

**INVITATION FOR BID
For
BARTLETT STREET DITCH DRAINAGE REPAIR
PROJECT
(Adjacent to 1154 Bartlett Street)**

BID NUMBER: 18-001-CW



**MACON-BIBB COUNTY, GEORGIA
ISSUED: June 29, 2017**

**BIDS DUE NO LATER THAN 12:00 NOON ON THURSDAY, July
13, 2017**

**Macon-Bibb County Procurement Department
Attn: Chauncey Wilmore, Senior Procurement Officer
700 Poplar Street
Suite 308
Macon, Georgia 31201**

GENERAL

A. INVITATION

1. Notice is hereby given that Macon-Bibb County will receive sealed bids in the Macon Bibb County Procurement Department, 700 Poplar Street - Suite 308, Macon, Georgia 31201, until **12:00 noon on Thursday, July 13, 2017- Bartlett Street Ditch Drainage Repair Project**, for the Macon-Bibb County Government.

NO BIDS WILL BE ACCEPTED AFTER THE ABOVE TIME

2. Bids will be publicly opened and read in the Macon Bibb County Procurement Department conference Room on July 13, 2017- starting at 2:00 pm.
3. Minority, Women Owned and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE subcontractors where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Dr. James Louis Bumpus, Director of Small Business Affairs at (478) 951-2192 or jbumpus@maconbibb.us.

B. INSTRUCTION TO BIDDERS

1. **Intent:** It is intended that the Instructions to Bidders and General Conditions shall define and describe the complete work to which they relate.
2. **Work to Be Done:** The work to be performed under this contract generally consists of new drainage ditch construction, enhancement to existing ditches (adjacent to 1154 Bartlett Street), and replacement of some of the existing drainage pipes. The project will require, but may not be limited to, dewatering, traffic control, storm drainpipe installation, junction box installation, unclassified excavation grading, base and pavement construction, grassing, and erosion control measures. Also included is construction of wing walls. All work shall be in accordance with the Technical Specifications. All material shall conform to the specifications contained in the Technical Specifications
3. **Site Examination:** The Bidder is advised to examine the location of the work and to inform himself fully as to its conditions; the conformation of the ground; the character, quality and quantity of the products needed preliminary to and during the prosecution of the work; the general and local conditions and all other matters which can in any way affect the work to be done under the Contract. Failure to examine the site will not relieve the successful bidder of his obligation to furnish all products and labor necessary to carry out the provisions of his contract.

The Bidder shall notify the County of the date and time he proposes to examine the location of the work. The Bidder shall confine his examination to the specific areas designated for the proposed construction, including easements and public rights of way. The Bidder is solely responsible for any damages caused by his examination of the site.

4. **Determination of Successful Bidder:** The Contract will be awarded to the lowest responsive, responsible bidder, if awarded.

- a) **Responsibility:** The determination of the bidder's responsibility will be made by the County based on whether the bidder:
- i. maintains a permanent place of business;
 - ii. has the appropriate technical experience; and
 - iii. has adequate plant and equipment to do the work properly and expeditiously and has suitable financial means to meet obligations incidental to the work.

The Bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any bid if the evidence submitted by, or investigation of, the bidder fails to satisfy the County that he is properly qualified to carry out the obligation of the Contract.

- b) **Responsiveness:** The determination of responsiveness will be made by the County based on a consideration of whether the Bidder has submitted a complete Proposal form without irregularities, excisions, special conditions, or alternative bids for any item unless specifically requested in the Proposal form.
5. **Bid Alternates:** Bidders are requested to review Bid alternates, if any, as outlined on the Proposal Form
6. **Contract Time:** Contract time shall consist of Ninety (90) consecutive calendar days for the completion of work, to be computed from the date of the Notice to Proceed. Liquidated damages may be assessed at One Hundred Dollars (\$100.00) per day.
7. **Submission of Bids:** Bids shall be submitted at the time and place indicated in the Invitation. Macon-Bibb County will not accept late bids. Bidders are reminded that documents and information in the possession of Macon-Bibb County will be treated as confidential/proprietary information only to the extent permitted by the Georgia Open Records Act, and will be exempt from disclosure to a third party only to the extent permitted by the Georgia Open Records Act. Should you believe that your bid contains any trade secrets you must submit an affidavit, along with the bid/proposal, that states that specific portions of the bid/proposal contain trade secrets as defined by Georgia law (Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia). Furthermore the affidavit must be detailed, citing specifically (citing paragraphs, articles, provisions, pages, etc.) the portions of the bid/proposal containing any trade secrets.

On the outside of the envelope, containing the bid shall be noted the following:

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PROJECT**

If sending Proposal via UPS, FedEx or USPS, please list the above information on the outside of the shipping package/envelope to ensure there is no error in opening.

8. **Bid Fee Form:** Bids shall be submitted on the Bid Forms included. Bids shall be based upon a lump sum to complete all work in the specifications and any all directions to Bidders at no additional cost to the Macon-Bibb County Board of Commissioners.

**END OF THIS SECTION
BID FORM FEE SHEET**

PROJECT TITLE: _____

FROM: _____

The Bidder acknowledges receipt of the following addendums:

Addendum No: _____ Date _____

Addendum No: _____ Date _____

No Addenda were received _____

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with COUNTY in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Bid Price and within the Bid Times indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Invitation and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the day of Bid opening, or for such longer period of time that BIDDER may agree to in writing upon request of COUNTY.
3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - a) BIDDER has examined and carefully studied the Plans (if any) and Specifications for the work and contractual documents relative thereto, and has read all Technical Provisions, Supplementary Conditions, and General Conditions, furnished prior to the opening of Bids; that BIDDER has satisfied himself relative to the work to be performed;
 - b) BIDDER has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance and furnishing of the Work;
 - c) BIDDER is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the WORK;
 - d) BIDDER is aware of the general nature of Work to be performed by COUNTY and others at the site that relates to Work for which this Bid is submitted as indicated in the Bidding Documents;
 - e) BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the site, reports and drawings identified in the Bidding Documents and all additional examinations, investigations, explorations, tests, studies and data with the Bidding Documents;

- f) This bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over COUNTY.
- g) This project will be awarded by base bid plus selected alternates, if any.
- h) BIDDER acknowledges that estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Bid items will be based on actual quantities installed.

4. Communications concerning this Bid shall be addressed to:

Macon-Bibb County, Georgia
Procurement Department
700 Poplar Street, Suite 308
Macon, Georgia 31201
Attn: Chauncey Wilmore
Voice: (478) 803-0550
Email: cwilmore@maconbibb.us

5. BIDDER will complete the Work in accordance with the Contract Documents for the following price(s):

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Line Item No.	Item Description	Qty	Unit	Unit Price	Total Amount
1	Traffic Control & Construction Signage	1	Lump Sum	\$ -	\$ -
2	Erosion Control Temporary Silt Fence	100	Linear Ft.	\$ -	\$ -
3	Select Backfill Material	100	Cubic Yard	\$ -	\$ -
4	Tree Removal (5) and Shrubbery Removal	1	Lump Sum	\$ -	\$ -
5	Install 18" RCP Storm Drain Pipe	16	Linear Ft.	\$ -	\$ -
6	Install 72" CMP Storm Drain Pipe w/ Wing Walls	70	Linear Ft.	\$ -	\$ -
7	Install Junction Box	1	Lump Sum	\$ -	\$ -
8	Grading Complete Dress and Grass Disturbed Areas	1	Lump Sum	\$ -	\$ -
	Sum of Line 1 Through Line 8		TOTAL	\$	-

SUBMITTED ON: _____, **2017**

BY: _____

COMPANY' S NAME: _____

ADDRESS: _____

EMAIL: _____ **PHONE:** _____

COMMENTS: _____

END OF THIS SECTION

SCOPE OF WORK OUTLINE SPECIFICATIONS

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1. **GEORGIA DOT SPECIFICATIONS:** Unless otherwise specified, all work including methods of measurement and payment shall meet all requirements of the current Georgia DOT Standard Specification for the Construction of Roads and Bridges including all applicable supplemental additions and revisions thereto which by reference are hereby made a part of this agreement.
2. **EXISTING UTILITIES:** It shall be the responsibility of the Contractor to coordinate the relocation of utilities with his schedule, if any are required. He shall also locate and protect all existing utilities during the work. The Contractor at no cost to the County shall repair any damages done during construction.
3. **CONTRACT TIME:** Time is of the essence and the Contractor shall diligently pursue the work to completion. Extraordinary delays beyond the control of the contractor may be considered for time extension.
4. **LAYOUT OF WORK:** The Contractor shall be responsible for setting his own grades and make sure that his construction fits existing field conditions.
5. **TRAFFIC CONTROL AND CONSTRUCTION SIGNAGE:** This item shall include all the costs associated with providing construction signage and traffic control in accordance with Georgia DOT requirements, as well as all other costs, which are not covered, by any of the other bid items.

The Contractor shall take charge and be responsible for the work site from the date work begins until final acceptance by Macon-Bibb County. The Contractor shall coordinate all construction activity with the Macon-Bibb Blight Consultant to assure that all precautions are taken in regards to public safety. Access to local residents must be provided at all times. Construction signs and traffic control devices shall be required in accordance with the Manual on Uniform Traffic Control Devices.

6. **SELECT BORROW MATERIAL:** The Contractor shall be paid by the cubic yard at the unit price bid for all material placed. The amount of borrow shown on the Proposal Form is only an estimate and the actual quantity may be more or less. The select material shall be river washed sand, uniformly graded.
7. **BACKFILL MATERIAL:** Backfill material Type II as needed 91 | Page for wet conditions to provide a suitable foundation shall be used.
8. **STORM DRAIN CONSTRUCTION:** The pipe material for this project shall be:
 - a. Corrugated Metal Pipe (CMP)
 - b. Reinforced Concrete Pipe (RCP)

All hand-built drainage structures shall receive a mortar coat on both the inside and outside walls. Concrete fillets shall be incorporated into all drain structures.

9. MISCELLANEOUS CONCRETE CONSTRUCTION: The concrete shall be Class B concrete with a maximum slump of five and one-half inches.

The concrete surface shall have a non-skid, broomed, type V finish. Expansion joints shall be filled with a pre-formed expansion joint material. Contraction joints will be constructed at intervals of no greater than the width of the concrete form. The contraction joint will be formed with a tool or insertion plate that provides a separation at least one-third the depth of the concrete at the joint. All joints and edges shall have a one-quarter (1/4)-inch radius.

10. EROSION & SEDIMENTATION CONTROL: he Contractor shall use Best Management Practices (BMP's) throughout construction.

11. FINISHING, DRESSING, AND TURF ESTABLISHMENT: It shall be the responsibility of the Contractor to finish and dress all areas disturbed by construction. This item shall include costs for all grading. The Contractor will be responsible for establishing a stand of grass over all areas dressed and finished. The Contractor will be responsible for maintenance of washouts until a stand of grass is established over these areas. The work will not be accepted until turf is established and all new storm drain pipes, as well as those existing pipes which became silted once construction began, are free of silt, sand and debris.

12. PROTECTION OF EXISTING TREES: All trees and grassed areas outside the construction limits shall be protected from damage during construction. The Contractor, at no cost to the County, shall repair any damage done during construction.

END OF THIS SECTION