

**PLEASE POST FOR ALL APPLICANTS TO READ  
MACON-BIBB COUNTY GOVERNMENT**

<b>POST DATES:</b>	<b>EEOC CODE:</b>	<b>CLASS CODE:</b>
<b>CLASSIFICATION TITLE: Fire Private</b>		
<b>JOB CLASS (GRADE): 9</b>		<b>ANNUAL: \$31,980.00</b>
<b>WORK WEEK: Varies</b>		<b>WORK HOURS: Varies</b>
<b>DEPARTMENT: FIRE ADMINISTRATION</b>		
<b>DEPT. HEAD: CHIEF MARVIN RIGGINS</b>		
	<b>(X) REPLACEMENT</b>	<b>( ) NEW REQUIREMENT</b>

**PURPOSE OF CLASS:**

Under general supervision, performs skilled firefighting work in combating, extinguishing and preventing fires, in answering emergency calls, and in the routine maintenance of department equipment, apparatus and quarters. Work involves training for and participating in duties of protecting life and property through the performance of firefighting and rescue activities. The major portion of assigned work time is spent drilling and studying methods, evaluations, techniques and organization, as well as in routine duties in the custodial care and minor maintenance of departmental facilities, apparatus and equipment. Work requires initiative and a thorough understanding of firefighting and fire prevention principles and methods.

**PRIMARY JOB DUTIES:**

- Responds to alarms of fire and other emergency with a company.
- Operates pump and auxiliary equipment.
- Lays and connects hose, holds nozzles and direct fog, chemical and water streams.
- Ventilates burning buildings, raises and climb ladders, uses chemical extinguishers, bars, hooks, lines, and related equipment.
- Removes persons from danger.
- Administers first aid to injured persons.
- Performs salvage operations such as throwing protection covers, sweeping water and removing debris.
- Participates in fire drills and attend classes in firefighting, first aid, and related subjects.
- Inspects buildings and premises for compliance with fire prevention ordinances, for pre-planning and familiarization activities and to check on complaints.
- Responds to emergency calls for drowning, inhalator cases, accidents, and natural or other catastrophes.
- Performs general custodial work in the upkeep of departmental apparatus, equipment, and structures.
- Cleans and washes walls and floors.

- Washes, hangs, and dries hose.
- Washes, cleans, and polishes apparatus.
- Participates in programs to inspect and becomes familiar with buildings, fire hydrants and alarm boxes.
- Drives fire or tank truck in emergency or on relief status, as appropriate.
- Participates in Physical Fitness Program each work day.

**SECONDARY JOB DUTIES:**

- Completes special projects and performs other miscellaneous duties as required.

**EQUIPMENT OPERATED:**

Appropriate firefighting equipment, personal computer, fax machine, copy machine, typewriter, calculator, adding machine, and other assigned equipment.

**REPORTING RELATIONSHIP:**

This position reports to a designated shift Sergeant within a district station.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

- Considerable knowledge of a variety firefighting duties and methods, including the operation, location, and use of firefighting tools and apparatus.
- Considerable working knowledge of personal computers and word processing and database software programs, including the Microsoft Office Suite, the Windows NT network, and internet and e-mail services.
- Ability to learn the street system, physical layout, and principal buildings of the city or adjacent areas.
- Ability to climb ladders and work at considerable heights.
- Ability to understand and follow oral and written instructions.
- Ability to maintain effective working relationships with other employees and the general public.
- Ability to perform arduous tasks frequently under strenuous and adverse conditions.

**DESIRABLE EDUCATION & EXPERIENCE:**

High school graduate or equivalent GED;

Possession of, or ability to readily acquire a valid State of Georgia motor vehicle operator's license.

**WORK CONDITIONS:**

C=Constant (65-100% of day)

F=Frequent (33-65% of day)

O=Occasional (up to 33% of day)

N=Never

I=Infrequently (not done daily)

I Operates various office equipment

I Operates motorized vehicles

F Utilizes hand tools & maintenance equipment

C Requires visual and hearing ability

F Adverse, hazardous or unpleasant conditions

F Requires physical activities which include bending, stooping, jumping, climbing & crawling

F Requires standing and walking

F Requires physical agility and coordination

**Lifts, Carries or Drags:**

F 10 lbs. or less  
F 11 - 25 lbs.  
F 26 - 50 lbs.  
F 51 - 75 lbs.  
I 76 - 100 lbs.  
I 100 lbs. +

**NECESSARY SPECIAL REQUIREMENTS:**

Completion of training and certification as a firefighter by the State of Georgia.

Completion of 220 hours of annual in-service training.

Completion of CPR, EMT, AED, Airport, Divers, Hazardous Materials, and other certifications, as appropriate.

Possession of a valid Class B Commercial Driver's License.

Must participate and maintain standards required by Physical Fitness Program.

Ability to meet all requirements set forth in "Georgia Firefighters Standards and Training Act".

Ability to meet physical, mental and other standards as established by law or regulations. Must be at least 18 years of age.

Requirements may be subject to modification in order to reasonably accommodate individuals with disabilities who are otherwise qualified to perform the essential duties of the job.

***AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER***