

Attachment “A”
Specifications, Guidelines, and Cost Summary

Residential Home Roof Repairs

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 **Code Compliance**

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 **Insurance Requirements**

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than \$100,000/300,000 in the event of bodily injury including death and 50,000/100,000 in the event of property damage arising out of the work performed by the Contractor. Worker’s Compensation insurance if required by State law, Program Administrator or homeowner.

01.0150 **Contractor to verify Measurements, Sizes and Quantities**

All measurements, sizes and quantities in this Work Write-up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes and quantities prior to submitting a quote.

01.0200 **Workmanship and Material Standards**

Contractor to perform work specified in Work Write-up I a high-quality good-workmanlike manner using specified materials or approved equals. Materials must be 1) high quality, 2) installed in accordance with manufacturer’s specs and 3) meet requirements of code inspections.

01.0225 General Warranty Materials installed and work performed shall have a one year Contractor warranty from the date of final acceptance of the work by the Program Administrator.

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm Monday through Friday. Requests to work before these hours and on weekends must be approved by the homeowner and program administrator.

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01.0275 **Compliance inspections**

Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that Item. Check each spec to see if a Compliance inspection is required. Work concealed without an inspection may cause payment delays and denials.

01.0325 **Protect House Contents from Damage during Work**

Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused to Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged as a result of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition and removal of defective paint. Wet scrapes if removing defective paint. **Do Not** use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

CONTRACTORS TO PROVIDE CLEAR AND SAFE PASSAGE WAYS IN AND AROUND STRUCTURE DURING PROJECT.
CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

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Work Write-Up
2014 00056 Towns
Joeann Towns
130 W. Ridge Circle
Macon, Georgia 31210
Cell Phone: 478 501-0739

Thursday, September 25, 2014

Location

Prepared by: Sitten/Thurman

GENERAL REQUIREMENTS

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Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

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35.0325 **Remove All Roof Covering Material down to Sheathing**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs trees fences from damage during removal.

SF _____

35.0500 **Replace Up to 30% of Roof Decking**

Replace up to 30% of any rotten, badly warped or broken roof decking and nailers. Material shall match remaining material as closely as possible. Call Program Administrator for compliance inspection.

SF _____

35.0925 **Install New Shingles on Roof Decking**

Install 15 lbs. asphalt saturated felt and new 220 lbs. or heavier class A three tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20 year limited manufacturer's warranty. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry nits of chimneys. Program Administrator will select color

SF _____

35.1075 **Install Ridge Vent**

Install continuous metal ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

16 LF _____

35.1125 **Install Metal Flashing on Chimney**

Install galvanized metal flashing tucked securely and at least 1/2" inch into masonry unit of chimney

2 _____

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____ % _____

Total Cost _____

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Specifications, Guidelines, and Cost Summary

Work Write-Up
2014 0057 Wooten

Lillie Wooten
4229 Vinson Avenue
Macon, Georgia 31206
Home Phone: 478 254-2055
Cell Phone: 478 250-7271

Thursday, September 25, 2014

Location

Prepared by: Sitten/Thurman

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

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01.0225 General Warranty Materials installed and work performed shall have a one year Contractor warranty from the date of final acceptance of the work by the Program Administrator.

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01.0250 **Scheduling Work**

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Contractor is responsible for professionally repairing or replacing building and site components damaged as a result of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

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01.0500 **GENERAL CLEANUP**

CONTRACTOR TO PROVIDE CLEAR AND SAFE PASSAGE WAYS IN AND AROUND STRUCTURE DURING PROJECT. CONTRACTOR TO REMOVE DEBRIS AND BUILDING MATERIALS FROM IN AND AROUND STRUCTURE BEING REPAIRED TO LEGAL DUMP SITE REGULARLY AND AT THE END OF THE PROJECT.

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35.0325 **Remove All Roof Covering Material down to Sheathing**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs trees fences from damage during removal.

SF _____

35.0425 **Replace up to 40% of Roof Decking**

Replace up to 40% of any rotten, badly warped or broken roof decking and nailers. Material shall match remaining material as closely as possible. Call Program Administrator for Compliance Inspection.

SF _____

35.0925 **Install New Shingles on Roof Decking**

Install 15 lbs. asphalt saturated felt and new 220 lbs. or heavier class A three tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20 year limited manufacturer's warranty. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry nits of chimneys. Program Administrator will select color

SF _____

35.1075 **Install Ridge Vent**

Install continuous metal ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

16 LF _____

***** **APPLY DRIP EDGE TO THE PERIMETER OF THE ROOF** *****

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____ % _____

Total Cost _____

Attachment "A"
Specifications, Guidelines, and Cost Summary

Work Write-Up
2014 0058 Williams

Marian Williams
3759 Johnson Ave. W
Macon, Georgia 31206
Home Phone: 478 788-7510
Cell Phone: 478 461-2980

Thursday, September 25, 2014

Location

Prepared by: Sitten/Thurman

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

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01.0225 General Warranty Materials installed and work performed shall have a one year Contractor warranty from the date of final acceptance of the work by the Program Administrator.

01.0250 **Scheduling Work**

Contractor to schedule work between 8:00am and 6:00pm Monday through Friday. Requests to work before these hours and on weekends must be approved by the homeowner and program administrator.

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Contractor shall take steps to protect house and contents from damage during project.

01.0350 **Repair Damage Caused o Property during Work**

Contractor is responsible for professionally repairing or replacing building and site components damaged as a result of construction activity.

01.0375 **Prime Bare Wood**

The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

01.0475 **Reduce Airborne Dust during Construction**

Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition and removal of defective paint. Wet scrape if removing defective paint. Do Not use electric sanders or torches to remove paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.

01.0500 **GENERAL CLEANUP**

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35.0325 **Remove All Roof Covering Material down to Sheathing**

Remove all roof covering material down to roof sheathing or furring strips. Remove all debris to legal dump site. Take precautions to protect plants, shrubs trees fences from damage during removal.

SF _____

35.0425 **Replace up to 20% of Roof Decking**

Replace up to 20% of any rotten, badly warped or broken roof decking and nailers. Material shall match remaining material as closely as possible. Call program Administrator for compliance inspection before covering.

SF _____

35.0925 **Install New Shingles on Roof Decking**

Install 15 lbs. asphalt saturated felt and new 220 lbs. or heavier class A three tab fiberglass self-sealing strip shingles on top of roof decking using 8 nails per shingle. Install starter course at edges of roof. Shingles to have a 20 year limited manufacturer's warranty. Install metal flashing tucked behind siding at intersections of roof and walls. Install galvanized metal flashing tucked securely and at least 1/2" into masonry nits of chimneys. Program Administrator will select color

SF _____

35.1075 **Install Ridge Vent**

Install continuous metal ridge vent along ridge lines of roof. Stop vents 18" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 1" from edge of ridge pole so that the attic can ventilate.

16 LF _____

35.1125 **Install Metal Flashing on Chimneys**

Properly install galvanized metal flashing tucked securely and at least 1/2" into masonry units of chimney. Aluminum flashing is not permitted.

*******APPLY DRIP EDGE AROUND THE PERIMETER OF THE ROOF*******

COST SUMMARY

Material – Labor	_____
Overhead and Profit @ _____%	_____
Total Cost	_____

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Work Write-Up
2014 0059 Aaron

Ruby Aaron
1910 Fairway Drive
Macon, Georgia 31217
Home Phone: 478 742-8370
Cell Phone: 478 461-1552

Thursday, September 25, 2014

Location

Prepared by: Sitten/Thurman

GENERAL REQUIREMENTS

01.0025 **Permits and Licenses**

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

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The exposed face of all newly installed wood and all wood scraped down to bare wood must be primed with appropriate primer.

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SF _____

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Replace up to 20% of any rotten, badly warped or broken roof decking and nailers. Material shall remaining material as closely as possible. Call program Administrator for compliance inspection.

SF _____

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16 LF _____

******* INSTALL DRIP EDGE TO ENTIRE PERIMETER OF THE ROOF*******

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____ % _____

Total Cost _____

Attachment "A"
Specifications, Guidelines, and Cost Summary

Work Write-Up
2014 0060 Lewis

Robert Lewis
3565 Lawton Avenue
Macon, Georgia 31204
Home Phone: 478 474-1629
Cell Phone: 334 430-3361

Thursday, September 25, 2014

Prepared by: Sitten/Thurman

GENERAL REQUIREMENTS

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SF _____

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8 LF _____

*****INSTALL DRIP EDGE TO PERIMETER OF ROOF*****

COST SUMMARY

Material – Labor _____

Overhead and Profit @ _____% _____

Total Cost _____