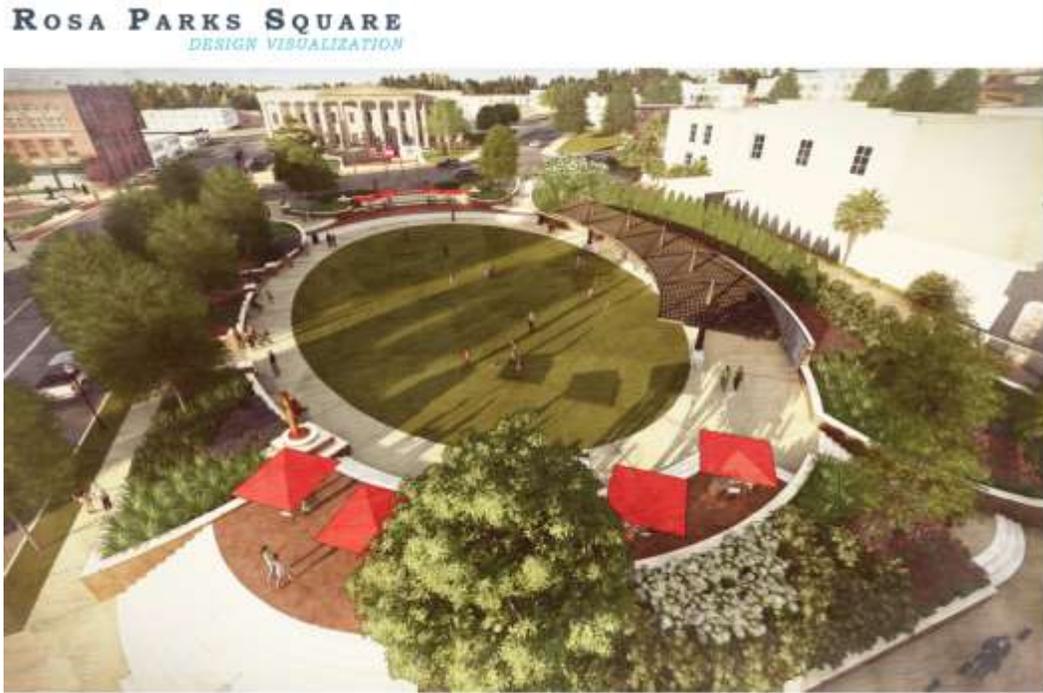


**Request for Qualifications  
For the Engineering Services for Rosa Parks in Downtown Macon**



**A project of the Friends of Rosa Parks Square Board  
An agency of Macon-Bibb County**

RFQ Issued: May 26, 2020  
Responses Due: June 26, 2020  
200 Cherry St, STE 100 Macon, GA 31201  
ATTN: Alex Morrison  
478-955-1595

MBE/WBE/DBE Participation: Minority, Women Owned, and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE sub-consultants where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Sam Henderson, Director of Small Business Affairs at (478) 951-7170

Background:

Rosa Parks Square is a civic plaza in Downtown Macon located between Macon's historic City Hall and City Auditorium in the midst of a vibrant retail area. The park is currently designed as a monument garden with little pedestrian access and usage. The greenspace was the subject of a series of public meetings where a new design was ultimately proposed. This process was led by the Macon-Bibb County Urban Development Authority in concert with Macon-Bibb County Consolidated Government.

Invitation:

Notice is hereby given that the Macon-Bibb County Urban Development Authority will receive responses to the Request for qualifications for landscape and park design services in the ECDD offices, 200 Cherry Street, first floor, Macon, Georgia 31201, until 12:00 o'clock NOON at the time legally prevailing in Macon, Georgia on Friday, June 26th, for the creation of bid documents and a project budget for Rosa Parks Square in accordance with the included design drawings.

A pre-bid walkthrough at the park is scheduled Tuesday, June 2 at 10am. Location: 700 Poplar St, Macon GA 31201

Submittal Format and Instructions:

Submissions must be limited to a total of 10 pages and must be organized in a manner to display the required information in easily accessible tabs labeled:

Firm's History / Background

- Letter of Interest
- History of the Firm (including years in business)
- Contact information (including address(es), telephone/Fax numbers, email, etc.
- Structure of the firm (include principal(s), project team, if applicable)

Experience

- Resume(s) of key personnel
- Reference list
- List of projects with similar scope and size
- Detailed plan for accomplishing the task

Please submit 3 copies of the statement of qualifications by the date and time above to 200 Cherry St, Ste 100 Macon, GA 31201.

Park Existing Conditions:



## Park Conceptual Design:



HGOR

## Scope of Work:

This project will involve developing drawings for bidding to improve Rosa Parks Square in keeping with the conceptual design above. Eventual contractor will be expected to work with contractors to price and create a phased approach to park development. Meetings with relevant officials and the Friends Board will be included in the project.

Reservations:

Macon-Bibb County will not provide compensation to Respondents for any expenses incurred by the Respondent(s) for submittal preparation or for any demonstrations that may be made, unless otherwise expressly stated or required by law.

Each submission should be prepared simply and economically, providing a straightforward, concise description of your firm's ability to meet the requirements of this RFP. Emphasis should be on completeness, clarity of content, responsiveness to the requirements, and an understanding of the Owner's needs.

Macon-Bibb County makes no guarantee that an award will be made as a result of this RFP and reserves the right to accept or reject any or all submittals, with or without cause, waive any formalities or minor technical inconsistencies, or delete any item/requirement from this RFP or contract when deemed to be in the Owner's best interest.

Macon-Bibb County will consider only representations made within the submission in response to this RFP. Owner will not be bound to act by any previous knowledge, communication or submission by the firms other than this RFP.

Failure to comply with the requirements contained herein may result in the submission being deemed "non-responsive" or "non-responsible". None responsive submissions will not be reviewed for potential award.