

**PLEASE POST FOR ALL APPLICANTS TO READ
MACON-BIBB COUNTY GOVERNMENT**

POST DATES: 03/13/2014 to FILL	EEOC CODE:	CLASS CODE:
CLASSIFICATION TITLE: SUMMER CAMP ACTIVITY LEADER		<i>SEASONAL</i>
JOB CLASS (GRADE):		HOURLY RATE: \$10.03
WORK WEEK: VARIES		WORK HOURS: VARIES
DEPARTMENT: RECREATION		DIVISION: ADMINISTRATION
DEPT. HEAD: DALE DOUGHERTY		
	() REPLACEMENT	(X) NEW REQUIREMENT

Job Summary: Performs responsible work involving the coordination and direction of recreational summer programs and activities for Macon-Bibb County residents. Activity leaders are responsible for teaching, coordinating, and carrying out activities provided by the center staff and guiding campers in their personal growth and daily living skills.

Duties and Responsibilities:

1. Participate in the development and implementation of program activities for campers within the mission and outcomes. Responsible for leading the teaching of activities. Actively participate in all program areas as assigned.
2. Assist in the direction, supervision, and organization of campers in their camper group
3. Maintain high standards of health and safety in all activities for campers and staff.
4. Be a role model to campers and staff in your attitude and behavior.
5. Represent the camp when interacting with parents or community members
6. Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
7. Ability to observe camper behavior assesses its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
8. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
9. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

Minimum Qualifications:

1. Must be 18 years of age, a high school graduate or equivalent GED with one (1) year or more successful full-time working experience in parks/recreational activities.
2. Must be creative and able to use critical thinking and problem solving skills.
3. Ability to interact with all age levels.
4. Must be willing to work indoors and outside as well as effectively teach and demonstrate the summer camp curriculum.
5. Understanding the development needs of youth.
6. Ability to relate to youth and adults in a positive manner.
7. Demonstrated knowledge and skill in program areas designated camp program areas.

Working Conditions:

1. Works both in a temperature controlled office environment and outside as required by the job.
2. Work involves sitting, standing, stooping, bending, climbing, lifting light objects
3. May be required to work beyond normal hours during inclement weather or other emergency situations

A RESUME IS REQUIRED

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