

# MACON-BIBB COUNTY, GEORGIA

Request for Qualification Services (RPS)

FOR

## Moral Recognition Therapy (MRT) Program

948-86

20-027-KMB



### MACON-BIBB COUNTY

ISSUE DATE: October 23rd, 2019

DUE DATE: October 31st, 2019

MBE/WBE/DBE Participation: Minority, Women Owned, and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE sub-consultants where possible.

I. GENERAL

A. Invitation

Notice is hereby given that State Court - Bibb County will receive responses to the Request for Qualification (original plus 4 copies) in the Procurement Department, 700 Poplar Street, Suite 308, Macon, Georgia 31201, until **12:00 o'clock NOON** at the time legally prevailing in Macon, Georgia on **Thursday, October 31st, 2019**, for **Moral Recognition Therapy (MRT) Program** for Macon- Bibb County.

**NO LATE RESPONSES WILL BE CONSIDERED**

The names of responding firms will be publicly read on **Thursday, October 31st, 2019, at 2:00 P.M.** in the Macon-Bibb County Procurement Department Conference Room, located on the 3rd Floor of the Government Center Building at 700 Poplar Street, Macon Georgia 31201.

B. Definitions

Wherever the term "Owner", "County", or "Macon-Bibb County" occur in this document, it shall mean Macon-Bibb County, a political subdivision of the State of Georgia acting through the Macon-Bibb County Board of Commissioners.

C. Solicitation Documents

Announcement of this Request for Professional Services may also be posted on the Macon-Bibb County website at [www.maconbibb.us/purchasing](http://www.maconbibb.us/purchasing) and on the Georgia Procurement Registry website [https://ssl.doas.state.ga.us/PRSapp/PR\\_index.jsp](https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp)

D. Submittals

Responses must be sealed and identified on the outside of the package as and delivered to

**"20-027-KMB- "Moral Recognition Therapy (MRT) Program"**

Macon-Bibb County Procurement Department

700 Poplar Street

Suite 308

Macon, Georgia 31201

[kbradley@maconbibb.us](mailto:kbradley@maconbibb.us)

Telephone: (478) 803-0554

Submissions may not be withdrawn for a period of one hundred and twenty (120) days after the deadline on date of closing. Macon- Bibb reserves the right to reject any and all submissions and to waive technicalities and formalities. Respondents shall carefully read the information contained herein and submit a complete response to all requirements and questions as directed. Submittals and any other information submitted by in response to the RPS shall become the property of Macon-Bibb County.

E. Responsiveness

In order to be considered "*responsive*" the submission must include completed copies of the following documents:

- Price Proposal Form
- Proposer Qualification Form
- List of Sub-Consultants
- Minority Participation Goal

- Financial & Legal Stability Statement
- Georgia Security and Immigration Compliance Act (E-Verify) Affidavit

#### F. Reservations

Macon-Bibb County will not provide compensation to Respondents for any expenses incurred by the Respondent(s) for submittal preparation or for any demonstrations that may be made, unless otherwise expressly stated or required by law.

Each submission should be prepared simply and economically, providing a straightforward, concise description of your firm's ability to meet the requirements of this RPS. Emphasis should be on completeness, clarity of content, responsiveness to the requirements, and an understanding of the Owner's needs.

Macon-Bibb County makes no guarantee that an award will be made as a result of this RPS and reserves the right to accept or reject any or all submittals, with or without cause, waive any formalities or minor technical inconsistencies, or delete any item/requirement from this RPS or contract when deemed to be in the Owner's best interest.

Macon-Bibb County will consider only representations made within the submission in response to this RPS. Owner will not be bound to act by any previous knowledge, communication or submission by the firms other than this RPS.

Failure to comply with the requirements contained herein may result in the submission being deemed "non-responsive" or "non-responsible". None responsive submissions will not be reviewed for potential award.

### **INTRODUCTION**

State Court- Bibb County Swift Certain & Fair (SCF) Probation Domestic Violence Court program combines immediacy and accountability of legal sanctions with intensive supervision and treatment. This Court and Probation are developed through Grant funds from the Bureau of Justice Assistance (BJS) and is multidisciplinary and interagency effort between the State Court of Bibb County, The Bibb County Solicitors Office, The State Court of Bibb County Probation Office, contracted defense attorneys and treatment professionals.

### **SCOPE OF SERVICES**

The State Court- Bibb County Swift Certain & Fair (SCF) Probation Domestic Violence Court is seeking proposals from a qualified person or entity to independently contract for provision of Moral Recognition Therapy (MRT) Program services for participants in the Court program.

MRT seeks to decrease recidivism among criminal offenders by increasing moral reasoning. MRT is systematic and implements a cognitive-behavioral approach, which positively addresses a participant's ego, social, moral, and positive behavioral growth.

The State Court will request that MRT use 12-16 objectively defined steps, which focus on seven basic treatment issues:

- Confrontation of beliefs, attitudes, and behaviors
- Assessment of current relationships
- Reinforcement of positive behavior and habits
- Positive identity formation
- Enhancement of self-concept
- Decrease in hedonism and development of frustration tolerance
- Development of higher stages of moral reasoning

The Number of Court participants will vary based on the outcome from the Court's Clinician's assessment outcome for each individual. Contractor is required to:

- Provide a qualified, appropriately trained, and currently certified facilitator to conduct MRT sessions.
- Provider must accept the Courts Clinician's (Bruce Conn of Blue Cedar Counseling) Assessment.
- Verify all group participants log in and out when attending each session, and the provider must attend a training on the State Court Probation Programs Portal Software.
- Conduct one (1) pretest and one (1) post-test MRT assessment for each client. Each assessment shall not exceed 30 minutes.
- Ensure all notes are entered into State Court Probation Programs Portal within 24 hours of completing each group session. Notes must include attendance & Absences, notes about steps worked on for each client, and notes about any issues or concerns for each applicable client.
- Appear in court for Sanction Hearings on an as needed basis.
- Perform other duties as required by the Program Coordinator.

## **PROPOSAL REQUIREMENTS**

### **A. Qualifications and Experience:**

Contractor must have three years of experience providing this program, and/or any combination of education and experience that provides the required knowledge and skills. Experience with a problem solving court is preferred. Must display proficient computer skills and data system knowledge.

Contractor must have knowledge of alcoholism, chemical addiction, pharmacology, mental illness, treatment and cultural issues and be knowledgeable about all relevant laws, regulations and policies regarding social service provisions, reporting requirements, data practices and client rights.

A Contractor awarded a contract as a result of this request for proposal must be able to:

- Provide a copy of current MRT Certification
- Have a means to contact and consult with program participants (i.e. cellphone).
- Contractor must submit to a background check, if requested.
- Contractor must maintain worker's compensation insurance, if required by law.
- Contractor must maintain any and all insurances as required by law.
- Contractor must be licensed to do business in the State of Georgia.
- Provide resume of key personnel providing such services
- Provide information on experience of implementation of this program (i.e. months/dates of program, location, successes etc.)
- Provider must be prepared to start class session within two (2) weeks of signing contract

**B. Fees.** The State Court- Bibb County Swift, Certain & Fair Probation Domestic Violence Court shall pay \$15.00 per session, per individual, not to exceed \$240.00 per individual.

**C. Independence.** The Contractor must provide an affirmative statement that he/she is independent of Macon-Bibb County and there is no direct or indirect conflict of interest present as required by federal and state law.

### **RESERVATIONS:**

The State Court of Bibb County makes no guarantee that an award will be made as a result of this RFQ and reserves the right to accept or request any or all submittals, with or without cause, waive any formalities or minor technical inconsistencies, or delete any item/requirement from this RFQ when deemed to be in the State Court of Bibb County's best interest.

The acquisition of such services by the State Court of Bibb County is contingent upon, and is ONLY possible with, the continuation of BJA grant funding for such program services for each of the following program for the Life of the grant.

The State Court of Bibb County reserves the right to terminate the contract upon any finding of the contractor being

unable to fulfill the courts mandated requirements.

Program anticipated implementation shall begin and end as follows:

- a) Year 1: begin October 1, 2019 and end September 30, 2020
- b) Year 2: begin October 1, 2020 and end September 30, 2021
- c) \*\*Year 3: begin October 1, 2021 and end September 30, 2022

\*\* Year 1 of the grant was awarded October 1 2018 and due to the BJA's Action Plan requirement process and lengthy BJA budget approval process, the court will actually start October 1, 2019 and will request and added year when year two expires in 2021.