

INVITATION FOR BID
FOR
POLICE MOTORCYCLE
AND
ELECTRIC UTILITY VEHICLE

BID NUMBER: 16-031- KMB

071-05

071-56

071-77



MACON-BIBB COUNTY, GEORGIA

ISSUED: November 17, 2015

BIDS DUE NO LATER THAN 12:00 NOON ON THURSDAY, December 17, 2015

Macon-Bibb County Procurement Department
(Attn: Kimberly Bradley)
700 Poplar Street

Suite 308
Macon, Georgia 31201

I. GENERAL

A. Invitation

1. Notice is hereby given that Macon-Bibb County will receive sealed bids in the Procurement Department, Macon-Bibb County Procurement Department, 700 Poplar Street, Suite 308, Macon, Georgia 31201, until **12:00 noon on Thursday, December 17, 2015 – Vehicles for LEC**, for the Macon-Bibb County Government.

NO BIDS WILL BE ACCEPTED AFTER THE ABOVE TIME.

2. Bids will be publicly opened and read in the Procurement Department conference Room on December 17, 2015 starting at 2:00 p.m.
3. Minority, Women Owned and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE subcontractors where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Dr. James Louis Bumpus, Director of Small Business Affairs at (478) 951-2192 or jbumpus@maconbibb.us.

B. Bid Documents

4. Bid documents will be made available at the Macon-Bibb County Procurement Department, 700 Poplar Street. Suite 308, Macon, GA 31201, (478) 803-0550 or www.maconbibb.us/purchasing/ under active solicitations.

C. Sealed Bids

SEALED Bids shall be delivered or mailed to:

Macon-Bibb County Procurement Department
(Attn: Kimberly Bradley)
700 Poplar Street
Suite 308
Macon, Georgia 31201
478-803-0550
kbradley@maconbibb.us

Mark the outside of the envelope “Bid # 16-031-KMB and Vehicles for LEC”

D. Forms

1. The enclosed Macon-Bibb County bid form shall be used. Use of other bid documents may deem the bid to be non-responsive.

E. Validity

1. No bid may be withdrawn for a period of sixty (60) days after time has been called on date of bid opening.
2. All prices shall be Delivered prices, FOB Destination, after deducting all non-applicable taxes, delivered to each requesting department or office. Vehicles shall be ready to use.

F. Forms

1. The enclosed Macon-Bibb County bid form shall be used; use of other documents may deem the bid non-responsive. Additionally all submission documents must be completed and included with the bid; failure to include completed, signed, and notarized forms (as applicable) may deem the bid non-responsive.

G. Local Preference

1. Macon-Bibb County reserves the right to award bids to County businesses and merchants whose bid is within 5% (five percent) of the lowest responsive and responsible bid which conforms to the Invitation to Bid.

H. Reservations

1. Macon-Bibb County reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior Macon-Bibb County experience. Hence, Macon-Bibb County may award bids to other than the lowest bidder if in the judgment of the Board of Commissioners the interest of the County will be best served by award to another. Any required information not submitted with bids shall deem bid non-responsive.

- 2. Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed herein are intended only to identify the quality level desired. They are not intended to limit competition. The bidder may offer any equivalent product that meets or exceeds the specification. If bids are based on equivalent products, the bidder shall indicate on the bid form the alternate manufacturer's name and catalog number and shall include complete descriptive literature and/or specifications along with proof that the proposed equivalent either meets or exceeds this specification. The County reserves the right to be the sole judge of what is equal and acceptable. If bidder fails to name a substitute, he shall furnish goods identical to the bid specifications.**

Delivery of said LEC Vehicles will be delivered to: Bibb County Sheriff Office, Law Enforcement Center (LEC), 668 Oglethorpe Street, Macon, GA 31201, call Sgt. Mark Schultz @ 478-808-9371, twenty-four (24) hours prior to delivery.

3. Questions concerning the bid shall be submitted in writing by fax, email or regular mail to the address on page 2. (email preferred)

Ford Fleet Identification Number: QC892

Dodge Fleet Identification Number: 005HP

Toyota Fleet Identification Number: GH492

4. Firms may bid on one or both vehicles