

INVITATION FOR BID

FOR

Ford F-350

BID NUMBER: 21-064-LH

071-80

071-05



MACON BIBB COUNTY, GEORGIA

ISSUED: **May 13, 2021**

BIDS DUE NO LATER THAN 12:00 NOON ON THURSDAY, **May 20, 2021**

Macon-Bibb County Procurement Department
(Attn: Laura Hardwick)
700 Poplar Street Suite 308
Macon, Georgia 31201

GENERAL

A. Invitation

1. Notice is hereby given that Macon-Bibb County will receive sealed bids in the Macon Bibb County Procurement Department, 700 Poplar Street – Suite 308, Macon, Georgia 31201, until **12:00 noon on Thursday, May 20, 2021 – Ford F-350**” for the Macon-Bibb County Government.

NO BIDS WILL BE ACCEPTED AFTER THE ABOVE TIME.

2. Bids will be publicly opened and read in the Commissioners Chamber Room located on the 2nd floor of the Government Center, 700 Poplar Street, Macon, Georgia, 31201 on **May 20, 2021** starting at 2:00 pm.
3. Minority, Women Owned and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE subcontractors where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Charise Stephens, Small Business Affairs at (478) 803-2819 or CStephens2@maconbibb.us

B. Bid Documents

- 1 Bid documents will be made available at the Macon-Bibb County Procurement Department, Government Center, 700 Poplar Street. Suite 308, Macon, GA 31201, (478) 803-0554 or www.maconbibb.us/purchasing/ under active solicitations.

C. Sealed Bids

SEALED Bids shall be delivered or mailed to:

Macon-Bibb County Procurement Department
Attn: Laura Hardwick
700 Poplar Street, Suite 308
Macon, GA 31201
478-803-0554
lhardwick@maconbibb.us

Mark the outside of the envelope “Bid # 21-063-LH – “Ford F-350 ”

D. Forms

1. The enclosed Macon-Bibb County bid form shall be used. Use of other bid documents may deem the bid to be non-responsive.
2. "Attachment A" must be completed and included with the bid; failure to include completed, signed, and notarized forms (as applicable) may deem the bid non-responsive. Any "Attachment A" documents which are not applicable to a vendor shall be marked "Not applicable" and submitted with all other "Attachment A" documents. For example, an automobile dealership which does not intend to use subcontractors shall mark the "List of Subcontractors" form in the "Attachment A" documents "Not applicable" and submit that document with the other "Attachment A" documents.

The Deadline for questions is Monday 17, 2021 at 5:00 PM EDT.

E. Validity

1. No bid may be withdrawn for a period of sixty (60) days after time has been called on date of bid opening.
2. All prices shall be Delivered prices, FOB Destination, after deducting all non-applicable taxes, delivered to each requesting department or office. Vehicles shall be ready to use.

F. Local Preference

1. Macon-Bibb County reserves the right to award bids to County businesses and merchants whose bid is within 5% (five percent) of the lowest responsive and responsible bid which conforms to the Invitation to Bid.

G. Reservations

1. Macon-Bibb County reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior Macon-Bibb County experience. Hence, Macon-Bibb County may award bids to other than the lowest bidder if in the judgment of the Board of Commissioners the interest of the County will be best served by award to another. Any required information not submitted with bids shall deem bid non-responsive.
2. Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed herein are intended only to identify the quality level desired. They are not intended to limit competition. The bidder may

offer any equivalent product that meets or exceeds the specification. If bids are based on equivalent products, the bidder shall indicate on the bid form the alternate manufacturer's name and catalog number and shall include complete descriptive literature and/or specifications along with proof that the proposed equivalent either meets or exceeds this specification. Macon-Bibb County reserves the right to be the sole judge of what is equal and acceptable. If bidder fails to name a substitute, he shall furnish goods identical to the bid specifications.

MINIMUM SPECIFICATIONS FOR VEHICLE

	<u>YES</u>	<u>NO</u>
Ford F-350; 4 x2	()	()
Transmission: Torque Shift 10-Speed	()	()
Year: 2021	()	()
Body Type: 10" Steel Flat Dump	()	()
Interior Color: Cloth or Vinyl; Gray Preferred Color	()	()
Exterior Color: Black	()	()
Lights: LED Light Package	()	()
Tailgate: 18" Barn Door	()	()
Engine Size: 6.7 Diesel	()	()
Cylinders: 8	()	()

BID FORM

TOTAL PRICE: \$ _____

VEHICLES TO BE FOB BUYER'S DESTINATION. DELIVERY CHARGES SHALL BE INCLUDED WITH PRICE.

DELIVERY _____ DAYS AFTER RECEIPT OF PURCHASE ORDER.

Delivery Address:

Parks and Beautification Department
327 Poplar Street, Macon, Georgia 31201
Contact Person: Michael Glisson, Director of Parks and Beautification
Office 478-733-2678
Cell 478-803-0484

AUTHORIZED SIGNATURE: _____ DATE: _____

NAME (TYPED OR PRINTED): _____ TITLE: _____

COMPANY _____

ADDRESS _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____

FAX: _____

Email: _____

ACKNOWLEDGMENT OF ADDENDUM

The undersigned Bidder acknowledged receipt of the following addendum, if issued, to the Invitation for Bid. If none received, write "None Received."

Addendum No.	Dated:
Addendum No.	Dated:
Addendum No.	Dated:
Addendum No.	Dated:
Addendum No.	Dated:

Firm	
Signature	
Print Name	
Title	
Date	