

INVITATION FOR BID

FOR

Government Center Complex Exterior Painting

BID NUMBER: 21-039-FL

91-054

91-461



MACON-BIBB COUNTY, GEORGIA

ISSUED: March 10, 2021

BIDS DUE NO LATER THAN 12:00 NOON ON Thursday, April 8, 2021

Macon-Bibb County Procurement Department
Attn: Franklin Lawson
700 Poplar Street
Suite 308
Macon, Georgia 31201

I. GENERAL

A. Invitation

1. Notice is hereby given that Macon-Bibb County will receive sealed bids in the Procurement Department, Macon-Bibb County Procurement Department, 700 Poplar Street, Suite 308, Macon, Georgia 31201, until **12:00 noon on Thursday, April 8, 2021 – “Government Center Complex Exterior Painting”** for the Macon-Bibb County Government.

NO BIDS WILL BE ACCEPTED AFTER THE ABOVE TIME.

2. Bids will be publicly opened and read in the Procurement Department conference Room on **Thursday, April 8, 2021 at 2:00 p.m.**
3. Minority, Women Owned and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE subcontractors where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Charise Stephens, Director of Small Business Affairs at (478) 803-2819 or cstephens2@maconbibb.us.

B. Bid Documents

4. Bid documents will be made available at the Macon-Bibb County Procurement Department, 700 Poplar Street. Suite 308, Macon, GA 31201, (478) 803-0554 or www.maconbibb.us/purchasing/ under active solicitations.

Georgia Procurement Registry website

http://ssl.doas.state.ga.us/PRSapp/PR_custom_index.jsp?agency=61100

Macon-Bibb County Procurement Page www.maconbibb.us/purchasing

- C. A pre-bid conference is scheduled for **10:00 o'clock a.m., Thursday March 25, 2021** at located at **700 Poplar Street, Macon, GA 31201**. This pre-bid is mandatory; contractor must be present in order to submit a response.

D. Sealed Bids

SEALED Bids shall be delivered or mailed to:

Macon-Bibb County Procurement Department

Attn: Franklin Lawson

700 Poplar Street

Suite 308

Macon, Georgia 31201

478-803-0551

flawson@maconbibb.us

Mark the outside of the envelope “Bid # 21-039-FL –Government Center Complex Exterior Painting”.

E. Forms

1. The enclosed Macon-Bibb County bid form shall be used. Use of other bid documents may deem the bid to be non-responsive.
2. Any questions related to this Invitation to Bid shall be directed to the following contact person. No contact is to be made to anyone other than the contact listed. Such contact may result in disqualification from the proposal process.

Email: flawson@maconbibb.us

All questions or concerns regarding the Bid should be made via email only.

The Deadline for questions is March 29, 2021 at 5:00 PM EDT.

F. Validity

1. No bid may be withdrawn for a period of sixty (60) days after time has been called on date of bid opening.
2. All prices shall be Delivered prices, FOB Destination, after deducting all non-applicable taxes, delivered to each requesting department or office. Vehicles shall be ready to use.

G. Contract Award

1. The Contract, if awarded, will be based on bid price and may be awarded to two contractors.
2. Guidelines in the award of this Contract will be Section 36-91-2, et seq., Official Code of Georgia Annotated.
3. Upon award of the Contract, a post-award meeting will be held to discuss the project and to establish a schedule of work.

H. Liquidated Damages

Liquidated damages in the amount of \$150 damages shall be charged to the contractor for each day that the project is delayed beyond the completion date of the contract. These charges are to defray the cost of inspection by Macon-Bibb employees assigned to the project.

I. Insurance

1. Insurance coverage shall be carried with an insurance company licensed to do business in the State of Georgia.
2. Insurance shall be obtained prior to commencement of work and shall remain in force throughout the period of the contract.
3. Macon-Bibb County shall be named as additional insured on the policy.
4. Coverage shall include water damage.
5. Contractor is responsible for any and all deductibles.
6. Required coverage:
 - a) Worker's Compensation: Statutory
 - b) General Liability:
 - (1) \$1,000,000.00 combined single limit for B.I., P.D.
 - (2) Maximum deductible: \$5,000.00
 - (3) To include:
 - (a) Premises – Operations
 - (b) Products & Completed Operations
 - (c) Broad form Contractual
 - (d) Independent Contractor and Subcontractor
 - (e) Underground explosion and collapse
 - c) Automobile Liability:
 - (1) \$1,000,000.00 combined single limit for B.I. and P.D.
 - (2) Maximum deductible: \$5,000.00
 - (3) To include:
 - (a) Owned Automobiles
 - (b) Hired Automobiles
 - (c) Non-Owned Automobiles

7. Insurance coverage shall be carried with an insurance company licensed to do business in the State of Georgia.
8. Insurance shall be obtained prior to commencement of work and shall remain in force throughout the period of the contract.
9. Macon-Bibb County shall be named as additional insured on the policy.
10. Coverage shall include water damage.
11. Contractor is responsible for any and all deductibles.
12. Required coverage:
 - a) Worker's Compensation: Statutory
 - b) General Liability:
 - (1) \$1,000,000.00 combined single limit for B.I., P.D.
 - (2) Maximum deductible: \$5,000.00
 - (3) To include:
 - (a) Premises – Operations
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 - (e) Underground explosion and collapse
 - c) Automobile Liability:
 - (1) \$1,000,000.00 combined single limit for B.I. and P.D.
 - (2) Maximum deductible: \$5,000.00
 - (3) To include:
 - (a) Owned Automobiles
 - (b) Hired Automobiles
 - (c) Non-Owned Automobiles

J. Forms

1. The enclosed Macon-Bibb County bid form shall be used; use of other documents may deem the bid non-responsive. Additionally, all submission

documents must be completed and included with the bid; failure to include completed, signed, and notarized forms (as applicable) may deem the bid non-responsive.

K. Local Preference

1. Macon-Bibb County reserves the right to award bids to County businesses and merchants whose bid is within 5% (five percent) of the lowest responsive and responsible bid which conforms to the Invitation to Bid.
2. Macon-Bibb County reserves the right to award bids to County businesses and merchants whose bid is within 5% (five percent) of the lowest responsive and responsible bid which conforms to the Invitation to Bid.

L. Submittals

1. In order for bids to be considered, the complete bid document package shall be submitted including each of the following completed **Required Submission Documents** as Attachment "A".
 - a) Bid Form
 - b) Bidder Information Form
 - c) Bidder's Qualification Form
 - d) List of Sub-Contractors
 - e) Bidder Minority Participation Goal
 - f) Financial & Legal Stability Statement
 - g) Insurability Statement
 - h) E-Verify Affidavit
 - i) Title VI – Non-Discrimination Notice

M. Reservations

1. Macon-Bibb County reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior Macon-Bibb County experience. Hence, Macon-Bibb County may award bids to other than the lowest bidder if in the judgment of the Board of Commissioners the interest of the County will be best served by award to another. Any required information not submitted with bids shall deem bid non-responsive.

N. Scope of Work

Macon-Bibb County Government is seeking qualified contractor(s) to paint the exterior of the Government Center Complex and the Emergency Management Agency facility.

The selected contractor(s) shall perform the following:

- Clean, scrap, sand and caulk surfaces where necessary.

- Repair all surfaces where damages have occurred (to include but not limited to cornice, masonry, stucco, and/or water damage.)
- Provide one (1) coat of primer and two (2) coats of final paint to all surfaces. This shall apply to **all** areas contiguous to the Government Center Facility and EMA/EOC Facility previously painted.
- Take any and all necessary steps to ensure that lighting fixtures and existing signs affixed to exterior remain as is.
- Also, to be included are trim, gutters, downspouts and perimeter retaining walls.

O. Requirements

- Materials: One coat primer and two finished coats.
- Masonry: Sherwin Williams Sherlastic or equivalent
- Metal: Sherwin Williams All surface enamel or equivalent
- Colors to be determined by owner.

Bid Price Form
For
Government Center Complex Only

Bid Price: \$ _____

EMA/EOC Facility

Bid Price: \$ _____

Total Bid Price: \$ _____

I certify that my bid meets these minimum specifications. This bid shall be valid and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

Printed Name: _____

Signature: _____

Date: _____

ACKNOWLEDGMENT OF ADDENDUM

The undersigned Bidder acknowledged receipt of the following addendum, if issued, to the Invitation for Bid. If none received, write "None Received."

Addendum No.	Dated:
Addendum No.	Dated:
Addendum No.	Dated:
Addendum No.	Dated:
Addendum No.	Dated:

Firm	
Signature	
Print Name	
Title	
Date	