



MACON-BIBB COUNTY BUSINESS DEVELOPMENT SERVICES

200 Cherry Street, Suite 202
Macon, GA 31201
(478) 803-0470

RESIDENTIAL DWELLING SUBMITTAL REQUIREMENTS

Effective **August 1, 2020**, all residential building permit applications for Single-Family Dwellings, Two-Family Dwellings (Duplexes) and Townhomes constructed under the 2018 International Residential Code must comply with this handout.

The requested information will be returned to the applicant under a seal from this office, with a copy archived with the permit application. This requested information is used to verify the location and size of the proposed building, as approved by other agencies. A plan review WILL NOT BE performed or charged by this Division to verify compliance with the adopted codes and ordinances; however, the construction must comply with the following at time of inspection, as applicable to the project scope:

- 2018 International Residential Code, as amended by the State of Georgia
- 2018 International Mechanical Code, as amended by the State of Georgia
- 2018 International Plumbing Code, as amended by the State of Georgia
- 2018 International Fuel Gas Code, as amended by the State of Georgia
- 2017 National Electrical Code
- 2015 International Energy Conservation Code, as amended by the State of Georgia

For walk-in customers, with paper applications please include a minimum of two (02) copies of the following:

- ✓ Copy of the Zoning Compliance form prepared by Macon-Bibb County Planning & Zoning
- ✓ Copy of the Site Plan approved by Macon-Bibb County Planning & Zoning, with their approval seal
- ✓ A basic plan set composed of the following:
 - Cover Sheet, with:
 - Project address
 - Name and contact information of the contractor
 - Habitable or conditioned square footage
 - Non-habitable or unconditioned square footage
 - List all codes applicable to the project scope
 - Fully dimensioned floor plan for each story of the proposed dwelling. The floor plan(s) are not required to be to an approved scale since they are fully dimensioned.

Residential applications can be made online through Community Connect, which is the portal used by Macon-Bibb County to submit and permit projects. To create an account, please contact the Permitting Section at buildingpermits@maconbibb.us.

Once approved through Community Connect, electronic copies of the above documents will be sealed by this office and returned to the applicant for download. The applicant will be required to print a copy for the jobsite and have available at time of inspection.