Macon-Bibb County, Georgia

INVITATION FOR BIDS

FOR

Demolition & Removal of Blighted Homes

912-40

BID NUMBER: 15-019-KMB

ISSUED: September 12, 2014

BIDS DUE NO LATER THAN 12:00 NOON ON THURSDAY, September 25, 2014

Macon-Bibb County Procurement Department
682 Cherry Street
Suite 800
Government Center Annex
Macon, Georgia 31201

Demolition & Removal
of
Blighted Homes

I. GENERAL

A. Invitation

1. Notice is hereby given that the Macon-Bibb County Board of Commissioners will receive sealed bids in the Procurement Department, Suite 800, Macon-Bibb Government Center Annex, 682 Cherry Street, Macon, Georgia 31201, until **12:00 o'clock NOON** at the time legally prevailing in Macon, Georgia on Thursday, September 25, 2014 for **Demolition & Removal of Blighted Homes** for the Macon-Bibb Economic and Community Development County, Georgia**.**

2. **NO BIDS WILL BE ACCEPTED AFTER THIS DESIGNATED TIME.**

3. Bids will be publicly opened in the Macon-Bibb County Procurement Department Conference Room on Thursday, September 25, 2014 at 2:00 pm.

4. Minority, Women Owned and other Disadvantaged Business Enterprises are encouraged to participate in the solicitation process. Additionally, respondents are encouraged to use M/W/DBE subcontractors where possible. Small and other disadvantaged businesses requiring assistance with the competitive process can contact Dr. James Louis Bumpus, Director of Small Business Affairs at (478) 951-2192 or jbumpus@maconbibb.us .

B. Bid Documents

1. Bid documents may be examined and obtained at the Macon-Bibb County Procurement Department, Suite 800, Government Center Annex, 682 Cherry Street, Macon, Georgia 31201, by calling (478) 803-0550, or may be viewed and downloaded from the Macon-Bibb County Procurement Page www.maconbibb.us/purchasing

C. Sealed Bids

1. Envelopes shall be identified on the outside as

   "15-019-KMB Demolition & Removal of Blighted Homes"

   and delivered by hand or mailed to:

   Macon-Bibb County Procurement Department
   Suite 800, 682 Cherry Street
   Macon, Georgia 31201

D. Local Preference

1. Macon-Bibb County reserves the right to award bids to County businesses and merchants whose bid is within five percent (5%) of the lowest responsive and responsible non-local bid which conforms in all respects to this Invitation for Bids.

E. Validity

1. No bid may be withdrawn for a period of sixty (60) days after time has been called on date of bid opening.

F. Contract Award

1. The contract, if awarded, will be based on the price per location.

2. Guidelines in the award of this contract will be Section 36-10-2.2, Official Code of Georgia Annotated.

3. Upon award of the Contract, a pre-construction meeting will be held to discuss the project and to establish a schedule of work.

G. Excise Taxes

1. Any material that is to be incorporated into the work of this project may be consigned to Macon-Bibb County in care of the contractor. If the shipping papers show clearly that any such materials is so consigned, the shipment shall be exempt from the tax on transportation of property under the provisions of Section 3478(b) of the Internal Revenue Code, as amended by Public Law 180-78th Congress.

2. The Contractor shall pay all transportation charges.

3. Each bidder shall take this exemption into account in calculating his bid.

II. INSTRUCTIONS TO BIDDERS

A. Definitions

1. Wherever the term "Owner", "County", or "Macon-Bibb County" occur in these specifications, it shall mean Macon-Bibb County, a political subdivision of the State of Georgia acting through the Macon-Bibb County Board of Commissioners.

2. Wherever the term "work" occurs in these specifications, it shall mean the work as defined herein, including, all labor, materials, equipment, transportation, and supervision necessary to complete the contract.

B. Bidder's Representation

1. Each bidder, by making his bid, represents that he has:
   a) Read and understands the bidding documents; and,
   b) Visited the site and become familiar with the local conditions under which the work is to be performed.
      (1) Bidders shall examine the areas wherein work of this project is to be carried out and shall take into consideration all conditions that might affect his work.
         (a) Failure of the bidder to inspect firsthand the areas affected by work in this project shall not relieve him of the obligation to comply fully with the scope of the work as defined herein.
         (b) No consideration will be given any claim based on lack of knowledge of existing conditions, except where the Contract Documents make definite provisions for adjustment of cost or extension of time due to existing conditions that cannot be readily ascertained.

C. Document Discrepancies

1. Should the bidder find discrepancies in, or omissions from the documents, he shall at once notify the Macon-Bibb County Procurement Department.

2. Requests for Interpretations of Specifications shall be made in writing to the Macon-Bibb County Procurement Department not later than five (5) days prior to receipt of bids, email preferred, to tsitten@maconbibb.us.

3. Any subsequent instructions to bidders will be issued in the form of addenda to the specifications and sent to the bidder. All addenda shall be enumerated in the Bid Form.

4. All definitions set forth in the specifications are applicable to this Instruction to Bidders, the Bid Form and the proposed Contract Documents including, but not limited to, drawings, project manual, and any addenda issued prior to receipt of bids.

   a) Addenda are written or graphic instruments issued prior to the execution of the Contract that may modify or interpret the bidding documents by deletion, additions, clarifications or corrections.

   b) Addenda will become part of the Contract Documents when the Contract is executed.

D. Submittals

1. In order for bids to be considered, the complete bid document package shall be submitted including each of the following completed documents.

   a) Bid Form

   b) Bidder's Qualification Form

   c) List of Sub-Contractor

   d) Financial & Legal Stability Statement

   e) E-Verify Affidavit

   f) Title IV Non-Discrimination Notice

E. Reservations

1. The bidder acknowledges that Macon-Bibb County reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior County experience. In addition, the bidder recognizes the right of the Owner to reject a bid if the bidder failed to furnish any required submittals on the date required by the bidding documents, or if the bid is in any way incomplete or irregular. Hence the County may award bids to other than the lowest bidder if in the judgment of the Board of Commissioners the interest of the County will be best served by award to another.

III. SPECIAL CONDITIONS

A. General

1. All work to be performed as part of this specification shall comply with all codes, ordinances and regulations applicable to the contract, including, but not limited to:
   a) International Building Code
   b) State and Local Building Code
   c) Georgia Department of Transportation (D.O.T.)
   d) Occupational Safety and Health Administration (OSHA)
   e) Other Federal, State, or Local Codes

B. Layout of Work

1. The Contractor shall verify all existing conditions and contiguous work and lay out his work there from, providing for himself all other necessary measurements, lines and levels, and shall assume the responsibility for the correctness of the layout of the work.

C. Work Area

1. The Contractor shall confine his operations to as small an area as possible, using only the areas designated for on-site storage.

2. The Contractor shall protect all surrounding adjoining private and public property, taking every precaution to prevent damage or injury to trees, shrubs, curbs, sidewalks, driveways and fences along or adjacent to the work. Should damage occur, the Contractor shall restore, at his expense, any such property damage or injuries by his operations to a condition equal to that existing before such damage or injury was done, by repairing, rebuilding or otherwise restoring as may be directed by, and to the satisfaction of the Owner.

3. In case of failure on the part of the Contractor to restore such property, or make good such damages or injury, the Owner may, after forty-eight (48) hours written notice, proceed to repair, rebuild, or otherwise restore such property as may be deemed necessary, and the cost thereof shall be deducted from any monies due or which may become due the contractor under this contract.

D. Vandalism

1. The Contractor shall take every precaution not to leave equipment and materials where they can be reached and used for defacing new or existing work at any time.

E. Extension of Time

1. In the event the work under this project is delayed by neglect, delay, or default of any other Contractor or the Owner, or by any damage which is the result of an Act of God, or by a general strike of the employees, the Contractor shall have reason to claim for delay and request an extension of time to complete the contract.

F. Inspection

1. Inspectors may be appointed to inspect all materials used and all work performed. Such inspection may extend to all or any part of the work and to the preparation of manufacture of the materials to be used. The inspectors will not be authorized to revoke, alter, enlarge or relax the provisions of this specification, nor will they be authorized to approve or accept any portion of the completed work or to issue instruction contrary to the plans and specifications. The inspector shall have authority to reject defective material and to suspend work that is being improperly done, subject to the final decision of the Inspector.

2. It is mutually agreed between the parties to the contract that to prevent all disputes and misunderstandings between them in relation to any of the provisions contained in these specifications, or their performance by either of said parties, the Owner shall serve as the referee to decide all matters of construction of the specifications and of the terms of the contract, and as to all matters arising or growing out of said contract and his decision shall be final and binding upon both parties.

3. The Owner and his inspectors shall have free access to all parts of the work, and to all material intended for use in the work. The work will be inspected as it progresses, but failure to reject or condemn defective work at the time it is done will in no way prevent its rejection whenever it is discovered before the work is finally accepted and approved, nor will final acceptance and approval constitute waiver by the County of any right of action for defective work or the failure to perform the contract according to its terms.

IV. EXECUTION

A. General

1. It is the intent of this specification to provide for the Demolition & Removal of Blighted Homes, for the Macon-Bibb County Government, Macon, Georgia.

B. Specifications

1. The Contractor shall provide all services as outlined in Attachment “A”- Specifications, attached hereto and incorporated herein.

BID FORM

Macon-Bibb County Board of Commissioners
Ms. Nyesha Daley, MBA, CPPB
Macon-Bibb County, Procurement Dept.
682 Cherry Street, Suite 800
Macon, Georgia 31201

DATE: _____

Re: **15-019-KMB Demolition & Removal of Blighted Homes**
Macon-Bibb County
Bibb County, Georgia

Dear Ms. Daley:

1. We have examined the Specifications, related documents and the site of the proposed Work, and are familiar with all the conditions surrounding this project, including the availability of materials and labor, and hereby bid to furnish all materials and labor, and to complete the project in accordance with the Contract Documents, within the time set forth herein, and at the prices stated below. These prices are to cover all expenses incurred in performing the Work required under these Specifications, of which this bid is part.

2. ADDENDUM RECEIPT:

   a. We acknowledge our responsibility to ensure that all addenda have been received prior to the submission of a bid.

   b. Bidder acknowledges receipt of the following addenda:

      Addendum No._____ Dated _____

      Addendum No._____ Dated_____

3. We agree to commence actual physical work on site, with an adequate force and equipment within the timeframe presented in the specifications and to complete fully all work within the stated timeframe following notice to proceed.

4. We agree that this bid may not be revoked or withdrawn after the time set for the opening of bids and shall remain open for acceptance for a period of sixty (60) days following such time.

5. In case of written notification by mail, telegraph, or delivery of the acceptance of this bid within sixty (60) days after the time set for the opening of bids, the undersigned agrees to execute within ten (10) days a Contract for the Work for the below stated compensation.

7. We hereby certify that we have not, nor has any member of the firm(s) or corporation(s), either directly or indirectly, entered into any agreement, participated in any collusion, nor otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

8. We understand the bid price listed below to be inclusive of all materials, labor, equipment, and other provisions necessary to provide the services in accordance with the associated specification.

Please include prices on
Cost summary sheets
included in Attachment "A"

BIDDER INFORMATION	
Company Name:	
Company Address:	
Authorized By (typed or printed name):	
Title:	
Authorized Signature:	Date:
Telephone Number:	
Fax Number :	
Email Address:	

REMITTANCE INFORMATION (where payments should be sent)			
Remit to Name:			
Remit to Address:			
City:	State:	Zip:	County:
Phone:	Fax:	Toll Free:	
Contact:	Email:		
Tax ID: ☐ SSN_____ Federal Tax ID_____			
Business Type: ☐ Individual ☐ Business ☐Misc.			

PURCHASE ORDER INFORMATION (where purchase orders should be sent)			
Purchase Order Name:			
Purchase Order Address:			
City:	State:	Zip:	County:
Phone:	Fax:	Toll Free:	
Contact:	Email:		
Payment Terms: Discount _____% No. Days_____ Net Due_____			
Freight Terms: Ship Via:_____ FOB_____			

MBE/DBE/WBE STATUS (check appropriate box(es))			
☐ African American	☐ Hispanic	☐ Native American	☐ Asian American
☐ Disabled	☐ Veteran	☐ Woman-Owned	☐ Not-Applicable

BIDDER QUALIFICATION FORM

Company Name: _____

Address: _____

When Organized: _____ Where Incorporated: _____

How many years have you engaged in business under the present firm name?_____

Credit available for this contract? _____

Contracts now in hand? _____

Has bidder ever refused to execute a contract at the original bid amount? _____

Has bidder ever been declared in default on a contract? _____

Comments:_____

_____

_____

Company Name: _____

Authorized By (typed name): _____

Authorized Signature: _____

Title: _____ Date: _____

References

Following is a reference list of contracts that are similar to this project:

NAME OF PROJECT/DATE	LOCATION	CONTACT	PHONE #

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 201___ My Commission Expires: _____

_____ [NOTARY SEAL]
Notary Public

LIST OF SUB-CONTRACTORS

I do __, do not__, propose to sub-contract some of the work on this project. I propose to sub-contract work to the following contractors.

NAME/ADDRESS TYPE OF WORK

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Contractor Name

FINANCIAL & LEGAL STABILITY STATEMENT

Please check appropriate item(s):

__ Firm has the financial capability to undertake the work and assume the liability required if awarded this solicitation.

__ Firm has the legal capability to undertake the work and assume the responsibilities required if awarded this solicitation. Pending litigations (if any) will not affect the firm's ability to perform on this contract, if awarded.

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

_____ DAY OF _____, 201___ My Commission Expires: _____

_____ [NOTARY SEAL]

Notary Public

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contract No. and Name:_____

Name of Contracting Entity: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Bibb County has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify,* in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to Bibb County at the time the subcontractor(s) is retained to perform such service.

_____ _____

EEV/E-Verify™ User Identification Number Date of Authorization

_____ _____

By: Authorized Officer or Agent Date
(Name of Person or Entity)

_____ _____

Title of Authorized Officer or Agent Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 201___ My Commission Expires: _____

_____ [NOTARY SEAL]

Notary Public

*** or any subsequent replacement** operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

NON-DISCRIMINATION NOTICE (*Title VI*)

During the performance of this Agreement, _____,(hereinafter in this section "the Party"), for itself, its assignees and successors in interest, agrees as follows:

A. COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

1) Compliance with Statutes: The Party shall comply with all statutes relative to non-discrimination, Title VI of the Civil Rights Act of 1964, and O.C.G.A. §§ 34-5-3, 45-19-29, 34-1-2, 46-9-251, as they may be amended (hereinafter referred to as the "Statutes"), which are incorporated by reference and made a part of this Agreement.
2) Non-discrimination: The Party, with regard to the work performed by it during the Agreement, shall not discriminate on the grounds of sex, race, color, or national origin in the selection and retention of sub-contractors, including the procurement of materials and leases of equipment. The Party shall not participate either directly or indirectly in the discrimination prohibited by O.C.G.A. § 34-5-3.
3) Solicitations for Sub-contracts, Including Procurement of Materials and Equipment: In all solicitations, whether by competitive bidding or negotiation by the Party for work to be performed under a sub-contract, including procurement of materials or leases of equipment, any potential sub-contractor or supplier shall be notified by the Party of the Party's obligations under this Agreement and the Statutes relative to non-discrimination.
4) Information and Reports: The Party will provide all reports and information required by the Statutes, or directives issued pursuant thereto, and permit access to its books, records, accounts, other sources of information and its facilities as may be determined by Macon-Bibb County's Board of Commissioners to be pertinent to ascertain compliance with the Statutes and directives. Where any information required of the Party is in the exclusive possession of another who fails or refuses to furnish this information, the Party shall so certify to Macon-Bibb County's Board of Commissioners as requested, setting forth what efforts it has made to obtain the information
5) Sanctions for Non-compliance: In the event of the Party's non-compliance with the non-discrimination provisions of this Agreement, Macon-Bibb County's Board of Commissioners may impose sanctions as it determines appropriate, including, but not limited to,
    a. Withholding payments to the Party under the Agreement until Party complies, and/or
    b. Cancellation, termination or suspension of the Agreement, in whole or in part.
6) Incorporation of Provisions: The Party will include the provisions of paragraphs 1 through 6, in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Statutes or directives issued pursuant thereto. The Party will take such action with respect to any sub-contract or procurement as Macon-Bibb County's Board of Commissioners may direct to enforce such provisions including sanctions and non-compliance. Provided, however, that in the event that the Party is sued or threatened with litigation by a sub-contractor or supplier as a result of such direction, the Party may

NON-DISCRIMINATION NOTICE (*Title VI CONT'D.)*

Request that Macon-Bibb County's Board of Commissioners to enter into the litigation to protect the interest of Macon-Bibb County, and in addition, the Party or Macon-Bibb County may request the State to enter into such litigation to protect the interests of the State.

B. COMPLIANCE WITH THE OFFICIAL CODE OF GEORGIA FAIR PRACTICES, O.C.G.A. § 45-19-20 ET SEQ.

In accordance with O.C.G.A. § 45-19-20, the Party agrees that for this Agreement all hiring will be made on the basis of merit and qualifications and that there will be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the Agreement.

C. COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT (ADA)

1) The Party will comply with all regulations relative to implementation of the AMERICANS WITH DISABILITIES ACT, 42 U.S.C. § 12101.
2) The Party will incorporate and communicate the intent of the following statement in all publications, announcements, video recordings, course offerings or other program outputs: **"The Party will provide reasonable accommodations for any known disability that may interfere with a person in participating in any service, program or activity offered by the Party. In the case of documents, recordings or verbal presentations, alternative accessible formats will be provided. For further information call the Party."**
3) Any video recordings produced and created under contract and/or agreement will be closed-captioned.

Signature	Title
Firm Name	
Street/Mailing Address	City/State/Zip Code
Telephone Number	E-Mail Address

Work Write – Up
Residential DEMOLITION
Economic and Community Development Department

GENERAL REQUIREMENTS

01.0025 Permits and Licenses

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

01. 0050 Code Compliance

All materials and methods of construction related to work performed on this project must comply with locally adopted code requirements and must meet with the approval of local code enforcement officials.

01. 0075 Insurance Requirements

The Contractor shall maintain such insurance as will protect him from claims for damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or any one directly or indirectly employed by either of them. Contractor shall present Program Administrator with certificate of insurance evidencing comprehensive public liability insurance coverage not less than $100,000/300,000 in the event of bodily injury including death and 50,000/100,000 in the event of property damage arising out of the work performed by the Contractor. Worker's Compensation insurance if required by State Law or Program Administrator.

01.0150 Contractor to verify Measurements, Sizes and Quantities

All measurements, sizes and quantities in this Work Write-up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes and quantities prior to submitting a quote.

01.0200 Workmanship and Material Standards

Contractor to perform work specified in Work Write-up In a high-quality good-workmanlike manner.

01.0250 Scheduling Work

Contractor to schedule work between 8:00am and 6:00pm Monday through Friday. Requests to work before these hours and on weekends must be approved by the homeowner and program administrator.

01.0350 Repair Damage Caused to Property during Work

Contractor is responsible for professionally repairing or replacing site components damaged as a result of Demolition activity.

01.0475 Reduce Airborne Dust during Demolition

Contractor to take steps necessary to reduce and contain airborne dust created during Demolition. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene approved by OSHA.

01.0500 GENERAL CLEANUP

CONTRACTOR TO REMOVE DEBRIS AND OTHER WASTE FROM IN AND AROUND STRUCTURE BEING DEMOLISHED TO LEGAL DUMP SITE AT THE END OF THE PROJECT.

15.0400 DEMOLISH STRUCTURE

Demolish entire structure and any out buildings that are specified by the Program Administrator. Remove Debris to a legal dump site. Rough grade yard, seed and straw area. Silt fence will be installed where required.

20.0025 REMOVE DEBRIS, JUNK AND TRASH FROM THE YARD

20.0050 REMOVE JUNK AUTOMOBILES AND AUTO PARTS FROM YARD

Please bid to complete the specified work at the following addresses using a per unit price/ bidding on each property separately.

837 Watkins Avenue $_____

995 Sunnydale Drive $_____

348 Fulton Street $_____

2802 Cone Road $ _____

413 Poppy Avenue $ _____

1635 Second Street $ _____

1647 Second Street $ _____

1630 Second Street $_____

268 Moughon Street $_____

3011 Summers Drive $_____

Available to Start _____

Estimated Time to Complete Each Project _____

Authorized Signature: _____

Typed or Printed Signature: _____

Title: _____

Company Name: _____

Company Address: _____

_____

Telephone Number: _____ Fax Number: _____

E-Mail _____ Date: _____