

# MACON-BIBB COUNTY, GEORGIA

Request for Proposals (RFP)

to provide

## Security Equipment for the Law Enforcement Center

17-002-DS

655-29

655-35

680-87



### MACON-BIBB COUNTY

ISSUE DATE: July 13, 2016

DUE DATE: August 18, 2016

Please direct questions related to this solicitation to Desmond Schneider, email preferred at [dschneider@maconbibb.us](mailto:dschneider@maconbibb.us)

MBE/WBE/DBE Participation: Minority, Women Owned, and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE sub-consultants where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Dr. James Louis Bumpus, Director of Small Business Affairs at (478) 951-2192 or [jbumpus@maconbibb.us](mailto:jbumpus@maconbibb.us)

The Bibb County Sheriff's Office is requesting proposals from qualified firms experienced in the design and installation of jail security cameras, recorders and remote automated access and utility control systems for the Bibb County Sheriff's Office, Law Enforcement Center. (LEC). Wherever the term "Owner", "LEC," or "Bibb County Sheriff's Office" occur in these specifications, it shall mean the Bibb County Sheriff's Office, David Davis, Sheriff. All definitions set forth in the specifications are applicable to the instructions to Contractors, the Proposal Form and proposed contract documents including but not limited to, reports, project manuals and any addenda issued prior to the receipt of proposals. Addenda are written or graphic instruments issued prior to the execution of the Contract, which may modify or interpret the proposal documents by deletion, addition, clarification or correction. Addenda will become part of the Contract Documents when the Contract is executed. Addenda will be issued in response to changes in the Request for Proposals. Addenda must be acknowledged either in a cover letter or by signing and returning the Addendum form. Acknowledgments must be received no later than the proposals due date. If Acknowledgments are returned with the proposal, they must be submitted with the Technical Proposal. Failure to properly acknowledge any Addendum may result in a declaration of non-responsiveness. The Procurement Dept. will post new Addendum on the Macon-Bibb web site. **The Bibb County Sheriff's Office requires five copies of each proposal.**

The Law Enforcement Center consists of the original main jail, an expansion, F Wing and Detention. The jail has a capacity of approximately 1,000 inmates.



## I. GENERAL

### A. Invitation

Notice is hereby given that Macon-Bibb County will receive responses from qualified security equipment providers to the Request for Proposals (original **plus 5 copies**) in the Procurement Department, 700 Poplar Street, 3<sup>rd</sup> Floor, Macon, Georgia 31201, until **12:00 o'clock NOON** at the time legally prevailing in Macon, Georgia on Thursday, August 18, 2016 for Security Equipment for the Law Enforcement Center for Macon- Bibb County.

### **NO LATE RESPONSES WILL BE CONSIDERED**

The names of responding firms will be publicly read on Thursday, August 18, 2016 at 2:00 P.M. in the Macon-Bibb County Conference Room, located on the 3<sup>RD</sup> Floor of the Government Center at 700 Poplar Street, Macon Georgia 31201.

### B. Definitions

Wherever the term "Owner", "County", or "Macon-Bibb County" occur in this document, it shall mean Macon-Bibb County, a political subdivision of the State of Georgia acting through the Macon-Bibb County Board of Commissioners.

### C. Solicitation Documents

Announcement of this Request for Proposals may also be posted on the Macon-Bibb County website at [www.maconbibb.us/purchasing](http://www.maconbibb.us/purchasing) and on the Georgia Procurement Registry website [https://ssl.doas.state.ga.us/PRSapp/PR\\_index.jsp](https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp)

### D. Mandatory Pre-Submittal meeting

A pre-submittal conference is scheduled for 10:00 o'clock a.m., Thursday, August 11, 2016 at located at 668 Oglethorpe Street, Macon, GA 31201. Please meet in the main lobby. This conference is mandatory; contractor must be present in order to submit a bid.

### E. Bid Bond

Bids, in order to be considered, shall be accompanied by a bid bond, payable to the Owner, in amount not less than five-percent (5%) of the total base bid.

This bid security shall become payable to the Owner only if the bidder, to whom award is made, should fail to execute a contract with the Owner and furnish bond and insurance in accordance with terms of the contract within ten (10) days after notification of award.

### F. Insurance Requirements

Insurance coverage shall be carried with an insurance company licensed to do business in the State of Georgia. All coverage should be written with insurance company with a Best Rating of A or better. Insurance shall be obtained prior to commencement of work and shall remain in force throughout the period of the contract. Macon-Bibb County shall be named as additional insured on the policy.

Workers' Compensation: Statutory

Errors and Omission: \$1,000,000

General Liability: \$1,000,000

Automobile Liability: \$1,000,000

G. Submittals

Responses must be sealed and identified on the outside of the package as and delivered to

**“RFP # 17-002-DS – “Security Equipment”**  
Macon-Bibb County Procurement Department  
700 Poplar Street  
Suite 308  
Macon, Georgia 31201  
Telephone: (478) 803-0550

Submissions may not be withdrawn for a period of one hundred-twenty (120) days after the deadline on date of closing. Macon-Bibb reserves the right to reject any and all submissions and to waive technicalities and formalities. Respondents shall carefully read the information contained herein and submit a complete response to all requirements and questions as directed. Submittals and any other information submitted by in response to the RFP shall become the property of Macon-Bibb County.

### **TECHNICAL PROPOSAL FORMAT**

Firms are required to submit their proposals in the following format:

1. **Cover Letter** – The proposal shall contain a cover letter on corporate letterhead signed by an authorized representative of the company. The firm’s name, address, telephone and facsimile numbers, and signature shall be clear and legible.
2. **Approach to the Project** – Describe in detail how you propose to achieve the objectives of this RFP. Include project organization, management, recruiting of qualified personnel, training, and quality control procedures.
  - a. **Issues-** The proposal should present the Bibb County Law Enforcement Center a clear understanding of the specific issues within the Bibb County Jail that affect the security system. Proposal should communicate clearly how the firm will address these issues.
  - b. **System-** The submitting firm shall provide company capabilities.
3. **Corporate Experience-** Describe your corporate experience in similar projects the size of the Bibb County jail facility.
4. **Key Personnel-** Provide a description of key personnel to be assigned. Include professional experience for those individuals identified. Include any proposed sub-Contractors to be used.
5. **Transition-** Describe your approach and organization during the transition period of installation and a time table.

6. **References-** Provide references for accomplishments of at least two (2) similar projects at least the size of the Bibb County jail facility. Provide contact names, phone numbers, project title, and agency/owner.
  
7. **Maintenance -** The proposal shall include a yearly maintenance contract to include costs and valid for three years. Contractor visits shall be unlimited with an emergency response time of four (4) hours and non-emergency response within eight (8) hours. Contractor shall have available equipment to replace damaged or defective equipment.

### **THE COST PROPOSAL FORMAT**

1. The proposal shall contain a breakdown of costs with a total
  
2. The proposal shall indicate if a yearly maintenance contract is offered, along with costs.
  
3. Proposals submitted are not publicly available until after the award. Only the names of the companies submitting a proposal will be read at the opening day. All proposals and supporting materials as well as correspondence relating to the RFP become property of the Bibb County Sheriff's Office when received.
  
4. A team from the Bibb County Sheriff's Office will evaluate the proposals.

The following is a guide for the equipment developed by the LEC.

Main, New, F Wing or G Wing	Camera & Location Description	Existing or Proposed Addition	# of Cams	Type of Camera Proposed	Camera Location Change
F Wing	F Wing Stair Way	Additional	2	Outdoor 2 MP	One at top of stair and 1 at bottom
F Wing	F Wing Day Area	Additional	8	Outdoor 3 MP	4 on each floor
Detention	Kitchen	Additional	2	Standard 2 MP	
Main	Chapel	Additional	1	Compact	
Main	Old Kitchen	Additional	2	Standard 2 MP	
Main	Old Infirmary Admin Cells	Additional	1	Standard with infrared	
Main	Main Jail Hallway at West Control	Additional	1	Standard 2 MP	
Main	Main Jail Hallway at East Control	Additional	1	Standard 2 MP	
Main	A, B, C, D Sally Ports	Additional	4	Compact	
Main	A, B, C, D Shower Areas	Additional	16	Outdoor 3 MP	
Main	A, B, C, D Rear Connecting Hallways	Additional	8	Compact	

Main	Rear Court Room Hall/Holding Area	Additional	1	Fisheye	In middle of hall way that leads to the sliding door
Main	Court Viewing Area Rear Lobby	Additional	1	Compact	
Main	Visitation Area Public Side	Additional	2	Compact	
Main	Visitation Area Inmate Side	Additional	1	Compact	Target will be face to face phones
Main	South Control Atty/Interview Hallway	Additional	1	Fisheye	
New Addition	Booking Sallyport (garage)	Additional	1	Outdoor 3 MP	Added to PTZ for constant coverage of area regardless of PTZ position
New Addition	Medical Door to Connecting Hallway	Additional	1	Standard 2 MP	Needed for coverage of the door... presently no coverage
New Addition	New Hallway Exit Breezeway by Service Desk	Additional	1	Compact	
New Addition	Front Parking Area	Additional	1	5 MP outdoor camera	Mount on exterior wall in no parking area to continue coverage of front of LEC
F Wing	F Wing Entrance from Walkway	Existing	1	Outdoor 2 MP	
F Wing	Corridor From F Wing to New Addition Hall	Existing	1	Standard 2 MP	
F Wing	Corridor From F Wing to New Addition Hall	Existing	1	Compact	In larger room
Detention	G 100, 200, 300, 400	Existing	8	3 MP (infrared)	
Detention	Dayroom	Existing	1	3 MP (infrared)	
Detention	Entrance Hall Way	Existing	2	standard 2 MP	
Detention	Outside Front and Rear Entrance Door	Existing	2	2 MP outdoor cams with infrared	
Detention	Rear Kitchen Hall	Existing	2	Standard 2 MP	
Detention	Front of Building	Existing	1	PTZ	
Detention	Rear of Building	Existing	1	PTZ	
Main	Oglethorpe St Main Lobby Entrance	Existing	1	Outdoor 2 MP	
Main	Oglethorpe St Main Lobby	Existing	1	Compact	
Main	Front Court Room	Existing	1	Compact	

Main	Admin Cells 1 & 2 area@ at Lt's. Office Entrance	Existing	1	standard 2 MP	
Main	Main Jail Hallway at Master Control	Existing	1	Standard 2 MP	
Main	Main Jail Hallway at South Control	Existing	1	Standard 2 MP	
Main	Hallway from Rear Lobby to South Control	Existing	1	Compact	Move near to gate at breezeway to Fwing
Main	A, B, C, D Block Hallways	Existing	32	Outdoor 3 MP (infrared)	Move them to the middle of the hall Criss-crossing
Main	A, B, C, D Dayrooms	Existing	16	Outdoor 3 MP (infrared)	
Main	South Control Holding Tank	Existing	1	Compact	
Main	Hawthorne St. Deck Entrance	Existing	1	Outdoor 3 MP	
Main	Entry Door from Rear Lobby to Jail	Existing	1	Compact	
Main	Rear Lobby	Existing	1	Standard 3 MP	
Main	First Street (West Yard/Parking) PTZ	Existing	1	PTZ	
Main	Rear Court Room	Existing	2	Compact	Center of room crisscrossing
Main	Rear Court Room Judge's Office Area, Entrance	Existing	3	Standard 2 MP	
Main	Rear Court Room Jury Room	Existing	1	Standard 2 MP	
Main	TA Section Top of Stairs	Existing	1	Standard 2 MP	
Main	TA Section Dorms	Existing	4	3 MP (infrared)	
Main	Elevator Area at Stairs to Admin	Existing	1	Fisheye	Mount on Wall
Main	Walkway to Fwing and New Jail	Existing	5	standard 2 MP	
Main	Stat 16 Dock	Existing	1	standard 2 MP	
Main	Stat 16 Gate (by dumpster)	Existing	1	standard 2 MP	
New Addition	Short Connecting Hall from Fwing to Long Hall	Existing	2	Compact	
New Addition	Long New Addition Hall	Existing	8	3 MP Standard indoor	
New Addition	Elevator Area 2nd Floor (from long hall)	Existing	1	Compact	
New Addition	Elevator Cameras	Existing	3	Standard 2 MP	
New Addition	H Hallway	Existing	4	Standard 2 MP	
New Addition	H Block	Existing	1	Standard 3 MP	

New Addition	Booking Sallyport (garage)	Existing	1	PTZ	
New Addition	Pedestal Cameras	Existing	5	Outdoor	
New Addition	Booking Hall 1st section from garage	Existing	2	2 MP	1-near divider door at pat down area.. first cam is now. We will have 1 less camera but will keep all coverage.
New Addition	Booking Desk Area	Existing	1	Standard 3 MP	Where the existing one is.
New Addition	Booking Intox Room	Existing	1	Compact	
New Addition	Booking by Captain's Office	Existing	1	Standard 3 MP	Lose one of the existing cameras here replace the one dedicated to the booking door. We will have one less camera and keep all coverage.
New Addition	J & K "T" Hallway	Existing	3	Standard 2 MP	
New Addition	J & K Blocks	Existing	17	3 MP with infrared	
New Addition	Medical Desk Area	Existing	1	Standard 2 MP	
New Addition	Medical Hallway (office area)	Existing	1	Standard 2 MP	
New Addition	Infirmary	Existing	2	Standard 2 MP	Move these to behind where the deputy sits and criss-cross them
New Addition	Booking-Breezeway/Sitting area to Medical	Existing	1	Compact	
New Addition	Medical Waiting Room	Existing	1	Compact	
New Addition	Medical/Infirmary Breezeway	Existing	1	Compact	
New Addition	New Service Desk Lobby	Existing	1	Standard 2 MP	
New Addition	New Service Desk Outside PTZ on Corner of Bldg	Existing	2	5 MP outdoor cameras	Instead of PTZ...mount 2 less expensive cameras facing different directions on that corner. Lower cost/better coverage
New Addition	Oglethorpe St. PTZ	Existing	1	PTZ	
New Addition	Kitchen Elevator Waiting Area	Existing	2	standard 2 MP	
New Addition	Kitchen Loading Dock	Existing	1	standard 2 MP	
New Addition	Laundry	Existing	1	standard 2 MP	
New Addition	Kitchen	Existing	8	standard 2 MP	
New Addition	Stat 14 Loading Dock Bay	Existing	1	3 MP illustra pro	
New Addition	Kitchen Loading Dock Room	Existing	1	standard 2 MP	



New Addition	Stat 14 Area-Garbage Bin	Existing	1	standard 2 MP	
New Addition	Stat 14 PTZ	Existing	2	5 MP outdoor cameras	Instead of PTZ...mount 2 less Expensive cameras facing different directions on that corner. Lower cost/better coverage
New Addition	Central Control Elevator Exit	Existing	1	compact	
New Addition	New Visitation Areas on Central Control Hall	Existing	2	Standard 2 MP	1 cam in each visitor side room
Main	Hawthorne St. PTZ	Existing & Additional	1	PTZ	
Main	Hawthorne St. PTZ	Existing & Additional	2	Outdoor 5MP	Added to Hawthorne St. PTZ for constant coverage of area regardless of PTZ position
New Addition	Central Control Hall Way	Existing & Additional	3	Standard 2 MP	Move 2 cameras nearer to the Central Control door. Add one Camera
		<b>Total Additional Cameras Proposed</b>	<b>56</b>		
		<b>Total Cameras Proposed</b>	<b>242</b>		

Notes: This system is going to consist of IP cameras and NVR's. The NVR's should be capable of storing 30 days of video. All exposed conduits will be rigid. The new jail and old jail will be connected via fiber optic and all sections of the facility will be viewable from the locations established. The contract will include replacing/upgrading (with nonproprietary software) the door and utility controls in the new jail that are currently covered by Accurate Controls. Software shall become the property of the Sheriff's Office. The contractor will establish the connection between door controls and the new cameras

Location	#	Size	Control Type	Need CPU (Yes/No)	# of CPU's
Master Control	1	42	Mouse Control	Yes	1
East Control	2	42	Mouse Control	Yes	1
West Control	2	42	Mouse Control	Yes	1
South Control	1	32	Mouse Control	Yes	1

Central Control	2	32	Mouse Control	Yes	2
Infirmary	1	32	Mouse Control	Yes	1
Booking	1	32	Mouse Control	Yes	1
J Block	1	32	Mouse Control	Yes	1
K Block	1	32	Mouse Control	Yes	1
F Wing	1	32	Mouse Control	Yes	1
Detention	1	32	Mouse Control	Yes	1

IT has been consulted regarding the feasibility of using existing county CPU's to stream the video surveillance at some control stations. IT strongly recommends not to use county CPU's for that purpose.

Firms submitting that submit a response to the RFP shall have the opportunity to gather further information on the pre-proposal walk through in the jail facility. Measurements shall be taken at that time. Photographs may be taken under direction of the Sheriff's Office. No photographs which have images of Inmates will be allowed. Lt. George Meadows will conduct the walk through.