



Macon-Bibb County Government

Procurement Department

Government Center

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January 19, 2021

ADDENDUM # 1

To: ALL PROSPECTIVE FIRMS

Re: Request for Qualifications: 21-021-FH – Engineering Consultant Services for the Middle Georgia Regional Airport.

Questions and Answers

1. Question: Can you provide any additional guidance on how the consultant should address the Evaluation Criteria and Submission Requirements in the redacted version, with/without relevant information that is specifically requested by the County, that would likely be removed from consideration?

Answer: The primary purpose of the blind evaluation system is to allow Macon-Bibb County's Selection Committee to evaluate the qualifications of engineering consultants without ascertaining the identity of the engineering consultants whom respond to Macon-Bibb County's request for qualifications.

The members of the Selection Committee are likely to be familiar with active engineering projects or recently completed projects in Bibb County. Macon-Bibb County intends to avoid any bias which may arise from the Selection Committee ascertaining the identity of the engineering firms the Selection Committee evaluates while reviewing the redacted submission copies. See the following examples below:

- a. When addressing RFQ Evaluation Criteria *1. Recent experience in airport projects comparable to the proposed tasks*, do not respond with descriptions of comparable projects which were undertaken in Macon-Bibb County, instead provide descriptions of projects which were completed in whole outside the geographic bounds of Macon-Bibb County.
- b. When addressing RFQ Evaluation Criteria *6. Availability of key personnel for meetings, inquiry response and turnaround time, and past project management.*, do not respond with examples of past availability to Macon-Bibb County for projects which were completed in Macon-Bibb County, instead provide information such as responsiveness for projects outside Macon-Bibb County or statements such as, qualified personnel are ready and able to meet in-person within 24 hours. A response may list the qualifications of personnel who been involved in projects within Macon-Bibb County, but shall not reveal the name of the personnel or other information which would allow the Selection Committee to identify the personnel such as a title that lists an employee as the "Middle Georgia Region Construction Supervisor."

- c. When addressing RFQ Submission Requirement 7. *References*, do not list references from Bibb County. The Screening Committee may contact the References provided and provide feedback to the Selection Committee regarding the References' feedback about the responding engineering consultant whom listed the Reference.

Please incorporate this change into the Invitation for Bid and acknowledge receipt of this addendum on your bid form.

Sincerely,

A handwritten signature in blue ink, appearing to read "F. Howard". The signature is stylized with a large initial "F" and a cursive "Howard".

Frank A. Howard
Procurement Officer
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478-751-7651