

**PLEASE POST FOR ALL APPLICANTS TO READ  
Macon-Bibb County**

<b>POST DATES: 02/25/15 to Until Filled</b>	<b>EEOC CODE:</b>	<b>CLASS CODE:</b>
<b>CLASSIFICATION TITLE: Mosquito Spraying Coordinator (Part Time Seasonal)</b>		
<b>JOB CLASS (GRADE):</b>	<b>HOURLY RATE: \$30.00</b>	
<b>WORK WEEK: Mon. – Thurs.</b>	<b>WORK HOURS: 7:00 A.M. – 12 P.M.</b>	
<b>DEPARTMENT: Public Works</b>		
<b>DEPT. HEAD: Steve Pettis</b>		
<b>(X) REPLACEMENT</b>		<b>( ) NEW REQUIREMENT</b>

**Job Summary:** This position is responsible for directing the mosquito control operations of Macon-Bibb County and for overseeing the daily operations of the mosquito spraying personnel.

**Duties and Responsibilities:**

1. Directs and oversees the activities of the mosquito spraying personnel; prepares daily schedules and determines routes.
2. Responsible for ordering materials/chemicals.
3. Responds to customer and citizen complaints.
4. Maintains maps of spraying area.
5. Oversees the routine maintenance of all responsible county vehicles.
6. Maintains and performs minor daily repairs on all spray equipment.
7. Required to supervise all mosquito program personnel.
8. Performs other related duties as assigned.
9. Responsible for Macon-Bibb Mosquito Program Public Relations (News Interviews, Public Notification, etc.)

**Minimum Qualifications:**

1. High School Diploma or GED
2. Preferably 1-2 years of experience in insecticide/pesticide control
3. Knowledge of basic insecticide/pesticide chemical uses and mixtures
4. Good communication and customer service skills
5. Must possess a valid Georgia driver license
6. Skills in basic inventory maintenance
7. Must maintain a valid working telephone
8. Basic knowledge of Macon-Bibb County geographical area
9. Basic computer skills preferred

**Working Conditions**

1. Works both indoors and outdoors, occasionally in inclement weather

2. Frequent exposure to noise, dust, dirt, grease, machinery with moving parts and occasional inclement weather
3. May require the use of protective devices
4. Involves sitting, standing, walking, bending, crouching, climbing and stooping
5. Occasionally lifts light and heavy objects
6. Use of tools requiring a high degree of dexterity

If you feel you qualify for the above position, you may obtain a Position Opening Application at the Human Resources Department. Once completed, the application should be returned to the Human Resources Department. Applicants who are not selected to fill the position will be notified by mail. Position openings are to remain posted for at least seven (7) working days before the position is filled so that all applicants qualified for the position will have an opportunity to apply.

***AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER***