

**PLEASE POST FOR ALL APPLICANTS TO READ  
MACON-BIBB COUNTY GOVERNMENT**

<b>POST DATES: 02/04/2015 until FILLED</b>	<b>EEOC CODE:</b>	<b>CLASS CODE:</b>
<b>CLASSIFICATION TITLE: Head Life Guard</b>		<i>SEASONAL</i>
<b>JOB CLASS (GRADE):</b>		<b>HOURLY RATE: \$10.43</b>
<b>WORK WEEK: VARIES</b>		<b>WORK HOURS: VARIES</b>
<b>DEPARTMENT: RECREATION</b>		<b>DIVISION: ADMINISTRATION</b>
<b>DEPT. HEAD: DALE DOUGHERTY</b>		
	<b>( ) REPLACEMENT</b>	<b>(X) NEW REQUIREMENT</b>

**Job Summary:** Under general supervision of the Aquatics Supervisor, ensures the safety of patrons of an aquatic facility by preventing and responding to emergencies.

**Duties and Responsibilities:**

1. Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of emergency.
2. Provides emergency care and treatment as required until the arrival of emergency medical services.
3. Presents professional appearance and attitude at all times, and maintains a high standard of customer service.
4. Performs various maintenance duties as directed to maintain a clean and safe facility.
5. Prepares and maintains appropriate activity reports.
6. Performs miscellaneous job-related duties as assigned.

**Minimum Qualifications:**

1. High school Diploma with 6 months to 3 year experience directly related to the duties and responsibilities specified. Water Safety Instructor and CPR Certified.
2. Current certification as Lifeguard by a recognized source of training.
3. Ability to react calmly and effectively in emergency situations.
4. Skill in the application of lifeguarding surveillance and rescue techniques.
5. Ability to pass a pre-employment physical skill evaluation as stipulated by the department.
6. Ability to prepare routine administrative paperwork.
7. Knowledge of CPR and emergency medical procedures.
8. Ability to follow routine verbal and written instructions.
9. Knowledge of customer service standards and procedures

**Working Conditions:**

1. Works both in a temperature controlled office environment and outside as required by the job.
2. Work involves sitting, standing, stooping, bending, climbing, lifting light objects
3. While performing the duties of this job, the employee occasionally works near moving mechanical parts, and pool mechanical systems.
4. The employee constantly is exposed to wet and dry conditions, fumes, toxic or caustic chemicals.
5. The noise level in the work environment is usually loud when in the facility.

**A RESUME IS REQUIRED**

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