

Macon-Bibb County
Procurement Department



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Macon, Georgia 31201
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04/13/2020

OFFICIAL NOTICE TO PROCEED (NTP)

To: Joseph Mattison
8660 Jackson Lane Road
Monticello, Georgia 31064
qualityprofence@gmail.com

Mr. Joseph Mattison,

This letter serves as your "Notice to Proceed" regarding this agreement. Attached is a copy of the executed contract and Purchase Order number **2020-00000847**, which has been issued to capture the financial transactions of this agreement, please ensure all requests for payment reflect this PO number.

Your point of contact on this project is the Recreation Department, Robert Walker, who may be reached at 478-808-0192 # or rwalker@maconbibb.us. Please contact him to arrange start-up and scheduling of this project.

Please let me know if you have any questions.

Sincerely,

Kimberly Bradley

Kimberly Bradley
Procurement Officer III