

INVITATION FOR BID

FOR

VEHICLES

BID NUMBER: 16-025 KMB

070-30



MACON-BIBB COUNTY, GEORGIA

ISSUED: November 12, 2015

BIDS DUE NO LATER THAN 12:00 NOON ON THURSDAY, December 17, 2015

Macon-Bibb County Procurement Department
(Attn: Kimberly Bradley)
700 Poplar Street
Suite 308
Macon, Georgia 31201

GENERAL

A. Invitation

1. Notice is hereby given that Macon-Bibb County will receive sealed bids in the Macon Bibb County Procurement Department, 700 Poplar Street – Suite 308, Macon, Georgia 31201, until **12:00 noon on Thursday, December 17, 2015- Vehicles for LEC**, for the Macon-Bibb County Government.

NO BIDS WILL BE ACCEPTED AFTER THE ABOVE TIME.

2. Bids will be publicly opened and read in the Macon Bibb County Procurement Department conference Room on December 17, 2015- starting at 2:00 pm.
3. Minority, Women Owned and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE subcontractors where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Dr. James Louis Bumpus, Director of Small Business Affairs at (478) 951-2192 or jbumpus@maconbibb.us.

B. Bid Documents

4. Bid documents will be made available at the Macon-Bibb County Procurement Department, Government Center, 700 Poplar Street – suite 308, Macon, GA 31201, (478) 803-0550 or www.maconbibb.us/purchasing/ under active solicitations.

C. Sealed Bids

SEALED Bids shall be delivered or mailed to:

Macon-Bibb County Procurement Department
Attn: Kimberly Bradley
700 Poplar Street, Suite 308
Macon, GA 31201
478-803-0550
kbradley@maconbibb.us

Mark the outside of the envelope “Bid # 16-025-KMB and Vehicles for LEC”

Forms

1. The enclosed Macon-Bibb County bid form shall be used. Use of other bid documents may deem the bid to be non-responsive.

D. Validity

1. No bid may be withdrawn for a period of sixty (60) days after time has been called on date of bid opening.
2. All prices shall be Delivered prices, FOB Destination, after deducting all non-applicable taxes, delivered to each requesting department or office. Vehicles shall be ready to use.

E. Forms

1. The enclosed Macon-Bibb County bid form shall be used; use of other documents may deem the bid non-responsive. Additionally all submission documents must be completed and included with the bid; failure to include completed, signed, and notarized forms (as applicable) may deem the bid non-responsive.

F. Local Preference

1. Macon-Bibb County reserves the right to award bids to County businesses and merchants whose bid is within 5% (five percent) of the lowest responsive and responsible bid which conforms to the Invitation to Bid.

G. Reservations

1. Macon-Bibb County reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior Macon-Bibb County experience. Hence, Macon-Bibb County may award bids to other than the lowest bidder if in the judgment of the Board of Commissioners the interest of the County will be best served by award to another. Any required information not submitted with bids shall deem bid non-responsive.

2. Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed herein are intended only to identify the quality level desired. They are not intended to limit competition. The bidder may offer any equivalent product that meets or exceeds the specification. If bids are based on equivalent products, the bidder shall indicate on the bid form the alternate manufacturer's name and catalog number and shall include complete descriptive literature and/or specifications along with proof that the proposed equivalent either meets or exceeds this specification. The County reserves the right to be the sole judge of what is equal and acceptable. If bidder fails to name a substitute, he shall furnish goods identical to the bid specifications.

3. Delivery of said LEC Vehicles will be delivered to: Bibb County Sheriff Office, Law Enforcement Center (LEC), 668 Oglethorpe Street, Macon, GA 31201, call Sgt. Mark Schultz @ 478-808-9371, twenty-four (24) hours prior to delivery.

Ford Fleet Identification Number: QC892

Dodge Fleet Identification Number: 005HP

Toyota Fleet Identification Number: GH492

Minimum Specifications for 15 Passenger Vans	Invitation For Bid BID # 16-025-KMB
TITLE: 15 Passenger Van – Court Services REF: 2016-268	1 Of 2

Minimum Bid Specification for a 15 Passenger VAN:

<u>QTY</u>	<u>U/M</u>	<u>DESCRIPTION</u>
2	EACH	New 2015 or 2016, 15 passenger van, minimum 145 Inch wheelbase Minimum 9500 lbs. GVWR
MAKE & MODEL BID		

Check if features are included or

not

FEATURES

YES **NO**

Engine: Gasoline,	()	()
Transmission: Automatic with overdrive	()	()
Steering: Power assisted with Tilt	()	()
Rear view camera	()	()
Cruise Control	()	()
Brakes: Power assisted	()	()
Factory Installed Air Conditioner, Heavy Duty, Front and Rear	()	()
Power Driver's Seat	()	()
Power Windows	()	()
Rear Backup Camera	()	()
Cargo Type doors on rear and side of vehicle preferred	()	()
Swing out, side glass, fixed rear door glass	()	()
Vinyl Rear Seats	()	()
Rear Step Bumper	()	()
Keyless Entry	()	()
Heavy Duty Battery	()	()
Heavy duty alternator	()	()
Handling package with rear anti-sway bar	()	()
Interior lamps with Rear Dome Lamp	()	()
Radio: Electronic AM/FM stereo, clock, CD player	()	()
Trailer towing package	()	()
Full Length rubber floor covering	()	()
Quick Release bench seats	()	()
Full size spare tire and wheel	()	()
Color: White Exterior with Gray Interior	()	()
Van Mounted Step for Passengers and Driver Entry/ Exit	()	()

	Invitation For Bid BID# 16-025-KMB
TITLE: 15 Passenger Van REF: 2016-268	Page 2 of 2

Alternate Pricing UNIT PRICE FOR LOW TOP VAN: \$ _____ UNIT PRICE FOR RAISED TOP VAN: \$ _____ Fob Destination, delivered to buyer's location. Delivery in weeks after receipt of order: _____
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PRICING SHALL BE FOB DESTINATION, DELIVERED TO: The Bibb County Sheriff's Office, 668 Oglethorpe St., Macon, GA 31201 Call Sgt. Mark Schultz 24 hours before delivery (478) 808-9371

AUTHORIZED SIGNATURE: _____ DATE: _____

NAME (TYPED OR PRINTED): _____ TITLE: _____

COMPANY _____

ADDRESS _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____

FAX: _____

Email: _____

Minimum Specifications for Administrative Passenger Cars	Invitation For Bid BID# 16-025-KMB
TITLE: Passenger Cars Ref: 2016-587 and 2016-269	1 Of 2

<u>QTY</u>	<u>U/M</u>	<u>DESCRIPTION</u>
6	EA	Four Door, New, 2015 OR 2016 Vehicle, Five Passenger,

Make and Model Passenger Car Bid

FEATURES

Check if features are included or not

	<u>YES</u>	<u>NO</u>
Engine: <u>SIX</u> (cylinders)	()	()
Factory Installed Air Conditioner	()	()
Power Steering with Tilt Steering Wheel	()	()
Cruise Control	()	()
Power Driver's Seat	()	()
Automatic Transmission	()	()
Carpet flooring with mats	()	()
Seats, Cloth Bucket Front Seat; Cloth Bench Rear Seat	()	()
Power Windows and Power Locks	()	()
Power Driver's Seat	()	()
Remote Keyless Entry	()	()
Vehicle Color to be Determined	()	()
Radio Suppression Package	()	()
Electronic AM/FM Stereo Radio with CD player	()	()
Full Wheel Covers	()	()
Front License Plate Bracket	()	()
Spare Tire and Wheel	()	()

<p style="text-align: center;">Minimum Specifications for Administrative Passenger Cars</p>	<p style="text-align: center;">Invitation For Bid BID# 16-025-KMB</p>
<p>TITLE: Passenger Cars Ref: 2016-587 and 2016-269</p>	<p style="text-align: center;">Page 2 of 2</p>

<p>UNIT PRICE: \$ _____</p> <p>TOTAL PRICE: \$ _____</p>

<p>PRICING SHALL BE FOB DESTINATION, DELIVERED TO:</p> <p>The Bibb County Sheriff's Office, 668 Oglethorpe St., Macon, GA 31201 Call Sgt. Mark Schultz 24 hours before delivery (478) 808-9371</p>
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AUTHORIZED SIGNATURE: _____ DATE: _____

NAME (TYPED OR PRINTED): _____ TITLE: _____

COMPANY _____

ADDRESS _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____

FAX: _____

Email: _____

Minimum Specifications for Police Interceptor	Invitation For Bid BID# 16-025-KMB
TITLE: Police Interceptor for Patrol REF:2016-589 and 2016-271	Page 1 of 2

QTY: U/M DESCRIPTION

16 EA NEW, 2015 or 2016 Sedan, 4-Door, POLICE PURSUIT, INTERCEPTOR, Rear Wheel Drive, including all standard equipment and including equipment listed below

Make, Model and Year Being Bid

FEATURES

Check if features are included or not

	<u>YES</u>	<u>NO</u>
V8 Engine	()	()
Factory Installed Air Conditioner	()	()
Tilt Steering Wheel	()	()
Cruise Control	()	()
Power Mirrors	()	()
Power Windows	()	()
Automatic Transmission, Column Mounted	()	()
Power Driver's Seat	()	()
Floor Coverings: Heavy Duty Rubber with Mats(front)	()	()
Seats: Dark Charcoal: Cloth Front Buckets, Vinyl Rear Bench Seat	()	()
Exterior Color to be Vibrant White with Clearcoat	()	()
Radio Suppression Package	()	()
40 AMP Light Bar Connector	()	()
Courtesy Lamp Disable	()	()
Spot Lamp, driver's side only, 6" halogen, 160,000 cp	()	()
Rear Power Access Point	()	()
Rear Door Locks and Rear Windows, Controlled by Driver or Front Passenger only,	()	()
Electronic AM/FM/Bluetooth Stereo Radio	()	()
Full Wheel Covers	()	()
Locking Gas Cap	()	()
Front License Plate Bracket	()	()
Full Size Spare Tire and Wheel	()	()

Minimum Specifications for Police Interceptor	Invitation For Bid BID#16-025-KMB
TITLE: Police Interceptor for Patrol REF:2016-589 and 2016-271	Page 2 of 2

<p>UNIT PRICE: \$ _____</p> <p>TOTAL PRICE FOR 16 UNITS: \$ _____</p>

<p>PRICING SHALL BE FOB DESTINATION, DELIVERED TO BUYER'S ADDRESS.</p> <p>The Bibb County Sheriff's Office, 668 Oglethorpe St., Macon, GA 31202 Call Sgt. Mark Schultz 24 Hours prior to delivery: (478) 808-9371.</p>
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AUTHORIZED SIGNATURE: _____ DATE: _____

NAME (TYPED OR PRINTED): _____ TITLE: _____

COMPANY _____

ADDRESS _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____

FAX: _____

Email: _____

Minimum Specifications for Vehicles	Invitation For Bid Bid# 16-025-KMB
TITLE: 12 Passenger Van – Detention REF: 2016-272	1 of 2

Minimum Bid Specification for a Passenger VAN:

<u>QTY</u>	<u>U/M</u>	<u>DESCRIPTION</u>
1	EACH	New 2015 or 2016, 12 passenger van , minimum 145 Inch wheelbase Minimum 9500 lbs. GVWR _____ MAKE & MODEL BID

Check if features are included or

not

<u>FEATURES</u>	<u>YES</u>	<u>NO</u>
Engine: Gasoline ,,	()	()
Transmission: Automatic with overdrive	()	()
Steering: Power assisted with Tilt	()	()
Cruise Control	()	()
Brakes: Power assisted	()	()
Factory Installed Air Conditioner, Heavy Duty, Front and Rear	()	()
Power Driver's Seat	()	()
Rear View Camera	()	()
Power Windows	()	()
Barn Type doors on rear and side of vehicle <u>Preferred</u>	()	()
Swing out, side glass, fixed rear door glass	()	()
Vinyl Rear Seats	()	()
Rear Step Bumper	()	()
Keyless Entry	()	()
Heavy Duty Battery	()	()
Heavy duty alternator	()	()
Handling package with rear anti-sway bar	()	()
Interior lamps with Rear Dome Lamp	()	()
Radio: Electronic AM/FM stereo, clock, CD player	()	()
Trailer towing package	()	()
Full Length rubber floor covering	()	()
Quick Release bench seats	()	()
Full size spare tire and wheel	()	()
Color: White Exterior with Gray Interior	()	()
Van Mounted Step for Passengers and Driver Entry/ Exit	()	()

Minimum Specifications for Vehicles	Invitation For Bid BID# 16-025-KMB
TITLE: 12 Passenger Van – Detention REF: 2016-272	Page 2 of 2

Alternate Pricing UNIT PRICE FOR LOW TOP VAN:\$ _____ UNIT PRICE FOR RAISED TOP VAN: \$ _____ Fob Destination, delivered to buyer’s location. Delivery in weeks after receipt of order: _____

Deliver to the Bibb County Sheriff’s Office, 668 Oglethorpe St., Macon, GA 31201 Call Sgt. Mark Schultz 24 hours before delivery (478) 808-9371

AUTHORIZED SIGNATURE: _____ DATE: _____

NAME (TYPED OR PRINTED): _____ TITLE: _____

COMPANY _____

ADDRESS _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____

FAX: _____

Email: _____

Minimum Specifications for Police Interceptor	Invitation For Bid Bid# 16-025-KMB
Interceptor SUV for Court Services REF: 2016-261	Page 1 of 2

Minimum Bibb County Bid Specifications for **AUTOMOTIVE VEHICLE SUV:**

<u>ITEM</u>	<u>QTY</u>	<u>U/M</u>	<u>DESCRIPTION</u>
1.	1	EA	NEW, Police Interceptor , 2015 OR 2016, SUV , 4X4, (4-Wheel drive) 112" minimum Wheelbase, TO INCLUDE ALL STANDARD EQUIPMENT PLUS EQUIPMENT LISTED BELOW.

Bidded Make, Model and Year

Wheelbase

FEATURES

Bidder to check if included or not

	YES	NO
Engine,V8 OR V6 Turbo	()	()
Transmission, Automatic with Overdrive	()	()
Air conditioning, factory installed	()	()
Privacy Glass	()	()
Steering, Power Assisted	()	()
Speed Control, Tilt Steering Wheel	()	()
Power Mirrors	()	()
Intermittent Wipers	()	()
Rear Intermittent Wiper with washer and Defroster	()	()
Brakes, Power, 4 wheel Anti-lock	()	()
Cast Aluminum Wheels	()	()
Cargo Management System	()	()
12 Volt Auxiliary Power Point	()	()
Spare Tire and Wheel, Full Size,	()	()
Towing Package	()	()
Radio, AM/FM stereo, clock, C/D	()	()
Remote keyless entry with two fobs	()	()
Cloth Seats	()	()

Exterior Color, Interior color to be determined at time of award

UNIT PRICE FOR ONE EACH: \$ _____

Fob Destination, delivered to buyer's location.

Delivery in weeks after receipt of order: _____

PRICING SHALL BE FOB DESTINATION, DELIVERED TO:

The Bibb County Sheriff's Office, 668 Oglethorpe St., Macon, GA 31201 Call Sgt. Mark Schultz 24 hours before delivery (478) 808-9371

AUTHORIZED SIGNATURE: _____ DATE: _____

NAME (TYPED OR PRINTED): _____ TITLE: _____

COMPANY _____

ADDRESS _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____

FAX: _____

Email: _____

Attachment "A"
Required Submission Documents

BIDDER INFORMATION	
Company Name:	
Company Address:	
Authorized By (typed or printed name):	
Title:	
Authorized Signature:	Date:
Telephone Number:	
Fax Number :	
Email Address:	
Company's Web Page:	

REMITTANCE INFORMATION (where payments should be sent)			
Remit to Name:			
Remit to Address:			
City:	State:	Zip:	County:
Phone:	Fax:	Toll Free:	
Contact:		Email:	
Tax ID: <input type="checkbox"/> SSN _____ Federal Tax ID _____			
Business Type: <input type="checkbox"/> Individual <input type="checkbox"/> Business <input type="checkbox"/> Misc.			

PURCHASE ORDER INFORMATION (where purchase orders should be sent)			
Purchase Order Name:			
Purchase Order Address:			
City:	State:	Zip:	County:
Phone:	Fax:	Toll Free:	
Contact:		Email:	
Payment Terms: Discount _____% No. Days _____ Net Due _____			
Freight Terms: Ship Via: _____ FOB _____			

MBE/DBE/WBE STATUS (check appropriate box(es))			
<input type="checkbox"/> African American	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Native American	<input type="checkbox"/> Asian American
<input type="checkbox"/> Disabled	<input type="checkbox"/> Veteran	<input type="checkbox"/> Woman-Owned	<input type="checkbox"/> Not-Applicable

Attachment "A"
Required Submission Documents

BIDDER QUALIFICATION FORM

Company Name: _____

Address: _____

When Organized: _____ Where Incorporated: _____

How many years have you engaged in business under the present firm name? _____

Credit available for this contract? _____

Contracts now in hand? _____

Has bidder ever refused to execute a contract at the original bid amount? _____

Has bidder ever been declared in default on a contract? _____

Comments: _____

Company Name: _____

Authorized By (typed name): _____

Authorized Signature: _____

Title: _____ Date: _____

References

Following is a reference list of contracts that are similar to this project:

NAME OF PROJECT/DATE	LOCATION	CONTACT	PHONE #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 201_____

My Commission Expires: _____

Notary Public

[NOTARY SEAL]

Attachment "A"
Required Submission Documents

BIDDER MINORITY PARTICIPATION GOAL

(Attach additional pages if required.)

I do ____, do not ____, propose to employ the minority sub-contractors as listed below on some of the work on this project.

NAME/ADDRESS	TYPE OF WORK	% of Contract
--------------	--------------	---------------

Contractor Name

Attachment "A"
Required Submission Documents

FINANCIAL & LEGAL STABILITY STATEMENT

Please check appropriate item(s):

Firm has the financial capability to undertake the work and assume the liability required if awarded this solicitation.

Firm has the legal capability to undertake the work and assume the responsibilities required if awarded this solicitation.

Pending litigations (if any) will not affect the firm's ability to perform on this contract, if awarded.

Company Name: _____

Authorized By (typed name): _____

Authorized Signature: _____

Title: _____ Date: _____

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

_____ DAY OF _____, 201____ My Commission Expires: _____

Notary Public

[NOTARY SEAL]

Attachment "A"
Required Submission Documents

INSURABILITY STATEMENT

Please check appropriate item(s):

___ By submission of this form, this firm confirms the ability to acquire and maintain the required levels of insurance as outlined in the bid document. It is the understanding of this firm that proof of Insurance must be provided prior to contract execution and maintained throughout the entire term of the contract.

Company Name: _____

Authorized By (typed name): _____

Authorized Signature: _____

Title: _____ Date: _____

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

_____ DAY OF _____, 201____ My Commission Expires: _____

[NOTARY SEAL]

Notary Public

Attachment "A"
Required Submission Documents



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contract No. and Name: _____

Name of Contracting Entity: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Bibb County has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify,* in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to Bibb County at the time the subcontractor(s) is retained to perform such service.

EEV/E-Verify™ User Identification Number

Date of Authorization

Check if exempt

By: Authorized Officer or Agent
(Name of Person or Entity)

Date

Title of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 201_____

My Commission Expires: _____

Notary Public

[NOTARY SEAL]

* or any subsequent replacement operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.