb County experience. Hence, Macon-Bibb County may award bids to other than the lowest bidder if in the judgment of the Board of Commissioners the interest of the County will be best served by award to another. Any required information not submitted with bids shall deem bid non-responsive.

**BID FORM**

Item	Description	Qty		Unit Price	Extended Price
1	Standard 200 ft; 35 mm, Camera Reel with Self-Leveling Camera Head	1		\$	\$
2	Digital Monitor with 2-18V Lithium Battery and 1 Charger	1		\$	\$
3	NaviTrack Scout Pipe and Cable Locator	1		\$	\$
Total Bid Price					\$
Delivery will be within _____ weeks after receipt of order.					