

MACON-BIBB COUNTY, GEORGIA

Request for Qualification Contractor (RFQc)

FOR

Design Build Services for Macon Bibb Fire Training Complex

21-068-FL

90-735

90-775



MACON-BIBB COUNTY

ISSUE DATE: May 20, 2021

DUE DATE: June 17, 2021

MBE/WBE/DBE Participation: Minority, Women Owned, and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE sub-consultants where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Charise Stephens, Director of Small Business Affairs at (478) 803-2819 or cstephens2@maconbibb.us.

I. GENERAL

A. Invitation

Notice is hereby given that Macon-Bibb County will receive responses to the Request for Qualified Contractor (**original plus 3 copies**) in the Procurement Department 700 Poplar Street, Suite 308, Macon, Georgia 31201, until **12:00 o'clock NOON** at the time legally prevailing in Macon, Georgia on June 17, 2021, for **“Design Build Services for Macon-Bibb County Fire Training Complex”**.

NO LATE RESPONSES WILL BE CONSIDERED

B. Definitions

Wherever the term “Owner”, “County”, or “Macon-Bibb County” occur in this document, it shall mean Macon-Bibb County, a political subdivision of the State of Georgia acting through the Macon-Bibb County Board of Commissioners.

C. Solicitation Documents

Announcement of this Request for Professional Services may also be posted on the Macon-Bibb County website at www.maconbibb.us/purchasing and on the Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp

D. Insurance Requirements

Insurance coverage shall be carried with an insurance company licensed to do business in the State of Georgia. All coverage should be written with insurance company with a Best Rating of A or better. Insurance shall be obtained prior to commencement of work and shall remain in force throughout the period of the contract. Macon-Bibb County shall be named as additional insured on the policy.

Workers' Compensation: Statutory
Errors and Omission: \$1,000,000
General Liability: \$1,000,000

E. Submittals

Responses must be sealed and identified on the outside of the package as and delivered to

“21-048-FL, Design Build Services for Fire Department Training Complex”

Macon-Bibb County Procurement Department
700 Poplar Street
Suite 308
Macon, Georgia 31201
Telephone: (478) 803-0550

Submissions may not be withdrawn for a period of one hundred and twenty (120) days after the deadline on date of closing. Macon-Bibb reserves the right to reject any and all submissions and to waive technicalities and formalities. Respondents shall carefully read the information contained herein and submit a complete response to all requirements and questions as directed. Submittals and any other information submitted by in response to the RFP shall become the property of Macon-Bibb County.

F. Responsiveness

In order to be considered “*responsive*” the submission must include completed copies of the following documents:

“Attachment A”

- Proposer Qualification Form
- List of Sub-Consultants
- Minority Participation Goal
- Financial & Legal Stability Statement
- Georgia Security and Immigration Compliance Act (E-Verify) Affidavit

G. Responsibility

In order to be considered “*responsible*” the submitting firm must meet the following minimum qualifications:

- Five (5) years of experience providing the services included herein.
- Licensed to do business in the State of Georgia.
- Financially and Legally responsible to perform the services included herein.

H. Reservations

Macon-Bibb County will not provide compensation to Respondents for any expenses incurred by the Respondent(s) for submittal preparation or for any demonstrations that may be made, unless otherwise expressly stated or required by law.

Each submission should be prepared simply and economically, providing a straightforward, concise description of your firm’s ability to meet the requirements of this RFQc. Emphasis should be on completeness, clarity of content, responsiveness to the requirements, and an understanding of the Owner’s needs.

Macon-Bibb County makes no guarantee that an award will be made as a result of this RFQc and reserves the right to accept or reject any or all submittals, with or without cause, waive any formalities or minor technical inconsistencies, or delete any item/requirement from this RFQc or contract when deemed to be in the Owner’s best interest.

Macon-Bibb County will consider only representations made within the submission in response to this RFQc. Owner will not be bound to act by any previous knowledge, communication, or submission by the firms other than this RFQc.

Failure to comply with the requirements contained herein may result in the submission being deemed “non-responsive” or “non-responsible”. Nonresponsive submissions will not be reviewed for potential award.

I. Local Presence

The contractor will list the addresses of the locations where contractor maintains an office or operation facility that will be responsible for providing services to the county.

II. BACKGROUND

The Macon-Bibb County Fire Department provides full-time, paid, professional fire protection and educational services for Macon-Bibb County. We provide State Certified Live Fire Instructors and conduct our own training in-house and on campus at our Fire Training Complex. The Macon-Bibb County Fire Department is a Class 1 ISO Certified Department and a portion of the rating consist of Fire Training capabilities. Firefighters in Macon-Bibb County are required to complete 220 hours of training per year in order to remain compliant.

The current burn buildings that are in place at our training complex are in dire need of replacement. They were constructed using Steel Shipping containers over 15 years ago. Upgrades and modifications were made over the past 10 years to continue providing live fire training for our firefighters and fire recruits. However, due to the condition of the containers, we have deemed it unsafe to conduct any live fire training in the current burn buildings. The current burn buildings are in disarray and in need of replacement immediately. We currently have to utilize other departments and sites out of the Macon-Bibb County to obtain our Live Fire Training.

III. SCOPE OF SERVICES

“Fire Department Training Complex”

Macon Bibb County (MBC) is seeking qualified contractor/firms interesting in providing design build services for a new Fire Training Complex. This Request for Qualified Contractor (RFQc) seeks to identify the most qualified potential providers of the above-mentioned services. Some firms which respond to this RFQc, and who are determined by the Owner to be especially qualified, may be deemed eligible and may be invited to offer proposals for these services. The contractor(s) shall do the following:

- Pre-construction of facility needs, site surveys (as needed) and project specific goals.
- Design, development and oversee the entire construction project of a new Fire Training Facility. These includes administration and support facilities, drill towers. Burn buildings, smoke buildings and facilities for outside simulations.
- Provide a guaranteed maximum price for Macon Bibb County
- Consult with the Fire Chief, Training Chief and Lieutenant or Designee on layouts of potential architectural plans.
- Provide guidance for planning of the main components of a training complex necessary to accomplish general firefighter training effectively, efficiently and safety.
- The securing of all necessary permits and clearances as applicable to comply with state and federal mandates.
- Job site preparations and selection of all appropriate subcontractors and quality vendors of building materials.
- Construction close-out, final inspection, project certification and coordination with Macon-Bibb County Fire Department.
- Assist in developing a Request for Proposal (RFP) to seek a contractor for construction of the Fire Training Complex.
- Assist in developing & overseeing long term strategic plans and scope of work for future expansion of training complex. Future site layouts, buildings, and department needs.

IV. SUBMITTAL FORMAT AND REQUIREMENTS

The Proposer shall submit **three (3) originals** of the proposal to the address and by the time and date described in Section 1. Macon-Bibb County will not accept proposals received by e-mail or Fax. Proposals shall be organized as listed below with the content of each section as described herein.

Firm's History / Background

- Letter of Interest
- History of the Firm (including years in business)
- Contact information (including address(es), telephone/Fax numbers, email, etc.
- Structure of the firm (include principal(s), project team, if applicable).

Experience

- Provide professional qualifications and description of experience for principal Design Professional.
- Reference list.
- List of projects with similar scope and size.
- Five years of experience providing the services included herein.

Project Approach

- Detailed plan for accomplishing the Design Build Services for a Fire Training Complex
Project Timeline
- Provide a project schedule outlining each identified deliverable.

V. SCORING (total possible number of points = 100)

Experience – Maximum 50 points

Project Approach – Maximum 30 Points

Project Timeline – Maximum 20 Points

VI. AWARD BASIS

Award will be recommended to the respondent(s) with the highest number of points.