



- Knowledge of general repair, maintenance, materials, equipment, construction activities, and methods and procedures used in such activities.
- Knowledge of the principles, practices, hazards, and safety precautions of construction and maintenance-related work.
- Ability to maintain accurate records and reports.
- Ability to understand and follow oral and written instructions as well as communicate verbally and in writing.
- Ability to plan, assign, and oversee the work of crews engaged in maintenance activities.
- Ability to maintain effective working relationships with fellow employees and with members of the general public.

**MINIMUM EDUCATION, TRAINING AND/OR EXPERIENCE TO PERFORM ESSENTIAL JOB FUNCTIONS:**

The Crew Leader should possess, at a minimum, a High School Diploma; four (4) years of experience in maintenance and construction activities, supervisory or crew leader experience preferred; or any equivalent combination of education and experience which provides the required knowledge, skills, and abilities to successfully perform the duties and responsibilities of the position.

**NECESSARY SPECIAL REQUIREMENTS:**

- *Must possess a valid Georgia Motor Vehicle Operator's License.*
- *Must pass a vision test for night driving.*
- Must complete OSHA training class on methods of protection against exposure to hazardous materials and blood borne pathogens.
- Must be available for "on call" duties after normal working hours.

**SUPERVISORY CONTROL AND RESPONSIBILITIES:**

The Crew Leader is responsible for limited supervision of service workers.

**TRAVEL:**

The Crew Leader will be required to travel frequently to worksites across Macon-Bibb County.

**(ADA) MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS**

**LANGUAGE SKILLS:**

Ability to read and understand written materials. Ability to effectively communicate information to supervisors, co-workers, and the general public.

**MATHEMATICAL SKILLS:**

Ability to work with basic mathematical concepts such as addition, subtraction, multiplication, and division.

**COMMUNICATION SKILLS:**

Must be able to effectively communicate orally and in written form in a professional manner in order to give or exchange information, resolve problems, and/or provide service.

**REASONING ABILITY:**

Ability to interpret and understand a variety of forms, reports, manuals, regulations, and other means of instruction and guidance.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This position requires the employee to perform work while sitting, standing, walking, bending, crouching, or stooping. The employee often lifts light objects, climbs ladders, uses tools requiring a high degree of dexterity, and must be able to distinguish between shades of color.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The work environment is primarily outdoor with frequent exposure to noise, dust, dirt, machinery, and inclement weather. May be required to work beyond normal hours during inclement weather or other emergencies.

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*If you feel you qualify for the above position, please obtain an application at our website, [www.maconbib.us](http://www.maconbib.us) or at our office located at 682 Cherry Street, Suite 400, Macon, Georgia 31201. Please return with a resume, proof of educational history and letters of recommendation. Applicants who are not selected to fill the position will be notified by mail or email. Position openings are to remain posted for at least seven (7) working days before the position is filled so that all applicants qualified for the position will have an opportunity to apply.*

**An Equal Opportunity/Affirmative Action Employer**