



Macon-Bibb County Government

Procurement Department

Government Center

700 Poplar Street, Suite 308

Macon, Georgia 31201

(478) 803-0550

Fax (478) 751-7252

Chauncey K. Wilmore
Senior Procurement Officer

February 16, 2017

ADDENDUM # 1

To: ALL PROSPECTIVE FIRMS

Re: RFQ: **17-012-DS Inmate Food Service and Inmate Commissary Service**

The Request for Qualifications, referenced above, is modified as follows:

1. Attached are Meal Standards set forth by the ACA.
2. A sample menu is attached as requested.
3. Price list for Commissary items are also attached.

Please incorporate this change into the Invitation for Bid and acknowledge receipt of this addendum on your bid form.

Sincerely,

Desmond R. Schneider

Desmond R. Schneider
Procurement Officer I

Inmate meals are to follow ACA Standards (American Correctional Association)

1. Please provide the current Commissary Menu. [Attachment](#)
 2. Please indicate the current Commissary Commission Rate **40%**
 3. Please provide the contents of all packs sold (including indigent, snack, etc.) [Packs contains 3 packs chips, 1 candy Bar, 1 Honey bun](#)
 4. Please provide the last year's Sales and Item Analysis from the Canteen Manager Software
 5. Can Bibb County please provide the current contracts for both the inmate food and commissary services? [Contracts attached](#). How long have both contracts been in place? **8 years**
 6. What is the anticipated start date of the contract? **July 2017**
 7. Please provide the following:
 8. Pricing at beginning of contract
 - a. Current Pricing [Attachment](#)
 - b. Current Commissary Commission Rate(s) **40%**
 9. Please provide the meal schedule and whether all meals are hot, or is a cold lunch/dinner being served? **Breakfast and Dinner hot; Lunch cold.**
 10. Please provide the current inmate meal menu. **Sample in attachment**
 11. What is the minimum calorie count? [See ACA Standards](#)
 12. Please indicate the average daily number of and type of medical diets (e.g. heart healthy, diabetic, etc.). **Appx 18**
 13. Please indicate the average daily number and type of religious meals (e.g. Kosher, Halal, Common Fare) and are these pre-packaged. **No pork for any inmate. None at the present**
 14. Is there a daily requirement for the following? [See ACA Standards](#)
 - a. Milk
 - b. Fruit
 - c. Snacks
 15. Please provide the current staff menu. [Attached](#)
 16. Please indicate whether or not the staff dining is buffet, trayed, boxed, etc.? **Boxed**
 17. Is a salad bar required? If so, what are the minimum items requested? **NO**
 18. Please provide the average head count for all special occasions in which the current vendor provided meals for (e.g. the Sheriff's Christmas Party, etc.). **Appx 100**
 19. On average, how many inmate workers are assigned the kitchen? **Appx 10**
 20. Over the previous year, has the client received any USDA Surplus Commodities?
 21. Please indicate the current staffing plan for the current vendor. **Appx 4 people**
-
- How many living units will require an in pod kiosks, to include medical, holding units, etc.? **None**
 - Can you provide gross Commissary sales for the past 6 months less any phone cards or debit phone calling? **Total is for all sales**
 - Will the facility/county provide wiring (power, CAT5/6) to all kiosks? **Yes**
 - Does the facility currently allow secured messaging or email for inmates? **Yes** If so, who provides; commissary or phone company? If not, will the facility allow for commissary to provide? **Phone service**

No additional questions concerning Inmate Food Service will be accepted until after the Pre-proposal meeting Scheduled for 2/22/17.

Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday
Breakfast						
Fortified Oatmeal 1 Cup	Fortified Oatmeal 1 Cup	Farina Fortified 1 Cup	Grits Fortified 1 Cup	Fortified Oatmeal 1 Cup	Farina Fortified 1 Cup	Grits Fortified 1 Cup
Breakfast Sausage 2 WZ	Pancakes 2 Each	1/48 Slice 1 WZ	Peanut Butter 2 Tbsp	French Toast Bake 2 Each	Country Gravy 3/4 Cup	Pancakes 2 Each
Biscuit 1 Each 1/48	Grilled Bologna 1 WZ	Turkey Ham 1 WZ	Grilled Potatoes 3/4 Cup	Grilled Turkey Ham 1 WZ	Biscuit 1 Each 1/48	Syrup 1/4 Cup
Sliced Cheese Ct 1/2 WZ	Syrup 1/4 Cup	Hash Browns 3/4 Cup	Biscuit 1 Each 1/48	Syrup 1/4 Cup	Cottage Fried Potatoes 3/4 Cup	Breakfast Sausage 2 WZ
Jelly 1 Tbsp	Margarine 1 Tbsp	Milk 1%	Jelly 1 Tbsp	Margarine 1 Tbsp	Margarine 1 Tbsp	Beverage 1 Cup
Beverage 1 Cup	Beverage 1 Cup	1 Cup	Margarine Beverage 1 Cup	Beverage 1 Cup	Milk 1% 1 Cup	
	Coffee 1 Cup		Sugar Packet 2 Pk		Coffee 1 Cup	
	Sugar Packet		Coffee 1 Cup		Sugar Packet 2 Pk	
Lunch						
Turkey Bologna 3 WZ	Turkey Ham 3 WZ	PB & Jelly Sandwich 2 Each	Turkey Salami 3 WZ	Turkey Bologna 3 WZ	PB & Jelly Sandwich 2 Each	Turkey Roll 3 WZ
Sliced Cheese 1 WZ	Sliced Cheese 1 WZ	1 Oz Bag 1 Oz Bag	Sliced Cheese 1 WZ	Sliced Cheese 1 WZ	Fruit 1 Each	Sliced Cheese 1 WZ
Hoagie Roll 1 Each	Hoagie Roll 1 Each	4 Each 4 Each	Hoagie Roll 1 Each	Hoagie Roll 1 Each	Carrot Sticks 4 Each	Hoagie Roll 1 Each
Mustard 1 Tbsp	Mustard 1 Tbsp	2 Each 2 Each	Mustard 1 Tbsp	Mustard 1 Tbsp	Sugar Cookie Beverage	Mustard 1 Tbsp
Potato Chips 1 Oz Bag	Fruit 1 Each	1 Cup 1 Cup	Fruit 1 Each	Potato Chips 1 Oz Bag	Beverage 1 Cup	Potato Chips 1 Oz Bag
Carrot Sticks 4 Each	Pudding 1/2 Cup		Oatmeal Cookie 2 Each	Carrot Sticks 1 Oz Bag		Carrot Sticks 1 Oz Bag
Oatmeal Cookie 2 Each	Beverage 1 Cup		Beverage 1 Cup	Sugar Cookie Beverage		Pudding 1/2 Cup
Beverage 1 Cup						Beverage 1 Cup
Dinner						
Chicken Noodle Cass 1 Cup	Sloppy Joe 3/4 Cup	T Ham Au Gratin 1 Cup	Burger Patty 1 Each	Vealists Casserole 1 Cup	Shepherds Pie 1 Cup	Chicken Patty 3 WZ
Green Beans 1/2 Cup	Hamburger Bun 1 Each	Fried Cabbage 1/2 Cup	Hamburger Bun 1 Each	Carrots 1/2 Cup	Mashed Potatoes 1 Cup	Spanish Rice 3/4 Cup
Cornbread 1-1/48	Macaroni Salad 1/2 Cup	Cornbread 1-1/48	Potato Salad 1/2 Cup	Cornbread 1-1/48	Carrots 1/2 Cup	Southwest Mix 1/2 Cup
Margarine slice	Pinto Beans 1 Cup	Slice 1 Tbsp	BBQ Beans 1 Cup	Slice 1 Tbsp	Diner Roll 1 Each	Vegetables 1-1/48
Margarine 1 Tbsp	Sugar Cookie 2 Each	Margarine 1 Tbsp	Ketchup 1 Tbsp	Margarine 1 Tbsp	Margarine 1 Tbsp	Cornbread 1-1/48
Lead Cake 1/48 Slice	Beverage 1 Cup	Sugar Cookie Beverage 1 Cup	Lead Cake Beverage 1 Cup	Oatmeal Cookie Beverage 1 Cup	Lead Cake Beverage 1 Cup	Dressing Salad 1 Tbsp
Beverage 1 Cup						Sugar Cookie 2 Each
						Beverage 1 Cup

Dietary Consultant

Margaret A. Kirk, RD, LDN

Approval Date

11/2/2016

SAMPLE - APPROX 19 PEOPLE

Trinity Services Group

Bibb County GA Unit 14153 SE

INMATE

Diet Spreadsheet X-format

Week 1 Day 1

Breakfast	Regular	Nutr Supp PG	Dental Soft	Bland	LoSodium	DB2200	DB2800	Renal	NoLactose	Vegan	VegLactoOvo
Applesauce	No	No	No	No	No	1/2 Cup	1/2 Cup	No	No	No	No
Fortified Oatmeal	1 Cup	X	X	X	X	1/2 Cup	X	X	Oatmeal w/Suga	Oatmeal w/Suga	X
Breakfast Sausage	2 WZ	X	X	X	X	X	X	1 WZ	X	3 WZ	3 WZ
Biscuit	1 Each 1/48 Ct	X	X	X	2 Slice Bread	2 Slice Wheat Bread	2 Slice Wheat Bread	2 Slice Bread	2 Slice Bread	Vegan Vegetable/Vegan Vegetable	3 Slice Wheat Bread
Margarine	No	No	No	No	No	No	No	No	No	1 Tbsp	No
Sliced Cheese	1/2 WZ	X	X	X	X	X	X	No	No	No	X
Jelly	1 Tbsp	X	X	X	X	1 Each Diet Jelly	1 Each Diet Jelly	X	X	X	X
Beverage	1 Cup	X	X	X	X	Milk 1%	Milk 1%	X	X	X	X

Lunch	Regular	Nutr Supp PG	Dental Soft	Bland	LoSodium	DB2200	DB2800	Renal	NoLactose	Vegan	VegLactoOvo
Turkey Bologna	3 WZ	X	X	Turkey Roll	2 WZ Turkey Roll	X	X	2 WZ Turkey Roll	X	4 WZ PeanutButterJelly	No
Sliced Cheese	1 WZ	X	X	X	X	X	X	No	No	No	3 WZ
Hoarde Roll	1 Each	X	X	X	X	4 Slice Wheat Bread	4 Slice Wheat Bread	X	X	4 Slice Wheat Bread	X
Mustard	1 Tbsp	X	X	No	X	X	X	1 tsp	X	No	X
Potato Chips Regular	1 Oz Bag	X	X	1/2 Cup Applesauce	1 Each Fruit	No	X	1 Each Fruit	X	1 Each Fruit	X
Carrot Sticks	4 Each	X	1/2 Cup Applesauce	X	X	X	X	X	X	X	X
Oatmeal Cookie	2 Each	X	Cookie Sugar Egg	Cookie Sugar Egg	X	1/2 Cup Applesauce	1/2 Cup Applesauce	1 Each Cookie Sugar Egg	1/2 Cup Applesauce	1/2 Cup Applesauce	X
Beverage	1 Cup	Milk 1%	X	X	X	X	X	X	X	X	X

Dietary Manager

Approval Date

Dietary Consultant

Approval Date

Price List

As Of: 02/15/2017

Active Only

Item	Code	Price
3 MUSKETEERS VEND SIZE	2168	1.15
ACETAMINOPHEN	1919	0.65
AIM TARTAR CONTROL	1520	3.72
ALKA SELTZER 2 PACK	1979	0.59
ALMOND JOY CANDY BAR	2161	1.15
ALOE VERA CREAM 8 OZ	1620	2.50
ANGUS BURGER	9500	9.59
ANGUS CHEESEBURGER	9501	10.79
ANTIBACTERIAL DEOD SOAP	1231	1.17
ANTIFUNGAL CREAM .5 OZ	1643	4.51
ATOMIC FIRE BALLS	2217	1.50
BABY OIL	1608	1.84
BABY POWDER	1601	1.84
BABY RUTH VEND SIZE	2049	1.15
BAKERS DOZEN	8620	7.19
BANANA MOON PIE	5308	0.95
BBQ FRITOS	5043	1.05
BBQ LAYS POTATO CHIPS	5002	1.05
BEEF AND CHEESE STICKS	5648	0.99
BEEF RAMEN	5720	0.73
BIBB PHONE CARD \$10	6283	10.00
BIBLE	6522	10.00
BIRTHDAY CARD STAMP	6138	2.68
BLUEBERRY BLASTERS 2 PACK	5084	1.35
BOOK OF 10 STAMPS	6013	4.90
BROWN SUGAR POPTARTS	5431	1.15
BUDDY BAR 3 PACK	5406	1.05
BUFFALO BLUE CHEESE CHIPS	5000	1.05
BUFFALO PRETZEL PIECES	5360	0.99
BUTTERFINGER BAR	2046	1.15
BUTTERSCOTCH BUTTONS	2207	1.40
CAJUN CHICKEN RAMEN	5716	0.73
CHECKERS	6304	5.74
CHEESE PIZZA	9512	8.39
CHEESE SQUEEZER	5605	0.99
CHEETOS LSS	5004	1.05
CHEEZIT CRACKERS	5206	1.05
CHEF SALAD	8606	7.19
CHERRY DRINK MIX 6OZ	4213	2.20
CHICKEN RAMEN	5714	0.73
CHICKEN TENDER PLATE	8630	7.19
CHILI CHEESE DOG & CHIPS	9511	7.19
CHILI RAMEN	5719	0.73

Price List

As Of: 02/15/2017

Active Only

Item	Code	Price
CHOCOLATE CHIP COOKIE (2)	8617	1.20
CHOCOLATE CUPCAKES	5409	1.35
CHOCOLATE MOON PIE	5307	0.25
CLEARZIT ACNE CREAM	1644	5.35
COCOA BUTTER CREAM 8 OZ	1616	2.51
COCOA BUTTER STICK	1626	2.51
COKE	8627	1.50
COLGATE SMALL	1505	3.19
COMB 5 INCH	1710	0.33
COUGH DROPS	1911	1.25
CREAMER 10 PACK	4105	0.70
DENTURE CLEANSER TABLETS BOX	1542	5.49
DIAL ROLL ON HYPOALLERGENIC	1413	2.50
DIET COKE	8628	1.50
DILL PICKLE	5610	1.50
DORITOS NACHO LSS	5006	1.05
DUPLEX CREME COOKIES	5342	1.35
EAR PLUGS FOAM	6212	0.60
EBONY SILK POMADE	1832	2.18
EXTREME BLAST DEGREE	1417	3.75
FAMOUS AMOS COOKIES	5300	1.06
FLOUR TORTILLAS	5221	2.20
FRESHSCENT BRUSHLESS SHAVE	1703	2.50
FRESHSCENT COCOA BUTTER	1613	1.75
FRESHSCENT LOTION 4 OZ	1609	1.75
FRESHSCENT SHAMPOO /	1301	1.45
FRIENDSHIP CARD	6142	2.68
FROSTED STRAWBERRY POPTART	5432	1.15
FRUIT PUNCH DRINK MIX 6OZ	4214	2.20
FRUIT PUNCH SF 10 PACK	4301	3.25
GRANDMAS CHOCOLATE CHIP	5304	1.15
GRAPE JELLY SQUEEZER	5626	0.75
HAIRBAND	1899	0.32
HEAD & SHOULDERS	1313	2.79
HERSHEY W/ALMOND	2159	1.50
HOT & SPICY SAUSAGE 1.125 OZ	5596	0.99
HOT PICKLE	5629	1.50
HOT PORK SKIN	5036	1.20
HOT SAUCE 5 PACK	2853	0.85
HYGIENE KIT	5900	9.15
IBUPROFEN TABS 2	1907	0.59
INK PEN BLUE	6058	0.41
INSTANT 4 CHEESE MASHED	5694	3.10

Price List

As Of: 02/15/2017

Active Only

Item	Code	Price
INSTANT LOADED BAKED MASHED	5695	3.10
IRISH SPRING SOAP	1212	1.92
JALAPENO CHEESE SQUEEZER	5628	0.95
JALAPENO CHEETOS	5555	1.15
JALAPENO PRETZEL PIECES	5172	0.99
JALAPENO SLICES	5382	0.85
JERGENS SOAP	1216	1.78
JOLLY RANCHERS	2204	1.50
JUMBO HONEY BUN GLAZED	5402	1.35
JV BDAY CARD - STAMPED	6139	2.68
KARS ORIGINAL UNSALTED TRAIL	5104	1.10
KETCHUP 5 PACK	2850	0.85
KIT KAT LSC	2086	1.66
LADY SPEED STICK POWDER	1401	3.42
LANCE SALTED PEANUTS 1.125	5057	0.65
LEGAL ENVELOPE	6010	0.30
LEMON CREME COOKIES	5341	1.35
LEMON DISCS	2208	1.40
LEMONADE MIX SF 10 PACK	4304	3.25
LIP BALM	1927	1.68
LOVE YOU CARD STAMPED	6136	2.68
LUSTI COCONUT OIL	1811	2.50
LUSTI HAIR FOOD	1806	2.56
M&M PEANUTS VEND SIZE	2003	1.15
M&M PLAIN VEND SIZE	2152	1.15
MAGIC SHAVE CREAM	1704	4.80
MAYO 5 PACK	5778	1.25
MCP HOT ENOUGH?	900	15.65
MCP SOUP LOVERS PACK	903	27.80
MEATBALL GRINDER & CHIPS	9506	9.48
MILKY WAY	2024	1.15
MOUTHWASH	1510	1.85
MUSCLE RUB CREAM	1916	2.83
MUSTARD 5 PACK	5668	0.85
NEKOT PB CRACKER	5274	1.10
NESTLE CRISP	2048	1.15
NUTRAGEOUS	2150	1.15
OATMEAL CREME PIE SINGLE	5082	0.99
OLD FASHIONED BROWNIES	5322	0.95
ORANG DRINK MIX 6OZ	4209	2.20
ORIENTAL RAMEN	5721	0.73
PALM BRUSH	1719	2.68
PEANUT BUTTER COOKIE (2)	8632	1.20

Price List

As Of: 02/15/2017

Active Only

Item	Code	Price
PEANUT BUTTER CREAM COOKIES	5345	1.35
PEPPERMINT BUTTONS	2211	1.40
PEPPERONI PIZZA	8613	9.59
PERSONAL CARE BODY WASH	1242	2.95
PHILLY CHEESE STEAK	8610	8.39
PICANTE BEEF RAMEN	5722	0.73
PLAIN CHIPS LSS	5001	1.05
PLAIN ENVELOPES	6007	0.11
POCKET DICTIONARY.	6029	2.30
POKER STREAMLINE PLAYING	6301	2.66
PRESCRIPTION CARE	1638	2.79
PRESCRIPTION CARE SHAMPOO	1355	2.75
QUR'AN	6266	10.00
REESES PB CUP LARGE	2085	1.55
RELAXER KIT WOMEN	1813	10.70
RICE KRISPY TREAT	5309	1.15
ROOT BEER BARRELS	2212	1.40
SALTINES SLEEVE	5195	1.49
SILK PURE WHITE BAR SOAP	1228	1.15
SINUS DECONGESTANT TAB	1909	0.59
SKITTLES	2312	1.15
SNACK CRACKERS SLEEVE	5197	1.49
SNACK PACK	2951	7.52
SNICKERS VEND SIZE	2008	1.15
SOAP BOX	6209	1.10
SOUP BOWL	6221	1.00
SOUP PACK	2952	13.91
SOUR CREAM & CHEDDAR RUFFLES	5041	1.05
SOUR FRUIT BALL	2209	1.40
SPICY SALSA TORTILLA ROUNDS	5847	1.00
SPORTS BRA 32	8780	11.51
SPORTS BRA 36	8782	11.51
SPORTS BRA 40	8784	11.51
SPORTS BRA 44	8786	11.51
SPORTS BRA 48	8788	13.65
SPORTS BRA 52	8790	13.65
SQUEEZER P/B SUNSHINE USA	2895	0.90
STAMPED CARD -	6143	2.68
STAMPED ENVELOPE	6011	0.68
STARBURST	2306	1.15
STAYDENT DENTURE ADHESIVE	1511	4.95
STRAWBERRY CREAM COOKIES	5396	1.35
SUAVE POWDER DEODORANT	1408	3.62

Price List

As Of: 02/15/2017

Active Only

Item	Code	Price
SUGAR FREE WILD FRUIT	2213	1.50
SUPREME PIZZA	8614	10.79
SWEET N LOW 10 PK	4095	1.45
TAMPONS REGULAR 10 PACK	1961	3.64
TEA DRINK MIX 6OZ	4216	2.20
TERIYAKI RICE BOWL	9508	8.39
THERMAL BOTTOM LRG	8219	5.32
THERMAL BOTTOM XL	8220	5.32
THERMAL BOTTOM 3X	8222	7.94
THERMAL BOTTOM 6X	8288	10.44
THERMAL BOTTOM MED	8218	5.32
THERMAL BOTTOM- XXL	8221	6.84
THERMAL BOTTOM- XXXXL	8236	10.44
THERMAL TOP XL	8216	5.32
THERMAL TOP XXL	8217	6.84
THERMAL TOP 3X	8228	7.94
THERMAL TOP 6XL	8289	10.44
THERMAL TOP LARGE	8215	5.32
THERMAL TOP- M	8214	5.32
THERMAL TOP- XXXXL	8229	10.44
TOASTCHEE CRACKERS	5216	0.70
TOOTHBRUSH HOLDER	6210	0.95
TUMBLER	6202	1.25
TUMS.	1912	1.25
TUNA	5767	2.64
TWIX VEND SIZE	2069	1.15
VANILLA CREME COOKIES	5343	1.35
VANILLA MOON PIE	5306	0.95
VEGGIE PIZZA	8615	8.39
WHITE CHEDDAR POPCORN	5844	0.95
WORD FIND BOOK	6309	3.37
WRITING PAD WHITE	6001	1.80
ZERO BAR	2165	1.15

Sales Analysis Report by Item

From: 01/01/2016 To: 12/31/2016

By Category, Summary

02/15/2017

09:42:52

Category	Tax Rate	Tax Amt	Qty	Cost	Price
BEVRGS	0.00000	10.76800	2310	0.0000	5325.30
Total: Invoices:	1360	10.76800	2310	0.0000	5325.30

Sales Analysis Report by Item

From: 01/01/2016 To: 12/31/2016

By Category, Summary

02/15/2017

09:43:11

Category	Tax Rate	Tax Amt	Qty	Cost	Price
CANDY	0.00000	50.45200	21070	0.0000	27230.05
Total: Invoices:	6162	50.45200	21070	0.0000	27230.05

Sales Analysis Report by Item

From: 01/01/2016 To: 12/31/2016

By Category, Summary

02/15/2017

09:43:38

Category	Tax Rate	Tax Amt	Qty	Cost	Price
CLOTH	0.00000	3.50160	317	0.0000	2074.83
Total: Invoices:	293	3.50160	317	0.0000	2074.83

Sales Analysis Report by Item

From: 01/01/2016 To: 12/31/2016

By Category, Summary

02/15/2017

09:43:54

Category	Tax Rate	Tax Amt	Qty	Cost	Price
HBA	0.00000	32.06000	8872	0.0000	17386.55
Total: Invoices:	4052	32.06000	8872	0.0000	17386.55

Sales Analysis Report by Item

From: 01/01/2016 To: 12/31/2016

By Category, Summary

02/15/2017

09:44:12

Category	Tax Rate	Tax Amt	Qty	Cost	Price
MISC	0.00000	21.48720	26607	0.0000	77671.31
Total: Invoices:	7640	21.48720	26607	0.0000	77671.31

Sales Analysis Report by Item

From: 01/01/2016 To: 12/31/2016

By Category, Summary

02/15/2017

09:44:29

Category	Tax Rate	Tax Amt	Qty	Cost	Price
PAKS	0.00000	796.15200	1313	0.0000	26538.40
Total: Invoices:	1051	796.15200	1313	0.0000	26538.40

Sales Analysis Report by Item

From: 01/01/2016 To: 12/31/2016

By Category, Summary

02/15/2017

09:44:45

Category	Tax Rate	Tax Amt	Qty	Cost	Price
SNACKS	0.00000	327.34160	179059	0.0000	178239.80
Total: Invoices:	11331	327.34160	179059	0.0000	178239.80

Sales Analysis Report by Day
Summary, From: 08/15/2016 To: 02/15/2017

<u>Date</u>		<u>Spent</u>
01/17/2017	\$	21.43
01/18/2017	\$	10,611.14
01/19/2017	\$	-24.84
01/20/2017	\$	-97.37
01/23/2017	\$	1,951.65
01/24/2017	\$	15.04
01/25/2017	\$	9,972.51
01/26/2017	\$	-245.44
01/30/2017	\$	2,322.72
01/31/2017	\$	13.91
02/01/2017	\$	11,092.51
02/03/2017	\$	-90.72
02/06/2017	\$	2,545.02
02/08/2017	\$	11,889.18
02/10/2017	\$	-96.49
02/13/2017	\$	2,023.24
02/14/2017	\$	310.66
02/15/2017	\$	10,624.54
*** Grand Total ***		\$ 352,984.98

Sales Analysis Report by Day
Summary, From: 08/15/2016 To: 02/15/2017

<u>Date</u>		<u>Spent</u>
08/15/2016	\$	2,586.03
08/16/2016	\$	15.04
08/17/2016	\$	11,925.96
08/18/2016	\$	-34.80
08/19/2016	\$	-100.23
08/22/2016	\$	2,426.13
08/23/2016	\$	-95.87
08/24/2016	\$	11,355.56
08/26/2016	\$	-52.18
08/29/2016	\$	2,667.27
08/31/2016	\$	11,487.32
09/01/2016	\$	-20.00
09/02/2016	\$	-214.41
09/06/2016	\$	2,602.46
09/07/2016	\$	11,339.21
09/09/2016	\$	-108.11
09/12/2016	\$	2,614.87
09/14/2016	\$	11,839.63
09/16/2016	\$	-112.60
09/19/2016	\$	895.06
09/20/2016	\$	807.01
09/21/2016	\$	10,723.03
09/22/2016	\$	-47.20
09/23/2016	\$	-106.64
09/26/2016	\$	2,121.19
09/27/2016	\$	15.04
09/28/2016	\$	10,750.15
09/30/2016	\$	-37.83
10/03/2016	\$	2,627.26
10/04/2016	\$	36.47
10/05/2016	\$	12,845.40
10/06/2016	\$	-42.78
10/07/2016	\$	-52.81
10/10/2016	\$	2,066.61
10/12/2016	\$	11,499.45
10/13/2016	\$	-23.37
10/14/2016	\$	-111.80
10/17/2016	\$	2,031.11
10/18/2016	\$	27.82
10/19/2016	\$	10,690.39
10/20/2016	\$	-21.28
10/21/2016	\$	-60.35
10/24/2016	\$	2,371.62
10/25/2016	\$	-1.15
10/26/2016	\$	11,187.82

Sales Analysis Report by Day
 Summary, From: 08/15/2016 To: 02/15/2017

<u>Date</u>		<u>Spent</u>
10/27/2016	\$	-39.58
10/31/2016	\$	1,950.04
11/01/2016	\$	-22.42
11/02/2016	\$	11,850.97
11/04/2016	\$	-126.62
11/07/2016	\$	2,163.04
11/08/2016	\$	103.02
11/09/2016	\$	12,352.36
11/10/2016	\$	-60.60
11/11/2016	\$	-130.34
11/14/2016	\$	2,011.42
11/15/2016	\$	-18.61
11/16/2016	\$	10,572.22
11/18/2016	\$	-66.04
11/21/2016	\$	1,630.31
11/22/2016	\$	10,051.42
11/23/2016	\$	-70.06
11/28/2016	\$	1,767.68
11/29/2016	\$	64.29
11/30/2016	\$	10,371.69
12/02/2016	\$	-77.07
12/05/2016	\$	2,228.98
12/06/2016	\$	36.47
12/07/2016	\$	10,580.98
12/08/2016	\$	-44.45
12/09/2016	\$	-71.46
12/12/2016	\$	1,846.38
12/13/2016	\$	16.27
12/14/2016	\$	9,409.17
12/15/2016	\$	-110.40
12/19/2016	\$	2,189.14
12/21/2016	\$	11,367.08
12/23/2016	\$	-90.57
12/26/2016	\$	1,638.57
12/27/2016	\$	
12/28/2016	\$	8,871.40
12/29/2016	\$	-19.14
12/30/2016	\$	-55.08
01/03/2017	\$	-181.75
01/04/2017	\$	12,331.09
01/06/2017	\$	-82.50
01/09/2017	\$	2,542.52
01/11/2017	\$	11,226.77
01/13/2017	\$	-105.80

Commissary Services Agreement

This Agreement, Made effective July 1, 2014, by and between the Bibb County Sheriff's Office (hereinafter referred to as "Client"), and A & S Commissary Services, LLC (hereinafter referred to as "ASC"), with principle offices at 165 Andrew Drive, Suite 300, Stockbridge, GA 30281.

WITNESSETH:

WHEREAS, Client desires to avail itself of ASC's Inmate Commissary Services and Trust Fund Accounting System, and

WHEREAS, ASC desires to perform such services for the Client;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto, intending to be legally bound hereby, agree as follows:

1. CLIENT'S GRANT TO ASC

Client grants to ASC, as an independent contractor, the exclusive right to provide the inmate commissary services and to provide the inmate trust fund accounting system at the following premises: Bibb County Sheriff's Office (such location hereinafter referred to as the "Premises"), and the exclusive right to sell the inmates at such Premises, food products, non-alcoholic beverages, sundry items and other such articles ("Products") as shall be approved by the Client (such commissary service hereinafter referred to as "Services").

2. ASC'S RESPONSIBILITIES

(A) Pursuant to the provisions of this Agreement, ASC will operate and manage its Services hereunder at the Premises, keep its Services adequately serviced and supplied with once weekly commissary ordering and delivery.

(B) ASC shall pay all Federal, state and local taxes in connection with the operation of its Services upon the Premises.

(C) ASC shall hire at its own expense all employees necessary for the performance of this Agreement and will provide an on-site attendant, Monday –Friday, to perform commissary attendant job duties established by ASC. Client shall provide fax access, electricity and office space for the performance of the commissary/fiduciary attendant job functions. All employees shall be subject to a background investigation as a condition of employment. Client shall have the right to request exclusion from provision of on-site services of any employee whose background check reflects information which would disqualify the individual from employment with the Client.

(D) It is understood and agreed that ASC is an independent contractor and not an employee of Client, its parent companies or any of its divisions or subsidiaries. It is further understood and agreed that ASC's on-site attendant is an employee of ASC and not of the Client. The Client shall not be responsible for payments for state worker's compensation or unemployment insurance programs, nor for any remuneration or withholding from remuneration for ASC's on-site attendant. The ASC on-site attendant will be under the supervision of ASC and the Client shall not exercise control or direction over the performance of commissary attendant services. In the event of any misconduct, indecorous behavior, or failure to adhere to generally recognized standards of conduct, including fraternization with inmates, by the ASC on-site attendant, such conduct will be reported to ASC by the Client. It is agreed that the Client shall have the right to request re-assignment of an ASC on-site attendant in the event of violation of the terms of this Agreement or violation of standards of conduct in a correctional setting workplace.

(E) ASC will maintain and keep on file all records of Client's sales for a period of three (3) years from the beginning date of this Agreement. ASC shall, upon reasonable notice, give the Client or its authorized representative the privilege of inspecting, examining, and auditing, during normal business hours, such of ASC's non-proprietary and non-confidential business records which are directly relevant to the financial arrangements set forth in Exhibit A. The cost of such audit shall be assumed by the Client and such inspection, examination,

and audit shall be conducted at the ASC locations where said records are normally maintained.

3. CLIENT'S RESPONSIBILITIES

Client shall provide adequate security and officer escorts to all ASC personnel during the order delivery process and at any time there is contact between ASC personnel and inmates.

4. INSURANCE AND INDEMNIFICATION

(A) Indemnification: ASC shall indemnify Client against any loss, damage, injury or death caused by ASC's reckless, intentional or negligent acts or omissions or the reckless, intentional or negligent acts or omissions of ASC's agents or employees, or losses, damages, injuries or death caused by ASC's reckless or intentional act or negligence and arising out of the consumption or use of the products or items sold; provided, however, that nothing contained herein shall require ASC to defend or indemnify Client for losses, damages, injuries or death arising out of the negligence of Client, its agents or employees.

ASC's obligation to hold the Client harmless pursuant to this Agreement shall be dependent upon Client's promptly notifying ASC in writing of any such claims or lawsuits against either ASC or Client, but in no event later than thirty (30) days after the date Client first received notice of such claim or lawsuit. Failure of Client to so notify ASC of any such claim or lawsuit within said thirty (30) day period shall relieve ASC of responsibility under this Agreement to indemnify and hold Client harmless.

(B) ASC Insurance: ASC shall obtain and maintain insurance for the following risks in amounts under such policies as stated in Exhibit B.

(C) Client Insurance: Client shall maintain insurance for the Premises against risks covered by standard forms of fire, theft, and extended coverage in such amounts under such policies as appropriate.

5. FINANCIAL ARRANGEMENTS

This agreement shall encompass financial arrangements as outlined in Exhibit A.

6. COMMENCEMENT AND TERMINATION

This Agreement shall become effective as of the 1st day of July, 2014, and shall remain in effect until June 30, 2017, with an option for three (3) additional one (1) year periods. The Agreement shall renew for additional one (1) year periods unless notice is given sixty (60) days prior to the end of the then current term. Either party shall be allowed to terminate this agreement by providing not less than thirty (30) days prior written notice to the other. If either party shall refuse, fail, or be unable to perform or observe any of the terms or conditions of this Agreement for any reason, the party claiming such failure shall give the other party a written notice of such breach. If, within thirty (30) days from such notice the failure has not been corrected, the injured party may cancel the Agreement effective ten (10) days after the end of said thirty (30) day period. ASC reserves first right of refusal to match any financial offers proposed to the Client by alternate commissary service providers during the course of this Agreement.

7. CONSENT

Where the consent of either party is required, it shall not be unreasonably withheld or delayed.

8. ASSIGNMENT

Neither ASC nor Client may assign or transfer this Agreement, or any part thereof, to any party other than an affiliated entity, without the written consent of the other party, which consent shall not be unreasonably withheld

or delayed.

9. EXCUSED PERFORMANCE

In case performance of any terms or provisions herein (other than the payment of monies) shall be delayed or prevented because of compliance with any law, decree, or order of any governmental agency or authority, either local, state, or Federal, or because of riots, war, public disturbances, strikes, lockouts, differences with workmen, fires, floods, Acts of God, or any other reason whatsoever which is not within the control of the party whose performance is interfered with and which, by the exercise of reasonable diligence said party is unable to prevent, the party so suffering may at its option suspend, without liability, the performance of its obligations hereunder (other than the payment of monies) during the period such cause continues, and extend the term of this Agreement for the period of such suspension of the performance of duties hereunder.

10. ENTIRE AGREEMENT; WAIVER

This Agreement constitutes the entire Agreement between the parties with respect to the provision of ASC's Services, and there are no other or further written or oral understandings or agreements with respect thereto. No variation or modification of the Agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of ASC and Client. This Agreement supersedes all other Agreements between the parties for the provision of ASC's Services on the Premises.

11. NOTICES

All notices to be given under this Agreement shall be in writing and shall be delivered via US Mail, first class postage prepaid by registered or certified mail or by overnight courier addressed to the parties at the address stated below or at any other address as designated by one party upon notice to the other party.

To Client: Sheriff David Davis
Bibb County Sheriff's Office
668 Oglethorpe Street
Macon, GA 31202-0930

With a copy to: Chief Deputy Russell Nelson
Bibb County Sheriff's Office
668 Oglethorpe Street
Macon, GA 31202-0930

To ASC: Derek Strickland
A & S Commissary Services, LLC
165 Andrew Drive, Suite 300
Stockbridge, GA 30281
(770) 603-8813

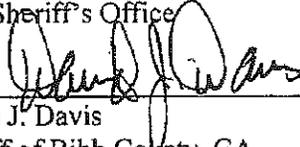
With a copy to: Trinity Services Group, Inc.
477 Commerce Boulevard
Oldsmar, FL 34677
(813) 854-4264
And
Stephen A. Hould
920 Third Street, Suite D
Neptune Beach, FL 32266
(904) 247-1305

EE. Employment of Unauthorized Aliens: ASC agrees and represents that insofar as this Agreement constitutes a contract for services exceeding the amount of \$2,499.99, it will, during the term of this Agreement, including all renewal periods thereof, comply with all state and federal laws concerning employment of unauthorized aliens and verification of immigration status of its employees. ASC understands and agrees that Client or its designee shall be authorized to inspect ASC's and ASC's subcontractor's immigration verification process to ensure correctness and completeness thereof. ASC and ASC's subcontractors shall retain all documents and records of its verification process for a period of three (3) years following termination or conclusion of this Agreement.

In WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals as of the day and year first written above.

Bibb County Sheriff's Office

By: _____


David J. Davis
Sheriff of Bibb County, GA

Date: _____

08/26/2014

A&S Commissary Services, LLC

By: Trinity Services Group, Inc
Its: Managing Member

By: _____

Its: _____

Date: _____

12. CONFIDENTIALITY

In the course of providing Services hereunder, the parties may be exposed to trade secrets or other confidential or proprietary information and materials of the other party which includes, but is not limited to, menus, recipes, signage, food service surveys and studies, management guidelines, procedures, operating manuals, and software, all of which shall be identified as confidential ("Confidential Information"). The parties agree to hold in confidence and not to disclose any Confidential Information during, and for two (2) years after, the term of this Agreement, except that the parties may use or disclose Confidential Information (a) to its employees and affiliates or others to the extent necessary to render any service hereunder, provided that the other party is first notified of the information that will be provided to any party outside of this Agreement and provided further that such information is disclosed only after such party is required to maintain it in confidence as required hereunder; (b) to the extent expressly authorized by either party; (c) to the extent that at the time of disclosure, such Confidential Information is in the public domain, or after disclosure, enters the public domain other than by breach of the terms of this Agreement; (d) that is in the possession of either party at the time of disclosure and is not acquired directly or indirectly from the other party; (e) that is subsequently received on a non-confidential basis from a third party having a right to provide such information; or (f) as required by order during the course of a judicial or regulatory proceeding or as required by a governmental authority. The parties agree not to photocopy or otherwise duplicate any Confidential Information without the express written consent of the other party. Each party's Confidential Information shall remain the exclusive property of the party and shall be returned by the party to the other party upon termination or expiration of this Agreement. In the event of any breach of this provision, the parties shall be entitled to equitable relief, in addition to all other remedies otherwise available to it at law. This provision shall survive the termination or expiration of this Agreement.

13. MISCELLANEOUS PROVISIONS:

A. Relationship of Parties: It is mutually understood and agreed that neither ASC nor Client is authorized to oblige the other party or act in the name of the other party other than as stated in this agreement and it is the intent of the parties that an independent contractor relationship be and is hereby established under the terms and conditions of the Agreement. Employees of ASC are not and shall not be deemed to be employees of Client; and, that employees of Client are not and shall not be deemed to be employees of ASC.

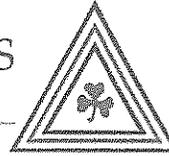
B. Governing Law: This Agreement shall be construed in accordance with the law of the State of Georgia.

C. Severability: If any part of this Agreement is determined by any court or tribunal of competent jurisdiction to be wholly or partially unenforceable for any reason, such unenforceability shall not effect the remaining provisions of this Agreement which shall remain in full force and effect and enforceable in accordance with its terms.

D. Third Party Beneficiaries: The parties agree that they have not entered into this Agreement for the benefit of any third person or persons, and it is their express intention that the Agreement is intended to be for their respective benefit only and not for the benefit of others who might otherwise be deemed to constitute third-party beneficiaries hereof.

E. Discrimination: During the performance of this Agreement, ASC, its employees, agents, and officers agree as follows: (1) None will discriminate against any employee or applicant for employment because of race, sex, color, national origin, or genetic information unless such protected characteristic is a bona fide occupational qualification reasonably necessary to the operation of ASC.(2) In all solicitations or advertisements for employment, each will state that ASC is an equal opportunity employer.(3) Notices, advertisements, and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purposes of meeting the requirements of this section.

TRINITY SERVICES
GROUP, INC.



Bibb County
Office of the Sheriff
Finance Office – Purchasing Division
ATTN: Jesse Griffin
P. O. Box 930
Macon, GA 31202-0930

June 6, 2016

RE: Contract Extension for Inmate Food Services
FY 2016 (6/30/16 – 7/1/2017)

Dear Mr. Griffin:

It has been an honor and a continuing privilege to provide inmate and staff food services at the Bibb County Sheriff's Office. This letter is to request confirmation of an extension of our Agreement for another year and the County's agreement with a meal price adjustment.

Pursuant to the terms of our Agreement, meal prices are to be adjusted annually at a rate equal to the change in the Southern Region Consumer Price Index, for Food. You will recall that last year we changed to use the January data and based on the most recent data release (copy enclosed) the change in the index was ½ of 1% which results in an increase in the meal price from \$0.875 to \$0.879, which will be the new meal price effective July 1, 2016.

Assuming the county would like to proceed on this basis, please have the enclosed confirmation copy of this letter signed and returned for our files.

Trinity Services sincerely appreciates the opportunity to serve the Bibb County Sheriff's Office and we look forward to another year of service. We always strive to exceed our client's expectations and I urge you to call me if you ever have any questions or concerns regarding the food services we provide.

Very truly yours,

Larry G. Vaughn
President

Approved:

By:

Title: Sheriff

Date: 6/30/16

**AMENDMENT TO AGREEMENT BY AND BETWEEN
BIBB COUNTY, GEORGIA
AND
TRINITY SERVICES GROUP, INC.
FOR FOOD SERVICES**

This Amendment to the Agreement by and between Bibb County, Georgia, a political subdivision of said State acting by and through the Mayor of Macon/Bibb County (hereinafter referred to as "County") and Trinity Services Group, Inc., a Florida corporation (hereinafter referred to as "Trinity"). The County and Trinity are referred to herein as the "Parties".

WHEREAS, the Parties entered into an Agreement (hereinafter referred to as the "Agreement") dated the 1st day of July, 2007, pursuant to which Trinity is providing food services for the County's Sheriff's Office, and

WHEREAS, the Parties now desire to amend the Agreement as stated herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree that the Agreement shall be and hereby is amended as follows:

1. Section 6.8 of the Agreement is hereby deleted and of no further force of effect.

2. Section 7.1 of the Agreement is amended to include the following new sub-section:

d. The County shall be responsible to maintain, repair and replace all property provided for Trinity's use at the Sheriff's Facilities pursuant to Section V of the Agreement. The repair and maintenance of such equipment shall be performed in order to ensure that the condition of the food service premises, fixtures and equipment comply with applicable federal, state and local laws, codes, regulations and ordinances.

3. Hereafter, all notices to Trinity shall be sent to the following address:

Trinity Services Group, Inc.	with a copy to: Stephen A. Hould, Esq.
477 Commerce Boulevard	920 Third Street, Suite D
Oldsmar, FL 34677	Neptune Beach, FL 32266

4. Except as expressly stated herein, all of the terms and conditions of the Agreement shall remain in full force and effect. *0.875 PER MEAL*

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals effective as of the day and year executed by the County.

BIBB COUNTY, GEORGIA

Robert A. B. Reichert

By:

Its: Mayor of Macon/Bibb County

Date:

TRINITY SERVICES GROUP, INC.

By: Larry G. Vaughn

Printed name: Larry G. Vaughn

Title: President

Date: August 26, 2015